

**POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY**

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A G E N D A

Monday, February 24, 2025

9:30 AM

PCFAWC Administration Building
Main Meeting Room

CALL TO ORDER

OATH OF OFFICE – Angelo Accetturo (Brian Tipton, General Counsel)

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTORY STATEMENT

Adequate notice of this meeting of February 24, 2025 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of County Commissioners, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged.

Notice* This Agenda is subject to change by the PCFAWC before, and/or during the scheduled meeting*

ANNUAL REORGANIZATION OF THE AUTHORITY

Nominations and Election of Officers of the Authority

The Director will assume the Chair for the Nomination(s) and Election of the Chairperson.

- Nomination(s) for Chairperson
- Election of Chairperson

The newly elected Chairperson will assume the Chair for the remainder of the meeting.

- Nomination(s) for Vice Chairperson
- Election of Vice Chairperson
- Nomination(s) for Secretary
- Election of Secretary

- Nomination(s) for Treasurer
- Election of Treasurer

Nominations and/or formation of liaisons or committees:

- Finance
- Personnel
- Operations
- Capital

MINUTES

- M – 1 - Regular Monthly Meeting Minutes – January 27, 2025
- M – 2 - Executive Session Meeting Minutes – January 27, 2025

ANNUAL RESOLUTIONS

- R-02-01-25 - Resolution Authorizing Signatures Fiscal Year 2025
- R-02-02-25 - Resolution Authorizing the Assistant Director’s Office to Maintain a Petty Cash Fund in the Amount of \$100.00 for fiscal year 2025
- R-02-03-25 -Resolution Authorizing the Assistant Director’s Office to Maintain a Petty Cash Fund in the Amount of \$200.00 for Scale House use for fiscal year 2025
- R-02-04-25 - Resolution Designating a Public Agency Compliance Officer
- R-02-05-25 - Resolution Designating Custodian of Records
- R-02-06-25 - Resolution to participate in the State of New Jersey’s Distribution and Support Service for Fiscal Year 2025
- R-02-07-25 - Resolution Adopting the 2025 Cash Management Plan
- R-02-08-25 - Resolution Adopting Identity Theft Policy
- R-02-09-25 - Resolution Designating the Express Times as the Official Newspaper for Advertising Public Notices

CORRESPONDENCE

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

FINANCE (Jon Knittel, Jamie Banghart)

- A-1 - January 2025 Finance Report
- R-02-10-25 - Resolution to Pay Bills

PERSONNEL (Jon Knittel)

PRESENTATION

REPORTS

FACILITIES/RECYCLING (Jon Knittel)

- Onsite Waste Water Treatment Plant Evaluation/Upgrade: The evaluation is underway of existing treatment plant equipment condition after being in a mothball state for the past 6 years. The second and final round of leachate quality analysis is underway to establish initial treatment design parameters. Engineers meeting will be on March 17th to present timeline, action items and critical pathways. PRMUA will be invited to attend.
 - 20 Acre Side Slope Cap Project Update: Barbella has stopped work in December due to frozen ground. Work will resume when weather improves. The liner installed in the fall is actively shedding rainwater and preventing leachate generation.
 - Odor Update: Regular surface monitoring continues. Additional gas collectors will be added periodically. A gas header installation project previously delayed is now moving forward based on progress with NJDEP regarding funding source approval. Several new vertical gas wells will be part of the gas header project going out to bid. Thermal imaging via drone revealed several areas of warm gas escaping the porous gravel at the edge of the work area. NJDEP stated they are nearly ready to approve covering this stone area. Once approved, PCFA will place waste and daily cover over the porous stone and activate a new horizontal collector that is already installed at that location. The entire stone area in the anticipated NJDEP approval is about 3 acres and will take PCFA several months to get the initial waste lift placed before all the porous gravel is covered.
- A-2 - 2025 Waste Disposal Fee Schedule (Changes in red for approval)
- A-3 - Electronics Recycling Program
- A-4 - Tire Recycling Program
- A-5 - Single Stream Recycling Program

GENERAL COUNSEL'S REPORT

OTHER BUSINESS

CLOSING PUBLIC COMMENT

PRESS COMMENTS & QUESTIONS

EXECUTIVE SESSION

- R-02-11-25 - A resolution authorizing executive session of the Pollution Control Financing Authority of Warren County providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

ADJOURNMENT

*POSSIBLE EXECUTIVE SESSION