

**POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY**

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A G E N D A

Monday, September 23, 2024

9:30 AM

PCFAWC Administration Building
Main Meeting Room

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTORY STATEMENT

Adequate notice of this meeting of September 23, 2024 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of County Commissioners, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged.

Notice* This Agenda is subject to change by the PCFAWC before, and/or during the scheduled meeting*

MINUTES

- M – 1 - Regular Monthly Meeting Minutes – August 26, 2024
- M – 2 - Executive Session Meeting Minutes – August 26, 2024

CORRESPONDENCE

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

FINANCE (Jon Knittel, Jamie Banghart)

A-1 - August 2024 Finance Report

R-09-01-24 - Resolution to Pay Bills

A-2 - Draft 2025 Budget

Construction Account

PERSONNEL (Jon Knittel) PCFA has employed two part-time workers that are helping as apprentice operators with the onsite roll-off truck, rock truck and others tasks as assigned. Possible executive session to discuss the need for full time employment action.

Consideration to include a donate leave policy into PCFA personnel manual. Warren County shared their policy with us for consideration. Donated leave can be an important tool to address employees that have used up paid time off due to serious medical issues.

A-3 - PCFA Donated Leave Program

R-09-02-24 - Resolution to Adopt Donate Leave Program into PCFA Personnel Manual

PRESENTATION

REPORTS

FACILITIES/RECYCLING (Jon Knittel)

- Covanta and PCFA continue coordination regarding Well #2.
 - Alliance Technical Group scheduled the Stack Test of Enclosed Flare for October 16- 17
 - Onsite Waste Water Treatment Plant Evaluation/Upgrade: The evaluation is underway of existing treatment plant equipment condition after being in a mothball state for the past 6 years.
 - Force main by-pass at Covanta: We are exploring a modification to our sewer easement
 - 20 Acre Side Slope Cap Project Update: Barbella is progressing with the summer cap project. Work is progressing on schedule.
 - Odor Update: Regular surface monitoring continues. Additional gas collectors will be added periodically. A gas header installation project is open for Bid during October, 2024.
 - 2025/2026 Draft Somerset Raritan Valley Sewerage Authority and Stony Brook Regional Authority Disposal Services Agreement
- A-4 - 2025 Draft Holiday Schedule
 - A-5 - 2025 Draft Legal Service Bid
 - A-6 - 2025 Draft Auditing Services Bid
 - A-7 - 2024 Waste Disposal Fee Schedule (No Changes)
 - A-8 - Electronics Recycling Program
 - A-9 - Tire Recycling Program
 - A-10 - Single Stream Recycling Program

GENERAL COUNSEL'S REPORT

OTHER BUSINESS

CLOSING PUBLIC COMMENT

PRESS COMMENTS & QUESTIONS

EXECUTIVE SESSION

R-09-03-24 - A resolution authorizing executive session of the Pollution Control Financing Authority of Warren County providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

ADJOURNMENT

*POSSIBLE EXECUTIVE SESSION