

**POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY**

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A G E N D A

Monday, February 26, 2024

9:30 AM

PCFAWC Administration Building
Main Meeting Room

CALL TO ORDER

OATH OF OFFICE – Daniel Perez (Brian Tipton, General Counsel)

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTORY STATEMENT

Adequate notice of this meeting of February 26, 2024 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of County Commissioners, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged.

Notice* This Agenda is subject to change by the PCFAWC before, and/or during the scheduled meeting*

ANNUAL REORGANIZATION OF THE AUTHORITY

Nominations and Election of Officers of the Authority

The Director will assume the Chair for the Nomination(s) and Election of the Chairperson.

- Nomination(s) for Chairperson
- Election of Chairperson

The newly elected Chairperson will assume the Chair for the remainder of the meeting.

- Nomination(s) for Vice Chairperson
- Election of Vice Chairperson
- Nomination(s) for Secretary
- Election of Secretary

- Nomination(s) for Treasurer
- Election of Treasurer

Nominations and/or formation of liaisons or committees:

- Finance
- Personnel
- Operations
- Other

MINUTES

- M – 1 - Regular Monthly Meeting Minutes – January 22, 2024
- M – 2 - Executive Session Meeting Minutes – January 22, 2024

ANNUAL RESOLUTIONS

- R-02-01-24 - Resolution Authorizing Signatures Fiscal Year 2024
- R-02-02-24 - Resolution Authorizing the Assistant Director’s Office to Maintain a Petty Cash Fund in the Amount of \$100.00 for fiscal year 2024
- R-02-03-24 -Resolution Authorizing the Assistant Director’s Office to Maintain a Petty Cash Fund in the Amount of \$200.00 for Scale House use for fiscal year 2024
- R-02-04-24 - Resolution Designating a Public Agency Compliance Officer
- R-02-05-24 - Resolution Designating Custodian of Records
- R-02-06-24 - Resolution to participate in the State of New Jersey’s Distribution and Support Service for Fiscal Year 2024
- R-02-07-24 - Resolution Adopting the 2024 Cash Management Plan
- R-02-08-24 - Resolution Adopting Identity Theft Policy
- R-02-09-24 - Resolution Designating the Express Times as the Official Newspaper for Advertising Public Notices

CORRESPONDENCE

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

FINANCE (Jon Knittel, Jamie Banghart)

- A-1 - January 2024 Finance Report
- R-02-10-24 - Resolution to Pay Bills

PERSONNEL (Jon Knittel)

PRESENTATION

REPORTS

FACILITIES/RECYCLING (Jon Knittel)

- Odor Update: Additional horizontal gas collectors will be installed as the cell progresses to continue to increase the negative pressure within the landfill. Additional daily and intermediate cover is being used. We will continue to increase gas control on cell 7 until readings at property line are consistently zero. We have had several NJDEP inspections over the past month during daytime and no odors or adverse conditions were detected, however PCFA, engineers and NJDEP are working together to implement changes that can help reduce odor. Such measures include permit modification to allow for alternate daily cover methods that may be more effective. Examples of alternate daily cover include imported soils, polymer and protein-based foam application, removable tarps, and odor neutralizing applications/sprays.
 - Permanent Closure Cap Update: The bid package is in for legal review/approval. Bid date can be about February 28th and Bids will close in mid-April. Pending legal review of bids, the winning bidder would be approved on April 22nd with notice to proceed for around May 1st. We met with NJDEP on January 30th to discuss closure fund disbursement schedule. They committed to a review and reimbursement process that will allow closure funding release within a timeframe of about 1 month per request as long as all required supporting documentation is present.
 - Cell 7 Construction Completion: Final payment delivered to contractor.
 - FEMA drainage and ACO project is complete. Final payment delivered to contractor.
 - Informational quotes from equipment vendors are coming in for used rock trucks in the 30-to-35-ton category. We drafted a public bid for a used rock truck in the 30-to-35-ton capacity range with less than 4,000 hours and will submit this bid for legal review next week. Pending legal review, the public bid will be issued in the coming weeks.
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- A-2 - Draft Bid Package: “*Warren County District Landfill 2024 Side Slope Capping Project*” (Capping/Closure of approximately 20 acres)
 - A-3 - 2024 Waste Disposal Fee Schedule (Changes in red)
 - A-4 - Electronics Recycling Program
 - A-5 - Tire Recycling Program
 - A-6 - Single Stream Recycling Program

GENERAL COUNSEL'S REPORT

OTHER BUSINESS

CLOSING PUBLIC COMMENT

PRESS COMMENTS & QUESTIONS

EXECUTIVE SESSION

R-02-11-24 - A resolution authorizing executive session of the Pollution Control Financing Authority of Warren County providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

ADJOURNMENT

*POSSIBLE EXECUTIVE SESSION