

**POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY**

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A G E N D A

Monday, December 18, 2023

9:30 AM

PCFAWC Administration Building
Main Meeting Room

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTORY STATEMENT

Adequate notice of this meeting of December 18, 2023 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of County Commissioners, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged.

Notice* This Agenda is subject to change by the PCFAWC before, and/or during the scheduled meeting*

MINUTES

- M – 1 - Regular Monthly Meeting Minutes – November 20, 2023
- M – 2 - Executive Session Meeting Minutes – November 20, 2023

CORRESPONDENCE

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

FINANCE (Jon Knittel, Jamie Banghart)

- A-1 - November 2023 Finance Report

- R-12-01-23 - Resolution to Pay Bills
 - A-2 - 2023 Budget Transfer Forms for Approval
- R-12-02-23 - Resolution to Amend the 2023 Budget
 - A-3 - 2024 Budget for Approval
- R-12-03-23 - Resolution Approving the 2024 Budget

PERSONNEL (Jon Knittel)

- A-4 - *2024 Employee Salary, committee update
- R-12-04-23 - Resolution Approving 2024 Annual Salary Adjustments for Employees

PRESENTATION

REPORTS

FACILITIES/RECYCLING (Jon Knittel)

- Odor Update: Gas collection from Cell 7 now has a new length (650 feet) of horizontal gas collection online as of December 11th, 2023. Some odor was created during installation (December 8th) but at safe levels for workers and at fence line/community. Additional horizontal gas collectors will be installed as the cell is managed to increase the negative pressure. Additional daily and intermediate cover is being used. We will continue to increase gas control on cell 7 until readings at property line are consistently zero.
- Permanent Closure Cap Update: Drawings complete. Specifications are being finalized for legal review. Bid release would be optimal in January.
- Cell 7 Construction Completion: The engineer sent in the certification report for the last 1/3 of cell 7 for NJDEP review. Remainder of retainage to be released in coming weeks.
- Automated kiosk on scale #2 has arrived onsite. Installation will be in about 3 weeks, weather dependent. Kiosk will allow tankers to weigh out during off hours.
- July 2023 Storm (FEMA) update: Repairs are 100% finished. PCFA working with FEMA to move reimbursement forward for cost sharing.
- IDA FEMA repair documentation is nearing completion within FEMA. Obligation is expected in next several months which will allow for reimbursement of cost sharing to move forward.
- A-5 - Bids received for 2024 Auditing Services
- R-12-05-23 - Resolution Awarding 2024 Auditing Services
 - A-6 - Bids received for 2024 Aerial Topographic Survey
- R-12-06-23 - Resolution Awarding 2024 Aerial Topographic Survey
 - A-7 - Bids received for 2024 Legal Services
- R-12-07-23 - Resolution Awarding 2024 Legal Services
 - A-8 - 2024 Broker of Record
- R-12-08-23 - Resolution to Appoint Broker of Record

- A-9 - 2024 Waste Disposal Fee Schedule (Changes in red)
- A-10 - Electronics Recycling Program
- A-11 - Tire Recycling Program
- A-12 - Single Stream Recycling Program
- A-13 - Change Order # 06 Odor Control landfill gas pipe supply and fusion Crew including labor and equipment provided to fuse landfill gas pipe for cell 7. 6” perforated pipe also supplied. This item is being paid on a time and materials basis.

GENERAL COUNSEL'S REPORT

OTHER BUSINESS

CLOSING PUBLIC COMMENT

PRESS COMMENTS & QUESTIONS

EXECUTIVE SESSION

- R-12-09-23 - A resolution authorizing executive session of the Pollution Control Financing Authority of Warren County providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

ADJOURNMENT

*POSSIBLE EXECUTIVE SESSION