

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING

September 15, 2026

Chairman Walter Orcutt called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 9:34 am.

Authority Members present: Walter Orcutt, Eric Lohman, Peter Marino and Dan Perez via Google Meets.

Chairman Orcutt asked for roll call.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Present
	Mr. Marino	- Present
	Mr. Perez	- Present
	Chairman Orcutt	- Present

Also present: Jonathan Knittel, Director of Operations; Jamie Banghart, Assistant Director, Brian Tipton, General Counsel and Shannon Beam, Recording Secretary.

The Pledge of Allegiance was led by Chairman Orcutt.

**Mr. Perez entered the meeting via Google Meets at 9:35am.

Chairman Orcutt read the following statement: "Adequate notice of this meeting of September 15, 2026 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of County Commissioners, The Star Ledger, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged."

Chairman Orcutt noted that there is no public attending the meeting at this time but may show up and that would be recorded at that time.

MINUTES

Chairman Orcutt stated that the minutes of the regular monthly meeting of August 18, 2026 has been distributed and asked if anyone has any errors, additions or corrections? If not, Chairman Orcutt asked for a motion to approve M-1 Regular Monthly Meeting Minutes.

Mr. Marino stated that he would make the motion to approve.

Mr. Lohman stated that he would second the motion.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Yes
	Mr. Marino	- Yes
	Mr. Perez	- Abstain
	Chairman Orcutt	- Abstain

CORRESPONDENCE

Chairman Orcutt asked if there was any correspondence?

Mr. Knittel stated that there is only one correspondence.

Chairman Orcutt asked Mr. Knittel to speak about the Air Permit.

Mr. Knittel replied the PCFA just received a draft air permit which was upgraded to include the Landfill Shredder. We do not have any edits/comments on this and our engineer reviewed it and stated that this is a great permit. Our engineer thinks it will be no more than a few weeks now since they already have it drafted and there are no comments.

Chairman Orcutt asked if there needs to be any action?

Mr. Knittel replied that he does not and will be sending it back to NJDEP today with no comments after the meeting.

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

Chairman Orcutt stated that there was no public present.

FINANCE

Chairman Orcutt stated that next would-be the Finance Report.

Mrs. Banghart stated that PCFA is 67% through the year. Our waste volumes are up 16,000 tons from last year at this time. PCFA does not have any issues with accounts receivables. No one is past 60 days. One page two, you will see our expenditures are right in line with the budget at an average of 67% expended. Our revenues are up a little bit. August tonnage is about 11,500 which is down from July. Fall clean ups started this week and will go on for about six to seven weeks. Our tonnage will pick up a little bit. There is no other issues at this time.

Chairman Orcutt asked the increase in tonnage is mostly attributed to?

Mr. Knittel replied Sanico and Cassella are local haulers that are both expanding their reach to the west (Pa) and south (Hunterdon County).

There was a discussion about tonnage.

Chairman Orcutt asked for someone to make a motion to approve Resolution to Pay Bills R-09-01-26.

Mr. Marino stated that he would make a motion to approve R-09-01-26 Resolution to Pay Bills. Mr. Lohman stated that he would second the motion.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Yes
	Mr. Marino	- Yes
	Mr. Perez	- Yes
	Chairman Orcutt	- Yes

On a motion by **Mr. Marino**, seconded by **Mr. Lohman**, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *September 15, 2026*.

R E S O L U T I O N

R-09-01-26

To Pay Bills – September 15, 2026

WHEREAS, the Pollution Control Financing Authority of Warren County has been presented with invoices for services, supplies and other materials rendered to it or on its behalf;

NOW, THEREFORE, be it resolved by the Pollution Control Financing Authority of Warren County that the following bills be paid:

See Attached

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Yes
	Mr. Marino	- Yes
	Mr. Perez	- Yes
	Chairman Orcutt	- Yes

We hereby certify Resolution to Pay Bills in the amount of **\$ 712,400.66** to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the *15th day of September, 2026*.

Shannon L Beam
Recording Secretary

Jonathan Knittel
Director of Operations

Approved:

Mr. Knittel stated that he is proposing a \$10,850,000 budget, which is up \$349,500 from last year. Last year's budget was \$10,500,500. With the budget increase in the past years, PCFA has had to raise tonnage fees. This year to have the balanced budget, including lines for renewal, replacement and capital, PCFA suggests considering \$1.50 per ton increase. That does not include the Convenience Center. The increase in the budget is to make up for inflation, fuel cost and other costs that have increased.

There was a long discussion about the 2027 Draft budget and an increase on tonnage fees.

Mr. Knittel stated that he would like a motion on the 2027 Draft budget at \$10.85 million so it can be approved at next Board meeting and be submitted to the state by the end of October.

Chairman Orcutt stated that he did not want to raise any tonnage fees.

A discussion determined that approximately \$200,000 could be shifted within appropriations to enable a balanced budget with no rate increase at all.

Mr. Knittel stated that it is going to be zero rate increase across the board.

Chairman Orcutt asked if there needs to be a motion?

Mr. Knittel replied yes.

Chairman Orcutt asked for a motion to approve R-09-02-26, Resolution to Introduce Draft 2027 Budget.

Mr. Lohman stated that he would make the motion to approve R-09-02-26, Resolution to Introduce Draft 2027 Budget.

Mr. Marino stated that he would second that motion.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Yes
	Mr. Marino	- Yes
	Mr. Perez	- Yes
	Chairman Orcutt	- Yes

On a motion by ***Mr. Lohman***, seconded by ***Mr. Marino***, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on September 15, 2026.

R-09-02-26

2027 AUTHORITY BUDGET RESOLUTION

Warren County Pollution Control Financing Authority

FISCAL YEAR: January 01, 2027 to December 31, 2027

WHEREAS, the Annual Budget for Pollution Control Financing Authority of Warren County for the fiscal year beginning January 01, 2027 and ending December 31, 2027 has been presented before the governing body of the Pollution Control Financing Authority of Warren County at its open public meeting of September 15, 2026; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$10,850,000.00, Total Appropriations including any Accumulated Deficit, if any, of \$10,850,000.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,000,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pollution Control Financing Authority of Warren County, at an open public meeting held on September 15, 2026 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Pollution Control Financing Authority of Warren County for the fiscal year beginning January 01, 2027 and ending December 31, 2027, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pollution Control Financing Authority of Warren County will consider the Annual Budget and Capital Budget/Program for Adoption on October 20, 2026.

(Secretary's Signature)

(Date) 09/15/26

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Walter Orcutt	X			
G. Eric Lohman	X			
N. Angelo Accetturo				X
Daniel Perez	X			

Peter Marino

X

Shannon Beam
Recording Secretary

Jonathan Knittel
Director of Operations

Approved: 9/15/2026

Mr. Knittel asked that the Solid Waste Disposal fee pricing schedule will stay that same, no increase.

Mrs. Banghart replied correct.

Chairman Orcutt replied no increase across the board.

Chairman Orcutt asked for a motion to approve R-09-03-26, Resolution Approving 2027 Solid Waste Disposal Pricing Schedule.

Mr. Marino stated that he would make the motion to approve R-09-03-26, Approving the 2027 Solid Waste Disposal Pricing Schedule.

Mr. Lohman stated that he would second that motion.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Yes
	Mr. Marino	- Yes
	Mr. Perez	- Yes
	Chairman Orcutt	- Yes

On a motion by **Mr. Marino**, seconded by **Mr. Lohman**, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *September 15, 2026*.

RESOLUTION

R-09-03-26

AUTHORIZING THE PROPOSED 2027 SOLID WASTE DISPOSAL PRICING SCHEDULE

WHEREAS, the Pollution Control Financing Authority of Warren County has a need to implement disposal rates for the Warren County District Landfill.

NOW THEREFORE, BE IT RESOLVED that the Pollution Control Financing Authority of Warren County after review and discussion approves said 2027 Solid Waste Disposal Pricing Schedule, (attached hereto as A-5).

ROLL CALL:

Mr. Accetturo	- Absent
Mr. Lohman	- Yes
Mr. Marino	- Yes
Mr. Perez	- Yes
Chairman Orcutt	- Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Shannon Beam
Recording Secretary

Dated: 9/15/2026

PERSONNEL

Chairman Orcutt stated that there is nothing to discuss for personnel.

PRESENTATIONS

Chairman Orcutt stated that there are no Presentations.

REPORTS

Chairman Orcutt stated that there are no Reports.

FACILITIES/RECYCLING

Mr. Knittel stated that the 3D model has arrived and showed the Board where it was located.

Chairman Orcutt asked if we are going to find a better place for the model?

Mr. Knittel replied yes. It will probably move to the other wall with a 20% incline with a nice light on it.

Mr. Marino asked if there is a cover for it?

Mr. Knittel replied yes, it does have a cover and will be here next week.

Mr. Knittel stated that the last remaining rain flap of Cell 7 was removed last week under open contract using time and material at a discounted rate with Barbella Construction. This shows up as Change Order #13 as presented below as A-3.

Chairman Orcutt asked if the Change Order means that it was not on budget?

Mr. Knittel replied that it turns out that the contractor still had machinery on site from the recent capping project and we owed them final retainage. The rain flap job was a little too big to perform in house and the open cap project meant that machinery was still onsite and it was determined to be an open project with unit rates that could be used to handle the work. We were able to use the machines that were already on site and this saved us money on A-3 Change Order #13. We do need a motion to approve A-3 Change Order #13. The engineer also recommended that we have a drainage culvert showing up that is too big for us to set in place and he recommended that we may have one last Change Order for a day or so to set the culvert.

Chairman Orcutt asked for a motion to approve A-3 Change Order #13, Rain Flap Removal.

Mr. Lohman stated that he would make the motion to approve A-3 Change Order #13, Rain Flap Removal.

Mr. Perez stated that he would second that motion.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Yes
	Mr. Marino	- Yes
	Mr. Perez	- Yes
	Chairman Orcutt	- Yes

Mr. Knittel replied that next would-be Cell 6A. A blanket stone crushing specification, provided by the engineer, was submitted to NJDEP for approval. NJDEP is expected to respond within a few weeks on the blanket stone specifications resubmission. We are on track to get our stone specifications approved which is half inch to a two-inch particle size.

Chairman Orcutt stated that as soon as we get the blanket rock specification approved, we will put a bid out to crush the rocks on site.

There was a short discussion about the stone crushing specification.

Mr. Knittel stated next was Wastewater Treatment Plant. There's not much on that other than we approved them to continue on getting past 30% design, up to 100% design.

Chairman Orcutt asked if we are still trying to use a grant for the Wastewater Treatment Plant?

Mr. Knittel replied yes. We will get a yes or no with the first grant submission in December.

There was a short discussion about the Wastewater Treatment Plant.

Mr. Knittel stated next would-be Gas Collection. He presented a map to show Cell 7 and the blue marks that are proposed wells that need to be drilled.

Mr. Knittel stated that the black header pipe is already existing and there is a blind flange where the arrow is. If we extend that header pipe up around the corner with a twelve-inch pipe, we can put two caissons there. We already own two caisson gas wells.

Chairman Orcutt asked if the trench was in the garbage?

Mr. Knittel replied yes, that it is a slight trench that is three feet deep and then it transition to blanket stone from the corner all the way the way up the hill.

There was a short discussion about Gas Collection.

Mr. Knittel stated that next would be the RFP for RNG. We are developing that RFP. It is almost entirely in the hands of Tetra Tech. There is nothing for Mr. Tipton or I to do right now until Tetra Tech gets a package together. We did OPRA request the Cape May files and they sent us some information last month. I provided that material to the engineer for reference purposes.

Mr. Knittel stated that there was no changes to Solid Waste Disposal Fee.

Mrs. Banghart asked if Stony Brook and SRVSA (Somerset Raritan Valley Sewage Authority) are staying at \$81? Both of their contracts expire.

Chairman Orcutt asked if it's going to affect the budget?

Mr. Knittel replied that it will not affect the budget.

There was a short discussion about Stony Brook Regional Sewerage Authority and Somerset Raritan Valley Sewerage Authority (SRVSA).

Mrs. Banghart stated that she needs a motion to approve the price change as of September 1, 2026 for PVSC (renewing the multi-year contract).

Chairman Orcutt asked for a motion to approve the price change as of September 1, 2026 for PVSC.

Mr. Lohman stated that he would make the motion to approve the price change as of September 1, 2026 for PVSC.

Mr. Marino stated that he would second the motion.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Yes
	Mr. Marino	- Yes
	Mr. Perez	- Yes
	Chairman Orcutt	- Yes

Chairman Orcutt asked for a motion to approve no price increase for Stony Brook and SRVSA.

Mr. Lohman stated that he would make the motion to approve no price increase for Stony Brook and SRVSA.

Mr. Marino stated that he would second the motion.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Yes
	Mr. Marino	- Yes
	Mr. Perez	- Yes
	Chairman Orcutt	- Yes

Mr. Knittel stated that Phillipsburg's two-year contract ends on December 31, 2026 and would like to renew another two years with them at the same price.

Chairman Orcutt asked for a motion to approve no price increase for Phillipsburg on their 2027-2028 contract.

Mr. Marino stated that he would make the motion to approve no price increase for Phillipsburg on their 2027-2028 contract.

Mr. Perez stated that he would second the motion.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Yes
	Mr. Marino	- Yes
	Mr. Perez	- Yes
	Chairman Orcutt	- Yes

Mr. Knittel stated that next would be the 2027 Draft Holiday Schedule.

Mr. Knittel stated that there could be two three day weekends and he was not comfortable with closing for three days in a row twice in the same year due to haulers having no outlet for full trucks on extended weekends.

There was a short discussion about the Holiday schedule to minimize impacts to local haulers collecting curbside garbage.

Chairman Orcutt asked for a motion to approve the 2027 Draft Holiday Schedule.

Mr. Perez stated that he would make the motion to approve the 2027 Draft Holiday Schedule.

Mr. Marino stated that he would second the motion.

Chairman Orcutt stated. All in favor say aye.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	-Aye
	Mr. Marino	- Aye
	Mr. Perez	-Aye
	Chairman Orcutt	-Aye

Chairman Orcutt asked if any opposed, then stated, motion granted unanimously.

GENERAL COUNSEL

Chairman Orcutt asked if Mr. Tipton had anything.

Mr. Tipton replied that he had nothing to report today

OTHER BUSINESS

Chairman Orcutt asked if there was any other business to discuss.

Mr. Knittel replied not today.

EXECUTIVE SESSION

Mr. Knittel asked if there was a need for executive session.

No executive session was needed today.

ADJOURNMENT

Chairman Orcutt asked if there was anything else, or he would call for a motion for adjournment.

Mr. Lohman stated that he would make a motion to adjourn.

Mr. Perez stated that he would second the motion.

Chairman Orcutt asked all in favor say aye.

ROLL CALL:	Mr. Accetturo	- Absent
	Mr. Lohman	- Aye
	Mr. Marino	- Aye
	Mr. Perez	- Aye
	Chairman Orcutt	- Aye

Chairman Orcutt asked all opposed, motion carried unanimously.

*****Meeting was adjourned at approximately 11:45 am***

Respectfully submitted by:
Shannon L Beam
Recording Secretary

Approved: