

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING

December 16, 2024

Vice Chairman Walter Orcutt called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 9:34 am.

Authority Members present: Rob Larsen, Walter Orcutt, and Dan Perez.

Mr. Accetturo asked to call the roll.

ROLL CALL:	Mr. Larsen	- Present
	Mr. Orcutt	- Present
	Mr. Perez	- Present
	Mr. Accetturo	- Absent

Also present: Brian Tipton, General Counsel; Jonathan Knittel, Director of Operations; Jamie Banghart, Assistant Director and Mariann Cliff, Recording Secretary.

The Pledge of Allegiance was led by Mr. Orcutt.

Mr. Orcutt read the following statement: “Adequate notice of this meeting of December 16, 2024 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of County Commissioners, The Express-Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged. This agenda is subject to change.”

MINUTES

Mr. Orcutt asked if there was a motion for M-1 the Regular monthly meeting minutes from November 18, 2024.

Mr. Perez stated that he would make the motion to approve M-1.

Mr. Larsen stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
------------	------------	-------

Mr. Orcutt - Yes
Mr. Perez - Yes
Mr. Accetturo - Absent

CORRESPONDENCE

Mr. Orcutt stated that they have an amendment of the Omnibus agreement with Covanta dated 11/15/24.

Mr. Tipton stated that it was one page and he could speak to this whenever the Board was ready.

Mr. Orcutt replied that Mr. Tipton could go ahead.

Mr. Tipton stated that as they all know the County has been the primary contact and coordinator with Covanta during the decommissioning process. This came across from Mr. Lazorisak who sent it to him after Joe Bell looked at it. He also spoke with Mr. Accetturo about it last week just to make sure that they were all on the same page. Everyone was in agreement that they (Covanta) had completed the scope of work that was included in the letter of credit, which was really just the taking down of everything and restoring it to grass-seeded condition. The only thing that they did not do was the grass seeding which, what is left of that, was about \$20,000.00 dollars.

There may be further environmental, or DEP compliant stuff, and they were expecting another year of monitoring and checking. That all falls under ISRA, it's absolutely their responsibility, they know it, and they are going to do it, and Mr. Lazorisak was fine with it, knowing that the County was going to get the property in the end.

Mr. Tipton stated that his recommendation was to approve it with the slight modification that he spoke to Covanta about, that they would ask for some type of security for that remaining \$20,000.00.

Whether it is putting money in escrow somehow. He may have said to them \$40,000.00, it would have to be enough to cover the contract till the end. He was also going to present to them, in that last communication, they would have to confirm or to clarify that they understand that they were indeed still on-the-hook for any and all compliance.

Mr. Orcutt stated that for the record he spoke with Mr. Accetturo and Mr. Lazorisak and everyone was comfortable with this, and it all makes sense. This clarifies any miscommunication that may have been spoken.

Mr. Orcutt asked for someone to make a motion on C-1 Amendment #1 Omnibus Agreement from Covanta Warren.

Mr. Larsen stated that he would make the motion.

Mr. Perez stated that he would second the motion.

ROLL CALL: Mr. Larsen - Yes
Mr. Orcutt - Yes
Mr. Perez - Yes
Mr. Accetturo - Absent

FINANCE

Mr. Orcutt stated that next was finance, then asked Mrs. Banghart to speak.

Mrs. Banghart stated that finances were doing well, they have no issues with the finance report. With the one exception that they did close out the Fulton Bank accounts, and with that they found out that they have two safety boxes at the bank, and that they were not signers on. They do have a resolution for access that they need to pass in order to have access to these boxes that have not been touched since 2008.

There was a lively discussion on the bank boxes, and speculation on the contents.

Mr. Orcutt stated that there was a resolution authorizing signers and access to the safety deposit boxes at the banks, Lakeland, Fulton financial advisors, Fulton Bank, PNC Bank.

Mr. Perez stated that he would move the resolution R-12-06-24.

Mr. Orcutt stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Orcutt	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Absent

On a motion by *Mr. Perez* seconded by, *Mr. Orcutt*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *December 16, 2024*.

R E S O L U T I O N

R-12-06-24

**AUTHORIZING SIGNERS AND ACCESS TO SAFETY DEPOSIT BOXES
AT UNITY BANK, LAKELAND BANK, PROVIDENT BANK, FULTON
BANK, FULTON FINANCIAL ADVISORS AND PNC BANK**

BE IT RESOLVED, by Authority of the Pollution Control Financing Authority of Warren County that the following are hereby authorized to sign checks or withdrawal slips where a combination of two signatures is required and access to all safety deposit boxes at all banks and;

BE IT FURTHER RESOLVED that where two signatures are required, one of the signatures must be the Chairperson or Treasurer and the second signature must be the Director of Operations or the Assistant Director and access to all safety deposit boxes at all banks and;

CHAIRPERSON

TREASURER
JONATHAN KNITTEL, DIRECTOR OF OPERATIONS
JAMIE BANGHART, ASSISTANT DIRECTOR

BE IT FURTHER RESOLVED, access to all safety deposit boxes at all banks and that signature cards with the signatures of the persons authorized to sign be forwarded to all Depositories.

ROLL CALL:

Mr. Larsen	-	Yes
Mr. Perez	-	Yes
Mr. Orcutt	-	Yes
Mr. Accetturo	-	Absent

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Unity Bank, Lakeland Bank, Provident Bank, Fulton Bank, and Fulton Financial Advisors

Mariann Cliff
Recording Secretary

Dated: 12/16/24

Mr. Orcutt asked if anyone had questions before paying the bills

Mr. Knittel stated that they had spent a little more than they had anticipated this year, most of it was in the line-item equipment repairs. They also brought in more than anticipated, they received some FEMA money last month, it was not the main check, but it was substantial, 100K. they were still waiting for the two million to come back to them. The revenue is ahead of the appropriations so they would end the year in a positive.

Mr. Perez asked if all the money had been transferred to the new bank.
Mrs. Banghart replied yes.

Mr. Orcutt asked what they anticipated ending the year at.
Mrs. Banghart replied that as of the end of November they were two million in surplus.

Mr. Knittel replied that that was surplus revenue, above what they had projected. But they had overspent by approximately 600,000.00. So, when you take the two million, minus the six hundred they would be approximately one and a half positive.

Mrs. Banghart stated that it was also on page two of the finance report.

Mr. Knittel replied, that a lot of that depends on page three which is three outstanding reimbursements from NJ DEP, in the amount of 3.5 million and that would go back into our cash account. it was not an expense, it went out and it came back in, so they were not counting that in the profit and loss for the year. Therefore, the cash balance could be a lot higher at the end of the year if they get back some of the DEP money.

Mr. Knittel stated that with the holidays, they were not expecting those three checks until next year.

Mr. Orcutt asked what money was that.

Mrs. Banghart stated that it was on page three of the finance report. Mr. Knittel stated that it was requisition #6, 7 and 8 for the cap construction. Which was capital closure funds.

There was a brief discussion regarding how the closure funds were paid back.

Mr. Knittel stated that tonnage was a little less this year by a fraction. Our ash was a little higher this year than last, because we brought in a lot of extra ash to help with the shaping of the landfill.

Mr. Knittel stated that other than that the finance report looks good, except for the maintenance line item which was highly unusual. Hopefully next year will be a little more on target.

Mr. Orcutt stated ok, and that they need a resolution to pay bills.

Mr. Orcutt stated that he would make a motion to approve R-12-01-24.

Mr. Perez stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Orcutt	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Absent

On a motion by **Mr. Orcutt**, seconded by **Mr. Perez**, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *December 16, 2024*.

RESOLUTION
R-12-01-24
To Pay Bills – December 16, 2024

WHEREAS, the Pollution Control Financing Authority of Warren County has been presented with invoices for services, supplies and other materials rendered to it or on its behalf;

NOW, THEREFORE, be it resolved by the Pollution Control Financing Authority of Warren County that the following bills be paid:

See Attached

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Orcutt	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Absent

We hereby certify Resolution to Pay Bills in the amount of **\$1,404,352.55** to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the 16th day of December, 2024.

Mariann Cliff
Recording Secretary

Jonathan Knittel
Director of Operations

Approved: 12/16/24

Mr. Orcutt stated that A-2 the 2025 budget was next.

Mr. Knittel replied that there was a printout of appropriations, revenue and capital. It was the same that they had seen for the last few months, they were just concluding it today. The State did approve it on Thursday.

Mrs. Banghart stated that the introduction was approved and now this was the approval from the board that they would send back to the State.

Mr. Knittel stated that it was resolution R-12-2-24.

Mr. Orcutt stated they wanted to talk about capital a little bit.

Mr. Knittel replied yes. In 2025 they still do not have the ability to use capital from our own cash, because they were working their way back to a positive net position. When they ran our

numbers from the audit this summer and projected where their bank accounts would be at the end of this year and what the surplus or profit would be. It takes them just to a positive thirty-some-thousand-dollars. But just two years ago they were a negative 12 million on net capital. So they went from negative 12 million to negative 6 million to where they were now, just this side of positive at approximately \$64,000.00.

Mr. Knittel stated that \$64,000.00 in the world of machinery was not enough to go ahead and spend that money this year. So what they did was build the treatment plant upgrade into the budget line for a significant chunk of the availability of funds. So, what they will do in 2025 with the treatment plant will be out of a single line-item in operations. They were doing the header pipe early in 2025 but they were not using capital for that, they were using a line item in the annual budget. They were able to get their projects done in 2025 which would be the gas header and the treatment plant upgrades through our annual appropriations. In 2026 was when they would have some capital freed up, then they would start looking at machinery, such as landfill compactor and some vertical gas wells.

Mr. Orcutt asked where the treatment plant was.

Mr. Knittel replied that on line item # 5533 in the bright blue area on the spreadsheet, operations, there is budgeted one million dollars even. And the reason the three in blue are lumped together was because if you add the three up it was our leachate bill previously. So they basically have a million dollars of leachate savings because of our capping project.

A discussion ensued regarding what it would cost for the leachate treatment plant to be re-opened and how long it would take, and if the million would cover it. Also discussed was if the cap was going to save enough money to offset the million dollars.

Also stated was that this would be brought up at every meeting to track leachate savings and treatment plant progress.

Mr. Orcutt asked if anyone had any other questions on the budget.

Mr. Orcutt stated that they need to do a motion on the 2025 budget

Mr. Perez stated that he would make a motion to approve R-12-02-24 budget.

Mr. Larsen stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Orcutt	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Absent

R-12-02-24
2025 ADOPTED BUDGET RESOLUTION

Warren County Pollution Control Financing Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

WHEREAS, the Annual Budget and Capital Budget/Program for the Warren County Pollution Control Financing Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented for adoption before the governing body of the Warren County Pollution Control Financing Authority at its open public meeting of December 16, 2024; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$10,194,600.00, Total Appropriations, including any Accumulated Deficit, if any, of \$10,194,600.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$4,000,000.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Warren County Pollution Control Financing Authority at an open public meeting held on December 16, 2024 that the Annual Budget and Capital Budget/Program of the Warren County Pollution Control Financing Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

 (Secretary's Signature)

 (Date)

**Governing Body Recorded
 Vote**

Member	Aye	Nay	Abstain	Absent
N. Angelo Accetturo				x
Walter Orcutt	x			
Daniel Perez	x			
Robert Larsen	x			
Vacant				

Mr. Orcutt asked if they need a motion to amend the 2024 budget R-12-03-24.

Mr. Orcutt asked what the amendment was for.

Mr. Knittel replied that as they mentioned earlier, they have almost two million in revenue surplus, but they were looking like they were 5 or 6 thousand short and they were moving 750 over because they don't really know what period 12 and 13 are going to look like with all of the bills. So Mrs. Banghart was transferring over \$750,000.00 from revenue into operations.

Mr. Knittel stated that the majority of the money was taken from equipment repair and the leachate was high from the first four or five months before starting the capping. They also had the wettest period in recent history at the end of 2023. So they were playing catch-up on leachate in January, February, and March which resulted in bigger bills.

Mr. Orcutt replied ok, then, asked who would make a motion to amend the 2024 budget R-12-03-24.

Mr. Larsen stated that he would make a motion to approve the amended 2024 budget.

Mr. Perez stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Orcutt	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Absent

On motion by *Mr. Larsen* seconded by *Mr. Perez*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on December 16, 2024.

RESOLUTION
R-12-03-24
TO AMEND THE 2024 BUDGET FOR THE
POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY,
PURSUANT TO N.J.A.C. 5:31-2.8.a.2

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Division of Local Government Services may approve the amendment of the budget of any Authority or District when there is a need to amend the 2024 budgeted and

NOW, THEREFORE, BE IT RESOLVED, by a Majority Vote of the Board members of the Pollution Control Financing Authority of Warren County that the Authority hereby requests the Director of the Division of Local Government Services to approve the following amendments to the 2024 Budget.

	<u>From</u>	<u>To</u>	<u>Increase / (Decrease)</u>
Revenues:			
Operating Revenue:			
Landfill Revenue	\$7,982,291	\$8,732,291	\$750,000
Total Revenues	\$9,500,000	\$10,250,000	\$750,000
Appropriation:			
Cost of Providing Services			
COP Other Expenses	\$8,522,175	\$9,272,175	\$750,000
Total Appropriations	\$9,500,000	\$10,250,000	\$750,000

ROLL CALL:

Mr. Larsen	-	Yes
Mr. Perez	-	Yes
Mr. Orcutt	-	Yes
Mr. Accetturo	-	Absent

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Respectively submitted by:

 Mariann Cliff
 Recording Secretary

Approved: 12/16/24
 Mr. Orcutt asked if they need a motion for the bank signers.

Mrs. Banghart replied that was done, but she needed a motion to transfer the money.

Mr. Perez stated that he would make a motion to move the money to and from the line items.
Mr. Orcutt stated that he would second the motion.

ROLL CALL: Mr. Larsen - Yes
 Mr. Orcutt - Yes
 Mr. Perez - Yes
 Mr. Accetturo - Absent

PERSONNEL

Mr. Orcutt stated that they have a resolution approving the annual salary adjustments for employees. Mr. Orcutt asked if there was there anything that they need to talk about in executive session on this, or was this everything that they had discussed.

Mr. Perez asked what they had settled on. Mr. Knittel stated that at the previous meeting it was across the board 3.5 %.

Mr. Perez replied ok.

Mr. Knittel stated that they had discussed and agreed upon but the Resolution was not printed so now the Resolution was here and they could finish the process.

Mr. Orcutt stated that it was Resolution 12-04-24 and this was a salary adjustment 3.5% for hourly and salary employees to be approved. Made effective January 1, 2025.

Mr. Perez stated that he would make a motion.

Mr. Larsen stated that he would second the motion.

ROLL CALL: Mr. Larsen - Yes
 Mr. Orcutt - Yes
 Mr. Perez - Yes
 Mr. Accetturo - Absent

On a motion by **Mr. Perez**, seconded by **Mr. Larsen**, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *December 16th, 2024*.

RESOLUTION

R-12-04-24

Approving the Annual Salary Adjustment for Employees of The Pollution Control Financing Authority of Warren County for Fiscal Year 2025

WHEREAS, the Pollution Control Financing Authority of Warren County (the “Authority”) desires to adjust the annual salaries of all its part-time and full-time employees as a remuneration for services rendered; and

WHEREAS, the Authority has determined that the adjustment to the annual salaries in the amount of 3.5% for hourly and salary employees was deemed to be equitable.

NOW, THEREFORE BE IT RESOLVED, by the Authority that the salary adjustment of 3.5% for hourly and salary employees be approved for all its full-time employees and be made effective January 1, 2025.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Orcutt	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Absent

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary
Mariann Cliff

Dated: 12/16/24

PRESENTATIONS

Mr. Orcutt stated that there were no presentations.

REPORTS

Mr. Orcutt stated there were no reports.

FACILITIES/RECYCLING

Mr. Orcutt asked Mr. Knittel to tell us about on-site waste water treatment plant upgrade.

Mr. Knittel stated that the last time that they had a really in-depth study of the leachate was in 2016, so they did a full round of leachate on Cell-7. Which was new leachate, the east half and the west half independently of the old cells and then a composite which was all three cells mixed together in

one sample. They ran all four of those samples and the data came back that most of the parameters have actually improved in the leachate quality since 2016. He was not sure of the exact reasons since he does not have a long history here, but it seems like the old cells used to carry a lot more material in the leachate and it seems like that has calmed down. The new leachate out of Cell-7 was high and had a lot of color in it which was troublesome for our local water treatment plant. It has ammonia which was easier to treat. So, the total dissolved solids which was the nemesis, back with the old plant, is still about the same. It will be a little easier now that a decade of technology has gone by. There were new technologies to treat the total dissolved solids now. The suspended solids were stuff that you would see in a glass of water, that you could get to settle out quickly because it was a solid particle and there are methods to make them drop out. When it was absorbed into the water, which was what we had, there were things that were part of the water chemistry. This was a little trickier, most people were saying reverse osmosis is the only guaranteed way to deal with that. Mr. Knittel stated that he would listen to the engineers and experts and vendors. They would probably need a committee for that, not sure if it would just be the capital committee or they form a new committee. As they go through 2025 and they have this very large new line item that's funded, he thinks they should have a committee between meetings to keep everything on the right path. Perhaps it won't be necessary in January or February but once they get rolling. This will be a million dollars in upgrades and they should monitor it closely.

Mr. Orcutt stated that it would be facilities or capital subcommittee. Mr. Knittel replied yes.

There was a discussion about committees and members and when they would start with this project.

Mr. Knittel stated that he could always pick up the phone and speak with John Inscho over at PRMUA at some point they would need to all get together with PRMUA and talk about our next step with them. We do not want to over-treat or under-treat what we would be giving them.

Mr. Knittel stated that they talked about the force-main in committee, and that was key to getting it from here to there. There was always a backup with trucks and it was a short drive.

Mr. Orcutt stated well this is the first time that they have talked about that, using trucks.

A lively discussion ensued between Board members and the Director regarding the pros and cons of transporting leachate by, force-main, versus trucking the liquid. Also, whether or not to use PCFA's employees to drive the truck(s).

The one fact that remained, was that they had to pre-treat because the TDS was an issue for PRMUA. When they have a liquid with dark stains in it, it blocks their UV lights thus blocking their treatment.

Mr. Knittel stated that if they could solve the TDS here, and they could use a combination of ultra-filtration with RO or just by itself, it could be ready to transport, whichever method.

They just could not give them something with all that color in it because they use UV lights.

Mr. Perez asked if they still used bugs to treat the water with.

Mr. Knittel replied that there were only three ways to treat water, physical method, which would be pushing the water through membranes, biological method, which was letting bugs digest and break down the leachate, the third method would be chemical, which includes raising and lowering the PH to help things settle out.

It may even be a combination of all three or one or the other, this was why they had to make very good decisions for an engineer to make these determinations.

Mr. Orcutt asked what PRMUA does with the treated water, if it was treated to drinking standards. Mr. Knittel replied that they treat to required standards and discharge to the river.

A quick discussion was had on the standards of drinking water in New Jersey.

Mr. Knittel stated that the leachate was very close to drinking water, except for color and taste and several metals.

This started another discussion on what they would or could do to take the color out and how many gallons per day they could send to PRMUA.

Mr. Knittel stated that they kept the permit active because it was not an easy permit to get. It was 50,000 gallons max per day, during a storm event you could go to 55,000 gallons but you would have to average 50,000 max per day for the month.

Mr. Orcutt asked if they would size the RO for 50,000 or 30,000.

Mr. Knittel stated about 50,000 because they dropped for the first time in the history that he has been here they dropped below 50,000 per day. They were averaging 41,000 per day right now with the new capping that was done.

Mr. Orcutt asked if it was because of the drought.

Mr. Knittel replied that some of it could be with September and October being very low rainfall, with August being at the 10-inch mark and September and October being very low almost zero. Then finally it rained in November, but regardless of rain or no rain, they had been averaging a steady 41,000 per day since the cap.

Mr. Perez asked if they had 75,000 one day and 25,000 the next day, do they have a spot to store it.

Mr. Knittel replied yes, they have the capacity to store three million gallons, one tank for a million and then the two lagoons for a million apiece.

They could almost store a couple of months without sending anything.

So, if PRMUA had a shutdown or maintenance for a couple of weeks, we could hold it. The question was, if we would be able to catch up. So, our average for the month was 50,000 per day, and the daily max was 55,000 gallons, so, if they shut down for a couple of weeks, would they relax their daily max for us to catch up?

Prior to the cap, they were way over 50,000 per day, now they were finally under that.

Mr. Orcutt asked, mechanically how does this work? If using RO, where does the good water go, where does the bad water go?

This started a discussion on how the water was treated and what it was treated for, they spoke about when treating it for drinking it was much different than treating it to be discharged in a stream or to PRMUA.

Discussed was how much and where the rejected water goes. It was speculated that it could be recirculated which they have already put in the solid waste permit modification. It could be put into a truck and sent to PVSC for disposal as well.

Mr. Orcutt asked how many gallons the tractor trailers carried.

Mr. Knittel replied 6,000 gallons for the long tankers and 5,000 for the short fat ones. So, for the reject water it would be maybe one tanker per day with PVSC. He already had it as a verbal, and he would get that in writing, that PVSC will take RO reject water.

Mr. Orcutt asked if they could put it into the tank and then just keep recirculating it.

Mr. Knittel replied that they could, but it would skew the design parameters, and make the system work harder.

A quick discussion was had regarding how many trips it would take for just the rejected liquid.

It was asked of the director to come up with some numbers, maybe factor in an employee and a truck.

Then we will see if it works.

Mr. Perez asked what if one of these trucks leave here and have an accident?

Mr. Knittel stated that it would be our truck and our liquid and our responsibility.

Then it was discussed that currently if a truck leaves and has an accident it was only our liquid and they had a contract, we would probably be asked to reveal what was in the liquid and no more.

Also discussed was hiring a contractor to drive the short distance.

Mr. Knittel stated that he would like to talk with Sussex, they had done it with two trucks and two drivers for a decade. Perhaps they would share how those finances worked. They eventually paid to have a force main put in.

Mr. Knittel stated that it was going to be a decent portion of our mental effort and physical and financial effort over the next year, to get all the bugs worked out on that.

The Board agreed.

Mr. Knittel stated that with the 20-acre cap, the weather had changed on us after thanksgiving, it got wet and rainy and much colder. The contractor needs five days of dry weather to wrap up the soil placement that they were almost finished with. If they were to leave it all winter, there will be some erosion that they would have to fix at their cost.

The one-line item that exposes us to some finance would be the gray sand import material. That was in the contract as a unit rate, and if some of it washes down the hill and mixes with other materials it would then need to be replaced with clean sand. The engineer wants that layer to be clean drainage. So they may have to purchase more of the gray sand.

Mr. Knittel stated that they had a meeting and they put up some silt fences up on the hill and they concentrated the water flow towards one area of damage instead of the damage being everywhere.

If they do get a break with the weather they would re-mobilize, there was a spray on product that holds soil over the winter for six months. This product was plant-based fibers with Portland cement mixed in, the contractor may choose to put that down at their expense just to save the erosion over the winter.

This started a discussion on what crushed sand was, and the cost of it.

Mr. Knittel stated moving on to the odor update, they had been carefully watching the odor as they did the capping. They found that they were releasing gas that they had been unaware of, that is now being captured. They have a gas header that is designed and is ready to go out to bid now, but the DEP is determining if we could use closure funds.

A discussion ensued regarding the DEP and the closure funds and the fact that the PCFA does not have access to them, it was our money deposited into Fulton Financial but the DEP was the only one who had access to it.

Mr. Knittel stated that they were going to build this early in 2025 but as of yet were unsure how it was going to be paid for. They were going to spend their own money and if DEP approves it, they would just replace their money. If they do not approve it, they would be spending money that did not have a line-item associated with it, that would be considered capital but in 2025 we would be getting the money from FEMA and this money could cover it.

Another discussion started regarding DEP and closure funds and how it works versus using capital.

Mr. Orcutt asked how much the gas-header would cost us in January.

Mr. Knittel replied that it would go out to bid, and the engineers estimates are conservatively high, they were saying \$300,000.00 to \$400,000.00.

Mr. Knittel also mentioned that they would have more money than that coming back in from FEMA in 2025 so, they do have a mechanism to pay for it, and they have a cash balance, it's just that if you tap into the cash balance it would be considered capital, and they were not supposed to use capital.

Mr. Perez stated that he wanted to ask a question regarding those two bank safety boxes. Mr. Knittel replied yes.

Mr. Perez stated that when you open them up and if they find money in them, what do you do?

A lively discussion ensued regarding legal issues.

This ended up with the Director saying that he would contact the lawyer if that was to happen and the box would be opened by two or more people as a safeguard.

Mr. Orcutt stated that next would be the waste disposal fee.

Mr. Knittel replied that they had some good news. It was a stressful time of year, while contracts were out and they were waiting for responses. They did receive two large hauler agreements out of the five. Mrs. Banghart handed Mr. Knittel an updated list.

Mr. Knittel stated that on the top line there was Buldo, a new hauler at 14,000 to 20,000. He thinks a couple of Board members have knowledge of Mike Buldo's operation, he was a new hauler to us and he was offered a tour of the facilities. He will be visiting us next week, he was approved to start January 1st, but he was interested in coming earlier with a few test runs. Mr. Knittel stated that he told him that he would ask the Board.

There was a quick discussion had regarding the pros and cons of that idea, and it was agreed that they could come early.

Mr. Knittel stated that was one large hauler, a second large hauler Lemcor, about seven lines down also returned the contract signed.

Mr. Knittel stated that they have not heard back from the other two large haulers which was Sanico and Casella.

Mr. Orcutt asked to go back to Buldo for one second, what was he bringing in?

Mr. Knittel replied that it was a nice blend of type 10 and 13C it was a good blend.

Mr. Orcutt asked where it was coming from.

Mr. Knittel replied that it was mostly coming from Passaic but, some of it was Warren County, he was not sure of the percentage but Mr. Buldo would be getting back to him. He was also working in Bergen County which had waste-flow, so in order to take any of that, he would have to have permission from Bergen County municipal utility authority with a questionnaire filled out by the receiving landfill, which would be us. They would have to have permission to haul garbage from Bergen County but that was on him to get written permission.

Mr. Orcutt asked that Bergen's cost was that much more than us that it would make sense to come here?

Mr. Knittel replied that his clients in Bergen have very high tipping fees, businesses, restaurants, strip malls etc. There were so many fees built into the businesses in Bergen that he could afford to drive it all the way to us, but he was not allowed to currently unless he gets permission.

This started a discussion regarding the transfer stations in Bergen County and how they work, and the Counties that have waste-flow versus ones that do not. The PCFA would have to have their paperwork if we did take anything from Bergen.

Mr. Knittel stated that Lemcor did sign the agreement.

Mr. Knittel stated that they have not heard from Gaeta, so they would continue to reach out to NTI and Gaeta, Sanico and Casella.

Mr. Orcutt stated that Mr. Knittel said that Casella did not sign yet, and what happens if they do not. Mr. Knittel stated that our Warren County tonnage would go way down. Right now, half of our Warren County garbage comes from Casella. Mr. Knittel stated that he had re-read the solid waste plan from Warren County and there is no clause in there that specifically stated that this percent has to come from Warren County. He could not find it anywhere, so that was more of a former Board members had opinions that they should definitely always stay over 50% but he could not find it anywhere in writing.

Mr. Knittel stated that if they were to lose either one of the big local haulers, they would have a hard time balancing the budget.

This led into a detailed discussion of all haulers and what would happen if they lost one or the other and they discussed each hauler and what they brought in. They also spoke about Gaeta and the use of bales and rails.

Mr. Knittel stated that what was remaining was Electronics, Tires and Single Stream, our three recycling programs. They would need a motion on A-4 Waste Disposal Fee Schedule to approve the ones that signed.

Mr. Larsen stated that he would make the motion to approve A-4 Waste Disposal Fee Schedule for Buldo and Lemcor.

Mr. Perez stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Orcutt	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Absent

Mr. Orcutt stated that next was A-8 Warren County District Landfill Side Slope Capping Project Change Order #3/4. Then asked if the two were together or separate.

Mrs. Banghart replied that they were together as one for A-8.

Mr. Orcutt asked Mr. Knittel to tell them about it.

Mr. Knittel replied change order 4-2 was a the temporary cap 5-acres on the north slope. So, they brought in PDM as residential clean material, it can be stored anywhere on our property. The DEP however, decided that it must be out of the stock-pile by June 1, 2025. They do not want it stored on the footprint of the future cell-6, they want it used on the landfill. So, Mr. Knittel stated to the DEP that it was planned to be used in the next 5 or 6 years in the landfill on side slopes. but the DEP told him that he did not have permission for that.

Mr. Knittel stated to the DEP that he had asked for that permission in the solid waste permit modification that they have had for months now. It looks like they would approve the use of PDM anywhere on the property within the limit of the landfill, but he does not have that permission, so they went back to the original thing, which was 'you have to use it up for your capping project.'

So they had some PDM left over, they had put the one-foot cushion down on 20-acres and they have a little extra leftover.

Mr. Knittel stated that he had a great spot to use it but he hadn't planned on using it that quickly. To do that, they have the ability to have the contractor place it on 5-acres on the north slope and they do not know yet if it was closure funds eligible, to have the contractor place that foot of PDM on the north slope.

This started a discussion on where the 5-acre spot was that they would place the PDM. It was pointed out that the Cell-7 trash will eventually lay-up on the hillside where this sliver of property was, so there was no point in doing a permanent cap. So while it would be a great place to use the PDM, the PCFA does not have the manpower to do it.

Mr. Knittel stated that Barbella could place the PDM for \$145,000.00, this looks like it was closure fund eligible but they were not sure. This may be something that we have to pay for and the return on investment would be around 2-years of rainfall. It was not his intention to have that as part of this change order for today as, he may want the engineer to come in and explain this.

Mr. Perez asked if our employees were working in that area. Mr. Knittel replied no, and our workers don't have the time or machinery to place the PDM properly and keep up with their daily work. A contractor could get it done in 4 or 5 days, where it would take our employees every free moment between now and June and even then, he does not think they could do it efficiently.

Another detailed discussion followed on, where this 5-acre piece of land was located, and how they were going to get it done. Including using temporary employees.

The Board and the Director looked at the maps and followed along what the project would entail. It was a very small plateau and they discussed the fact that it was a very technical application, on very steep slopes. This was something that they were not comfortable doing in-house. The placement was estimated at \$145,000.00 but you were going to save \$300,000.00 over three years, it made sense to place an intermediate cover on that spot.

Mr. Orcutt asked where Cell-7 was in reference to this particular spot. When it was pointed out, the Board again discussed the proposed change order.

Mrs. Banghart stated that on his email he does say that this application includes the billing for the change-order, then asked if she should get the bill.

Mr. Knittel replied that they had not done this work yet. They had dumped a few loads over the top but they were waiting for a formal approval.

Mrs. Banghart stated, so some of it was part of the application payment app.

Mr. Knittel replied that maybe a half a day of work was put in there, he wasn't sure.

Mr. Orcutt asked, they already did some of it?

Mr. Knittel replied that they may have started a half-day of work. Something may have slipped through the cracks here, between him and the engineer and the approval of this.

More discussion followed after this revelation. It was also discussed if it was wise to spend money that may not be closure funds eligible, but they also understood the pay-back.

Mr. Knittel stated that he did have a plan for the leftover PDM on the side slopes of Cell-7, but the DEP needs to approve its use here. They want it used up by June.

The only other location that was un-capped on the entire 50-acres of old cells was the main access ramp up to the plateau. That would be our future permanent road for the next 40 years. But this spot does make sense to cap because it sheds water to the swales.

Mr. Orcutt stated while looking at the maps, that at some point, and it would be a while before you get back to this. Mr. Knittel replied that you would have to build part of 6-A before you could even get trash that far up on this hill. Right now, they were just touching on 1-A, maybe in 6-months they would jump to the next rock-swale, where it diverts water. It would then take a few years from now to get up to the PDM area.

Mr. Orcutt stated that it pays back in two years, but in 2 to 3 years they would be into it anyway, so it was kind of a wash except for physically paying them to place it.

Mr. Knittel replied correct, and if it wasn't for the DEP's mandate he would not do it.

Mr. Orcutt stated that it was \$145,000.00 for them to place it. Mr. Knittel replied yes, it was five machines for five days was 25-operator days of union labor.

Mr. Orcutt asked if they were approving just that, or were they approving the other things on this change order?

Mr. Knittel stated that the other ones that were done and completed, were legitimate change orders. Some of it was screen, then item 28 was a credit on fuel that they were not using. Item 22 import soil cover. T and M work, Cell-7 base-liner, rain flaps, removal of rain flaps in Cell-7.

Mr. Orcutt stated, to be clear, they were kind of doing a change order, on work that has nothing to do with the project.

Mr. Knittel replied that the engineer submitted this as closure eligible because the PDM was brought in for this project. There was extra, the DEP says that we must use it, there was an area in the general vicinity of the project. Mr. Orcutt replied enough said.

Mr. Knittel stated that he was putting it in as part of the project, that was eligible for closure fund reimbursement. But he was unsure if the DEP would allow it to be done using closure funds or not.

Mr. Knittel stated the rest of the change order could be approved striking out, change order 4-2.

Mr. Knittel stated that he would just kick the whole change order until next meeting.

Mr. Orcutt asked why.

Mr. Knittel replied because how can there be change order 4-2 and a bill when the work has not been performed yet.

Mr. Knittel then went over what was in the change order, and said that they cannot pay for something that hasn't been done.

Mr. Orcutt asked if they could approve it, but don't pay it until it gets done.

Mr. Knittel replied yes that would be fine.

Mr. Orcutt stated ok, then to be clear they would not be getting that money until it was done.

Mrs. Banghart stated that was what she had, a note that it was on payment hold.

Mr. Orcutt asked for a motion for change order #3, #4 but not getting the money until it was complete.

Mr. Larsen stated that he would make the motion.

Mr. Perez stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Orcutt	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Absent

Mr. Knittel stated that that was the end of facilities and recycling.

GENERAL COUNSEL

Mr. Orcutt asked Mr. Tipton what he had.

Mr. Tipton replied that he just had the prior discussion on the Covanta agreement so he was good unless someone had questions for him.

OTHER BUSINESS

Mr. Orcutt asked if there were any other business.

Mrs. Banghart stated that they were possibly having a holiday party on January 11th she was just waiting back on times from Tipton's.

Mr. Perez replied that he would not be there.

Mrs. Banghart stated then they would do it the following weekend.

A quick discussion was had on the time and location they had picked.

Mr. Knittel stated that he has heard bits and pieces on the radio tower. It was moving forward with the County; they have an engineer working on it. They have asked us about site access, they would have one sharp corner for example a drill truck for a tower. So, we would make sure they have drill access for geo-tech boring, that would be the first step. They would drill and figure out what the rock quality was. Once they do that, they would go to a foundation design. It will end up as a small compound with a little chain-link fence. This was for radio communications and they would do all of it, no expense to us.

Mr. Knittel stated that they would be tapping into the high-speed County internet, here, the fiber optic comes in downstairs. That was County fiber. It would go from the admin building to the maintenance garage, and from there the signal gets bounced to the radio tower. Other than that, they might gain the benefit of some kind of electrical backup for this building, this was the only building on property that does not have a backup power source and they would need backup power-source here to make sure they do not lose connectivity. They would use a battery backup or propane generator since there are two propane tanks already here.

There was a discussion regarding the backup choice and if they could talk them into going for a propane generator that would benefit us also. Since this was County, they were not privy to the details as of yet. They did talk about how the road needed to be fixed to be able to make sure the machinery can get through. They would get their power from Titman Road; they would put up a new power pole and have a little generator sitting inside the compound. The only thing that they need from us was to bounce microwave signal from here, to our maintenance garage and from our maintenance garage up to the admin building.

There was another discussion revolving the height of the trash and if the signal could go over, it or not.

Mr. Knittel stated that the water plant was an ongoing entity. Mr. Orcutt replied yes let's get moving on that.

Mr. Knittel stated yes, the data was great. We will get a second round of data this month.

CLOSING PUBLIC COMMENTS

Mr. Orcutt asked if there were any closing public comments.

EXECUTIVE SESSION

Mr. Orcutt asked if there was a need for executive session.

*There was no need for executive session.

ADJOURNMENT

Mr. Orcutt asked to make a motion to adjourn.

Mr. Perez stated that he would make a motion to adjourn.
Mr. Larsen stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Orcutt	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Absent

*****Meeting was adjourned at approximately 11:08 am***

Respectfully submitted by:

Mariann Cliff
Recording Secretary

Approved: