

**POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY**

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**A G E N D A**

Monday, November 20, 2023

9:30 AM

PCFAWC Administration Building  
Main Meeting Room

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INTRODUCTORY STATEMENT**

Adequate notice of this meeting of November 20, 2023 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of County Commissioners, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged.

**Notice\* This Agenda is subject to change by the PCFAWC before, and/or during the scheduled meeting\***

**MINUTES**

- M – 1 - Regular Monthly Meeting Minutes – October 23, 2023
- M – 2 - Executive Session Meeting Minutes – October 23, 2023

**CORRESPONDENCE**

- C-1 - Letter dated 10/26/23 from the Board of County Commissioners re: Alex Lazorisak resignation from the PCFA Board
- C-2 - Letter dated 11/13/23 from the State of NJ DEP re: ACO Extension Request

**PUBLIC COMMENTS (AGENDA ITEMS ONLY)**

## **FINANCE** (Jon Knittel, Jamie Banghart)

- A-1 - October 2023 Finance Report
- R-11-01-23 - Resolution to Pay Bills
- A-2 - Introduction to 2024 Budget
- R-11-02-23 - Resolution to Introduce 2024 Budget
- R-11-03-23 - Authorizing Resolution of Corporation (Fulton Bank Escrow Account)
- A-3 - Sanitary Landfill Closure Escrow Trust Fund Audit- September 30, 2023
- A-4 - 2023 Budget Transfer Forms
- A-5 - 2024 Agreement between R&L DataCenters, Inc. and PCFA (Payroll-Related Services)
- R-11-04-23 - Resolution to Appoint R&L DataCenters to provide Payroll-Related Services

## **PERSONNEL** (Jon Knittel)

- A-6 - \*2024 Employee Salary
- R-11-05-23 - Resolution Approving 2024 Annual Salary Adjustments for Employees
- A-7 - 2024 Longevity Schedule

## **PRESENTATION**

## **REPORTS**

## **FACILITIES/RECYCLING** (Jon Knittel)

- Odor Update: Gas collection from Cell 7 was doubled by volume on Tuesday October 17, 2023. Additional horizontal gas collectors will also be installed to increase the negative pressure within the new cell. Additional daily and intermediate cover is being used. Fenceline H<sub>2</sub>S readings have improved with no readings (0 parts per billion (ppb)) during daylight and only occasional 1 ppb readings during early pre sunrise hours when temperature gradient thermals are traveling downhill. We will continue to increase gas control on cell 7.
- West Slope Cap Project: Functioning as intended reducing odor and leachate, retainage was released and paid in the current batch of bills.
- Permanent Closure Cap Update: 95% drawings available at the office. Specifications are being finalized. December 18th estimated date for request to board for a motion to bid using closure fund account money.
- Closure Fund Disbursement Request: Request #1 was approved and funds have been deposited into PCFA bank account. Request #2 and #3 will complete the 2023 calendar year. Additional requests will be submitted in the summer of 2024 as the closure/cap project progresses to the next construction phase.
- Cell 7 Construction Completion: The engineer sent in the certification report for the last 1/3 of cell 7 and the last of a few punch list items are being addressed by the contractor.
- FEMA (IDA) Drainage Repair Project: October 31<sup>st</sup> completion deadline was achieved by the contractor. PCFA has one item left on the ACO which will be completed by end of April, 2024.

- Update on leachate hauling automated kiosk on scale #2: Leachate lagoons have been emptied since recent unseasonably wet period. Kiosk is delayed but should arrive within one month. Kiosk will allow tankers to weigh out during off hours.
- July 2023 Storm (FEMA) update: Repairs are nearly 100% finished via Change Order above by the contractor(s) that are onsite. Vac truck to remove gravel from basin inlets is the last task to be performed by PCFA vendor.
- A-8 - Waste Disposal Fee Schedule (No Changes)
- A-9 - Draft 2024 Solid Waste Disposal Pricing Schedule
- R-11-06-23 - Resolution Approving the 2024 Solid Waste Disposal Pricing Schedule
- A-10 - Electronics Recycling Program
- A-11 - Tire Recycling Program
- A-12 - Single Stream Recycling Program
- A-13 - 2024 Draft Holiday Schedule
- R-11-07-23 - Resolution Approving 2024 Holiday Schedule

## **GENERAL COUNSEL'S REPORT**

### **OTHER BUSINESS**

### **CLOSING PUBLIC COMMENT**

### **PRESS COMMENTS & QUESTIONS**

### **EXECUTIVE SESSION**

- R-11-08-23 - A resolution authorizing executive session of the Pollution Control Financing Authority of Warren County providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

### **ADJOURNMENT**

\*POSSIBLE EXECUTIVE SESSION