

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING

November 14, 2022

Chairman Angelo Accetturo called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 9:30 AM.

Authority Members present: Angelo Accetturo, Alex Lazorisak, and Richard Mach

Mr. Accetturo asked to call the Monday, November 14, 2022, PCFA meeting to order, please call the roll.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

Also present: Brian Tipton, General Counsel (via google meets); Jonathan Knittel, Director of Operations; Jamie Banghart, Assistant Director and Michelle Connors, Recording Secretary.

The Pledge of Allegiance was led by Chairman Accetturo.

Mr. Accetturo read the following statement: "Adequate notice of this meeting of November 14th 2022 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of County Commissioners, The Express-Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged".

MINUTES

Mr. Accetturo asked if there was a motion for M-1 the regular monthly meeting minutes from October 24, 2022.

Mr. Lazorisak made a motion to approve the Regular Monthly Meeting Minutes from October 24, 2022, seconded by **Mr. Accetturo**.

Mr. Lazorisak stated that he would make the motion to approve the Regular and Executive Monthly Meeting Minutes from October 24, 2022.

Mr. Accetturo stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

CORRESPONDENCE

No correspondences.

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

Mr. Accetturo asked if there were any public comments for agenda items only.

FINANCE

Mr. Accetturo stated A-1 for discussion.

Mr. Knittel stated that there are a couple sheets revised due to some late checks and financials that have come in late from banks. Mr. Knittel stated that we are 83% through the year and we have a projected profit gain as you can see on the bottom of page 2. That may go down a little bit because we have some expenditures at the end of the year. However, we are projecting a substantial profit for this year. We had several sources of income that we did not anticipate at the beginning of the year one of those was FEMA reimbursement, another was the PDM which we started receiving our first check. That was \$99,792.00. We have a second check coming next week. In a typical year, we would not have that much of a profit but it is because of a couple unexpected sources of revenue. Some of that revenue is dedicated to reimbursing ourselves to improve our machines etc. as we spoke about in our last meeting.

Mr. Knittel asked Mrs. Banghart if she had anything to add.

Mrs. Banghart replied that we had an NSF check that bounced on October 22, 2022. Mrs. Banghart stated that she has sent two letters one on October 31, 2022 and the 2nd letter on November 9, 2022 but has not heard back. After the third notice, she will proceed with the court if she has not heard anything.

Mr. Lazorisak asked how our interest rates were doing.

Mrs. Banghart replied we are seeing an increase on our interest rates. Lakeland Bank has the best interest as of October 31, 2022 it was at 1.25%.

Mr. Accetturo stated that he would meet with Mr. Knittel and Mrs. Banghart regarding the interest rates. He stated that we would review all interest rates and transfer monies to the best banks with the best interest rates.

Mr. Accetturo asked if there was there a motion on the Resolution (R-11-01-22) to pay bills.

Mr. Accetturo stated that he would make the motion.

Mr. Mach stated that he would make a second.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	-Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

On a motion by *Mr. Accetturo* , seconded by *Mr. Mach* , the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *November 14, 2022*.

RESOLUTION
R-11-01-22
To Pay Bills – November 14, 2022

WHEREAS, the Pollution Control Financing Authority of Warren County has been presented with invoices for services, supplies and other materials rendered to it or on its behalf;

NOW, THEREFORE, be it resolved by the Pollution Control Financing Authority of Warren County that the following bills be paid:

ROLL CALL:	Mr. Larsen	-Absent
	Mr. Lazorisak	-Yes
	Mr. Mach	-Yes
	Mr. Perez	-Absent
	Mr. Accetturo	-Yes

We hereby certify Resolution to Pay Bills in the amount of \$ 1,274,989.20 to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the 14th day of November, 2022.

Michelle Connors
Recording Secretary

Jonathan Knittel
Director of Operations

Approved: November 14,2022

Mr. Knittel presented (A-2) PCFA Personal Policy Manual. This has been included in previous Agenda packets. We had final comments from Legal and we have some hard copies here as well. We are looking for a resolution to put our Legally reviewed Personal Manual that has not been updated since 2017. We have updated comments from Mr. Lazorisak and from our lawyers as well.

Mr. Lazorisak stated that he has worked on the manual with Mr. Knittel and Mrs. Banghart. I am comfortable with the Personal Policy Manual. Every year it should be put into yearly tasks since all the polices are changing.

Mr. Lazorisak stated that he would make a motion for Resolution (R-11-02-22) PCFA Personnel Policy Manual, seconded by Mr. Mach.

On a motion by Mr. Lazorisak , seconded by Mr. Mach , the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *November 14, 2022*.

RESOLUTION

R-11-02-22

Amendments to the PCFAWC Personnel Policy Manual

WHEREAS, the Pollution Control Financing Authority of Warren County (the “Authority”) has a need to amend the Personnel Policy Manual; and

WHEREAS, All Sections of the Personnel Policy have been reviewed and updated as needed by counsel, and attached hereto will be the official documents of the Authority; and

NOW, THEREFORE BE IT RESOLVED, by the Authority that the above referenced documents become the official documents of the Authority until further amended by resolution of the Authority.

ROLL CALL:

Mr. Larsen	- Absent
Mr. Lazorisak	- Yes
Mr. Mach	- Yes
Mr. Perez	- Absent
Mr. Accetturo	- Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary
Michelle Connors,

Dated: *November 14, 2022*

Mr. Knittel presented (A-3) PCFA Fiscal Policies and Procedures Manual. The last time this was updated was over 14 years ago. It had archaic language which was revised to include cash and credit card procedures. We made some revisions to that since we do take credit cards now. This was reviewed by our attorney as well.

Mr. Lazorisak questioned that this has not been updated since 2008?

Mr. Knittel replied no.

Mr. Mach stated that he would make a motion for Resolution (R-11-03-22) Adopt Fiscal Policies and Procedures Manual, seconded by Mr. Lazorisak.

On a motion by *Mr. Mach*, seconded by *Mr. Lazorisak*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *November 14, 2022*.

RESOLUTION

R-11-03-22

ADOPT FISCAL POLICIES AND PROCEDURES MANUAL

WHEREAS, this Fiscal Policies and Procedures Manual (the “Manual”) is prepared pursuant to the direction of the Pollution Control Financing Authority of Warren County (PCFAWC) (the “Authority”);

WHEREAS the purpose of the Manual is to assure that Authority funds are collected, deposited and disbursed in accordance with the policies approved by the Authority Board as set forth in this manual;

WHEREAS, The Authority Board’s goal is to ensure the safety and accountability of Authority revenue and that all financial activity of the Authority is accurately reported in a timely manner.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pollution Control Financing Authority of Warren County, at an open public meeting held on November 14, 2022 that the Fiscal Policy and Procedures Manual adopted July 2008 and subsequently amended, is hereby adopted.

ROLL CALL:	Mr. Larsen	-Absent
	Mr. Lazorisak	-Yes
	Mr. Mach	-Yes
	Mr. Perez	-Absent
	Mr. Accetturo	-Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Adopted: November 14, 2022

Michelle Connors
Recording Secretary

Mr. Knittel presented (A-4) 2022 Sanitary Landfill Closure Escrow Trust Fund Audit. This is an audit of the year from October 1st through September 30th. It is an audit of our post closure and closure funds. The audit had no issues.

Mr. Knittel stated that he does have some questions out to Fulton Financial who manages this account. There are some questions with depreciation on the monthly sheet that they send us every month. He will be discussing this audit with them so we have a better idea on how this is performing. To Mr. Knittel, with interest rates coming up, as you asked earlier about our bank accounts, it does not seem like the interest rates are coming up very quickly either. It is governed by a law such as it can only be in cash and bonds government insured products. He would like to see this closure fund perform a lot better than it is.

Mr. Lazorisak asked if this audit was conducted by Nisivoccia & Company LLP and not the bank.

Mr. Knittel replied no not the bank. This is an independent audit from Nisivoccia.

Mr. Knittel presented (A-5) Agreement between R&L Datacenter, Inc. and the PCFA. This is our payroll company. This is an annual agreement.

Mr. Mach stated that he would make a motion for the agreement between PCFA and R&L Datacenters, Inc., seconded by Mr. Lazorisak.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

Mr. Knittel stated in front you, you have a copy of some budget transfers forums which is movement of money within the operation budget and within the capital reserve budget. These movements are to document for the state since they require it.

Mrs. Banghart stated what was budgeted for each account within the Administration and Operations. We must keep the money in the positive and no negatives on the Detailed Expenditure Status Reports. So, in order to do that we need to transfer monies and will need the Board's approval.

Mr. Knittel stated for an example you move money into fuel from other areas like capital reserve. Obviously, fuel went over budget, so anything that goes over budget we will need to transfer the money. Mrs. Banghart and myself went over the budget on these specific lines and increased those line items. This way it will minimize the number of transfers in the future.

Mr. Lazorisak stated that he would make a motion for the budget transfer of monies, seconded by Mr. Accetturo.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

PERSONNEL

Mr. Knittel presented (A-6) 2022 Longevity Schedule. This will be paid to the employees in the next pay period.

Mr. Knittel stated that on the second page you can see what the amounts are for each employee. Mr. Knittel wanted to note that Mike Howell has officially hit the 20-year mark here at PCFA. We would like to get him a small gift certificate or a plaque to show him our appreciation.

The merit pay is gone from the Personnel Policy Manual and the new 2023 Budget.

Mr. Accetturo stated that he would make a motion for (A-6) 2022 Longevity Schedule, seconded by Mr. Mach.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

PRESENTATIONS

Mr. Knittel stated that there were no presentations.

REPORTS

Mr. Knittel stated there were no reports.

FACILITIES/RECYCLING

Mr. Knittel stated the Processed Dredge Material (PDM) progress update is about 90% through importing the PDM. We had approximately fourteen hundred trucks come in to our facility. We have received payment for the first week and we are in our second week. We should finish this week.

Mr. Lazorisak asked what will be the total cubic yards?

Mr. Knittel replied it should be approximately 32,000 yards brought out of a possible 40,000 yards. The reason for that, is that there are timber piles driven deep into the bed of the river at Pier 99 that they were not aware of. So, they are going to leave about 8,000 yards of sediment in place instead of somehow figuring a way to extract timber piles from the bottom of the river. Mr. Knittel stated that the tipping fee will be less than expected around \$165,000.00.

Mr. Lazorisak asked where are we on that.

Mr. Knittel replied we do have on-site a Caterpillar 336 Excavator for the first time. The FEMA money for that purchase was approved a couple meetings ago. We have been operating the machine for the last 10 days. It does have a 3-year warranty on it from Caterpillar. It is a 2017 with about 4000 hours on it.

Mr. Lazorisak asked Mr. Knittel if we need a screener next?

Mr. Knittel replied that he has been actively researching the best option and price to purchase a screener for what our facility would need. He found one in South Carolina and one in Alberta, Canada. A brief discussion was held regarding the purchase of a screener and the options equipped on the screeners that Mr. Knittel found. The entire price of the screener from Canada is approximately \$180,000.00 and the screener from South Carolina is approximately \$190,000.00. Mr. Knittel will receive guidance from Mr. Tipton on the legal advice for the protection of the Authority for a purchase made outside of the United States because the screener in Canada is a great deal. It is a better machine at a cheaper price.

Mr. Knittel stated that with the purchase of a screener and to have it here to our site by January/February of 2023, we could process the material that we will need for the capping project in 2023 at several millions of dollars in savings. The Board agreed.

Mr. Knittel and Mr. Tipton will have discussions regarding this purchase and will let the Board know at the next meeting.

Mr. Accetturo asked if we can use closure funds to buy the screener? Mr. Knittel replied that the closure funds can be used for all capping including the west slope and the gas well installation that is before the Board today. He also stated that we will be using the FEMA money to purchase the screener.

Mr. Lazorisak would like Mr. Knittel to look into using the closure funds for the labor and fuel when we are processing the material for the capping project.

Mr. Accetturo asked what other ideas do we have for the remaining money from FEMA? Mr. Knittel replied that he would like to purchase a steep slope mower, but he has not presented this to the Board due to other pressing issues. This would round out the FEMA money. This is not a pressing purchase that is needed at this time.

Mr. Lazorisak suggested that with these purchases of more equipment, he keeps thinking of our personnel. We are running thin on employees. Mr. Knittel replied that with the screener, this will produce approximately 400 tons of material an hour. He would need to have a loader and the screener operator for approximately 4 hours per ton for a 6-month period to produce the material required. Discussions were held amongst the Board and Mr. Knittel regarding a new hire versus what we have on hand with personnel. Mr. Knittel will provide a spreadsheet for the Board regarding the use of the new equipment with pros and cons; screener, steep slope mower and excavator and the existing staff versus a part-time new hire(s).

Mr. Knittel stated that other landfill operations are going well. He stated that we are chipping away on our ACO and our new cell is opening up. Mr. Knittel also spoke about adding a third scale or no scale and just having a flat rate for just the residents with a booth.

There was a lengthy conversation regarding Mr. Knittel's proposed drawing about the Convenience Center's update and hiring a new weighmaster.

Mr. Knittel presented (A-8) Draft Bid Documents for the Cell 5 Exposed Geomembrane Cover and (A-18) Landfill Gas Collection and Control System. These bid documents have been finalized and reviewed. The cost of the gas is included in the email and the new gas wells. The gas wells on the design stated that they were needed to supplement our existing wells and, in the field, we also saw the same thing. Seven new wells are needed, they are crucial in our 2023 capping. Mr. Knittel asked the Board to approve these Draft Bids so we can put these bids out today.

Mr. Lazorisak stated that if these are in review with the attorney, then we, the Board, should make a motion to approve them both based on attorney's approval and the engineer's approval.

Mr. Knittel stated that would be fine. They are both using closure funds so that would be more efficient to include (A-8) and (A-18) together.

Mr. Lazorisak agreed with Mr. Knittel

Mr. Lazorisak stated that he would make a motion authorizing (A-8) Bid Documents for the Cell 5 Exposed Geomembrane Cover, seconded by Mr. Mach.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	-Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

Mr. Lazorisak stated that he would make a motion authorizing(A-18) Landfill Gas Collection and Control System, seconded by Mr. Mach.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	-Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

Mr. Knittel stated that the construction of Cell 7 is moving well. Atlantic Lining (ALCO) is moving up to the top of Cell 7. Everyone is doing their part to get this done.

Mr. Lazorisak asked Mr. Knittel how the construction companies are doing with the colder weather?

Mr. Knittel replied that it does chop of an hour in the morning to wait for the frost to go away but they are still working.

Mr. Lazorisak asked Mr. Knittel where we are schedule wise with them finishing up with the liner?

Mr. Knittel replied they are hopefully done December but the sub-contractor is less optimistic that Tomco will have everything ready at the times that they say to get out by the end of December. ALCO is working on Saturdays with good weather. They are extending their work day later in the afternoon to take advantage of the warmth.

Mr. Lazorisak asked if they are prepared to weld in the cold. Do they have tarps?

Mr. Knittel replied yes, they have a cold weather procedure for cold weather welding. Both CP Engineers and Mott MacDonald they are both on board with the cold weather procedures. We should be in good shape moving forward to get this done by the end of the year. There are a couple things that would need to be finished in the spring but the bulk of the work will be completed in 2022.

Mr. Lazorisak asked Mr. Knittel how things were going with the DEP?

Mr. Knittel stated that things are going well with the DEP. We do not expect any delays with the DEP.

Mr. Knittel stated that we have no reports from QC or QA at this time.

Mr. Knittel gave an update on media replacement and it will be done in December.

There is no update on the solar panels and we see the savings from them with our last electric bill.

Mr. Knittel presented (A-9) the Auditing Services for 2023. One bid was received. The bid was reviewed by the attorneys.

Mr. Lazorisak stated that he would make a motion for Resolution (R-11-04-22) to Award a Contract for Auditing Services for 2023, seconded by Mr. Mach.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	-Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

On a motion by Mr. Mach, seconded by Mr. Lazorisak, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *November 14th, 2022*

RESOLUTION

R-11-04-22

AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR AUDIT OF FINANCIAL STATEMENTS

WHEREAS, the Pollution Control Financing Authority of Warren County has a need to acquire an audit of its financial statements for year ended December 31, 2022, as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.1; and,

WHEREAS, a total of *one (1)* proposal was received by the Authority on *November 7, 2022.*

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, *Nisivoccia & Company LLP*, has submitted a proposal indicating they will provide the auditing of the Authority's basic financial statements for the year ended December 31, 2022 for an amount not to exceed *\$43,660.00* and

NOW, THEREFORE BE IT RESOLVED, by the Authority that the Auditing Firm of *Nisivoccia & Company LLP* be awarded the contract for Auditing Services, for Calendar Year 2022, in accordance with their proposal received on *November 7, 2022.*

ROLL CALL: Mr. Larsen - Absent
Mr. Lazorisak - Yes
Mr. Mach - Yes
Mr. Perez - Absent
Mr. Accetturo - Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary
Michelle Connors

Dated: November 14, 2022

Mr. Knittel presented (A-10) the Legal Services Bid for 2023. One bid was received. The bid was reviewed by the attorneys.

Mr. Lazorisak stated that he would make a motion for Resolution (R-11-05-22) to Award a Contract for Legal Services for 2023, seconded by Mr. Accetturo.

ROLL CALL: Mr. Larsen - Absent
Mr. Lazorisak - Yes
Mr. Mach - Yes
Mr. Perez - Absent
Mr. Accetturo - Yes

On a motion by Mr. Lazorisak, seconded by Mr. Accetturo, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *November 14th, 2022.*

RESOLUTION

R-11-05-22

Awarding a Fair and Open Contract for General Counsel, Legal Services
for
Calendar Year 2023

WHEREAS, the Pollution Control Financing Authority of Warren County (the “Authority”) requested a Non-Fair and Open proposal for General Counsel, Legal Services for Calendar Year 2023,

WHEREAS, a total of one (1) proposal was received by the Authority on November 7, 2022.

WHEREAS, a review of these bids by the Authority revealed that Florio Perrucci Steinhardt & Cappelli, LLC as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4.

WHEREAS, Florio Perrucci Steinhardt & Cappelli, LLC has submitted a proposal indicating they will provide legal services to the Authority at the hourly rate of \$190 per hour; and

NOW, THEREFORE BE IT RESOLVED, by the Authority that the law firm of Florio Perrucci Steinhardt & Cappelli, LLC be awarded the contract for General Counsel, Legal Services, for Calendar Year 2022, in accordance with their proposal received on November 7, 2022.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary
Michelle Connors

Dated: *November 14, 2022*

Mr. Knittel presented (A-11) the Aerial Topographic Survey Bid for 2023. One bid was received. The bid was reviewed by the attorneys.

Mr. Lazorisak stated that he would make a motion for Resolution (R-11-06-22) Awarding Contract for the 2023 Aerial Topographic Survey, seconded by Mr. Accetturo.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	-Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

On a motion by *Mr. Lazorisak*, seconded by *Mr. Accetturo*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on November 14, 2022.

RESOLUTION

R-11-06-22

AWARDING CONTRACT FOR AERIAL TOPOGRAPHIC SURVEY

WHEREAS, the Regulations of the New Jersey Department of Environmental Protection require an aerial topographic survey of all areas of a sanitary landfill to be completed during the period between January 1, 2023 and March 31, 2023; and

WHEREAS, the Pollution Control Financing Authority of Warren County (Authority) operates a sanitary landfill known as the Warren County District Landfill;

NOW THEREFORE, be it resolved by the Authority that the contract for the completion of the 2022 Aerial Topographic Survey of the Warren County District Landfill, in accordance with Specifications dated September 28, 2022, be awarded to *Robinson Aerial Surveys, Inc.* Amount not to exceed **\$9,950.00** as stated in their proposal received *November 7, 2022.*

BE IT FURTHER RESOLVED, this contract is awarded as fair and open pursuant to N.J.S.A. 19:44A-20.4 et seq.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Date: November 14, 2022

Recording Secretary
Michelle Connors

Mr. Knittel presented (A-12) 2022 Waste Disposal Fee Schedule. He stated that there are no changes to the Waste Disposal Fee Schedule other than we will be resetting our contract year to January 1st to December 31st.

Mr. Lazorisak asked Mr. Knittel if the Haulers were happy with our compromise.

Mr. Knittel replied yes, they were grateful for the extension. Some of them wanted their regular contract upheld but understood.

Mr. Knittel presented (A-13) Draft 2023 Disposal Fee Schedule. It shows currently the three top tiers of tonnage to be taken in. There could be more discussions held in Executive Session regarding the 2023 Disposal Fee Schedule.

The Board agreed to discuss more on this in Executive Session.

Mr. Knittel presented (A-14) Electronics Recycling Program, (A-15) Tire Recycling Program, (A-16) Single Stream Recycling Program. These programs have been going very well.

Mr. Knittel presented (A-17) Draft 2023 Holiday Schedule. He stated that we would need to adopt this Holiday Schedule because this is included with the Haulers Contracts which will be going out this week.

Mr. Lazorisak stated that he would make a motion for Resolution (R-11-07-22) to Adopt the 2023 Holiday Schedule, seconded by Mr. Accetturo.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	-Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

On a motion by *Mr. Lazorisak*, seconded by *Mr. Accetturo*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *November 14, 2022*

RESOLUTION

R-11-07-22

ADOPT THE 2023 WARREN COUNTY HOLIDAY SCHEDULE

WHEREAS, this Holiday Schedule is prepared pursuant to the direction of the Pollution Control Financing Authority of Warren County (PCFAWC) (the “Authority”);

WHEREAS, the attached Holiday Schedule is to inform the public and interested parties as to days when the Pollution Control Financing Authority Administration Building and the Warren County Landfill and Convenience Center will be closed;

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pollution Control Financing Authority of Warren County, at an open public meeting held on November 14, 2022, the 2023 Holiday Schedule is hereby adopted.

ROLL CALL:	Mr. Lazorisak	- Yes
	Mr. Larsen	- Absent
	Mr. Mach	- Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

Dated: *November 14, 2022*

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary
Michelle Connors

GENERAL COUNSEL'S REPORT

Mr. Tipton stated that he did not have anything for public.

OTHER

No Other business.

Closing Public Comments

No Closing Public Comments.

PRESS COMMENTS & QUESTIONS

None

EXECUTIVE SESSION

Mr. Accetturo stated that there was need for Executive session.

Mr. Mach stated that he would make the motion to go into Executive session, seconded by Mr. Accetturo.

ROLL CALL:	Mr. Larsen	- Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

Executive session was entered at approximately 10:34am.

RESOLUTION

R-11-08-22

AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Authority has a need to discuss the following matter(s) in Executive Session:

Contractual and Personnel Matters

It is not possible, at this time, for the Authority to determine when and under what circumstances the above-referenced item(s), which are to be discussed in Executive Session, can be publicly disclosed;

NOW, THEREFORE, Pursuant to N.J.S.A. 10:4-1 et. seq., BE IT RESOLVED by the Pollution Control Financing Authority of Warren County that the matter(s) as noted above will be discussed in Executive Session.

Moved By: **Mr. Mach**

Seconded By: **Mr. Accetturo**

ROLL CALL:	Mr. Larsen	-Absent
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Absent
	Mr. Accetturo	- Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary
Michelle Connors

Dated: November 14,2022

*****Executive session ended approximately 11:12am.***

Mr. Mach made a motion to come out of Executive Session, seconded by Mr. Lazorisak.

ROLL CALL: Mr. Larsen - Absent
 Mr. Lazorisak - Yes
 Mr. Mach - Yes
 Mr. Perez - Absent
 Mr. Accetturo - Yes

Regular session resumed at approximately 11:12am.

Mr. Accetturo stated that we need a motion to approve the (A-13) 2023 Disposal Fee Schedule with the modifications of 6,001 tons to 10,000 tons to be \$67.00, 10,001 tons to 14,000 tons will be \$55.50, 14,001 tons to 20,000 tons will be \$54.00, and 20,001 tons to 24,000 tons will be \$53.00. All others tiers will remain the same.

Mr. Accetturo stated that he would make a motion for (A-13) 2023 Disposal Fee Schedule with modifications, seconded by Mr. Lazorisak.

ROLL CALL: Mr. Larsen - Absent
 Mr. Lazorisak - Yes
 Mr. Mach - Yes
 Mr. Perez - Absent
 Mr. Accetturo - Yes

Mr. Accetturo stated we have a proposed salary schedule here provided by Mr. Knittel which I am in an agreement with. We will be eliminating the Merit Pay next year, but will pay the Merit Bonus this year for the last time. We will not go into details with all the numbers here.

Mr. Accetturo made a motion that we accept the proposed 2023 Salaries and the 2022 Merit Pay as presented to us by Mr. Knittel, seconded by Mr. Mach.

ROLL CALL: Mr. Larsen - Absent
 Mr. Lazorisak - No
 Mr. Mach - Yes
 Mr. Perez - Absent
 Mr. Accetturo - Yes

ADJOURNMENT

Mr. Lazorisak stated that since there was nothing else to discuss, he would make a motion to adjourn, seconded by Mr. Mach.

ROLL CALL: Mr. Larsen - Absent
 Mr. Lazorisak - Yes
 Mr. Mach - Yes
 Mr. Perez - Absent
 Mr. Accetturo - Yes

*****Meeting was adjourned at approximately 11:14 AM***

Respectfully submitted by:

Michelle Connors

Recording Secretary

Approved: December 19, 2022