

POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING

May 23, 2022

Chairman Angelo Accetturo called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 9:32 AM.

Authority Members present: Angelo Accetturo, Alex Lazorisak, Dick Mach, Dan Perez and Rob Larsen (via conference call).

Mr. Accetturo asked to call the Monday May 23, 2022, PCFA meeting to order, then asked for roll call.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Yes

Also present: Brian Tipton, General Counsel; Dave Heber, Mott MacDonald; Jonathan Knittel, Director of Operations; Jamie Banghart, Assistant Director and Mariann Cliff Administrative Assistant.

The Pledge of Allegiance was led by Chairman Accetturo.

Mr. Accetturo read the following statement: "Adequate notice of this meeting of May 23<sup>th</sup> 2022 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of County Commissioners, The Express-Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged".

MINUTES

Mr. Accetturo asked if he could get a motion on the minutes, M-1 regular monthly meeting minutes from April 25, 2022.

Mr. Lazorisak stated that he would make the motion to approve the Regular Monthly Meeting Minutes from April 25, 2022.

Mr. Accetturo asked if there was a second.

Mr. Mach stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Abstain
	Mr. Accetturo	- Yes

Mr. Accetturo asked if he could get a motion on the minutes, M-2 Executive Session meeting minutes from April 25, 2022.

Mr. Mach stated that he would make the motion.

Mr. Accetturo stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Abstain
	Mr. Accetturo	- Yes

#### CORRESPONDENCE

Mr. Accetturo asked if there were any correspondence.

Mr. Knittel replied that there was none at that time.

#### PUBLIC COMMENTS (AGENDA ITEMS ONLY)

Mr. Accetturo asked if there were any public comments for agenda items only.

#### FINANCE

Mr. Accetturo stated finance was next with Mr. Knittel and Mrs. Banghart.

Mrs. Banghart replied that everyone had received the revised bill list that was just the inclusion of Oxford A-1 Tire for tires for the Ford explorer. Otherwise, everything else was going fine.

Mr. Accetturo replied great.

Mr. Accetturo asked if there was there a motion on the resolution R-5-1-22 to pay bills

Mr. Lazorisak stated that he would make the motion.

Mr. Accetturo stated that he would make a second.

ROLL CALL:     Mr. Larsen                     - Yes  
                     Mr. Lazorisak                    - Yes  
                     Mr. Mach                                 - Yes  
                     Mr. Perez                                 - Yes  
                     Mr. Accetturo                         - Yes

On a motion by *Mr. Lazorisak*, seconded by *Mr. Accetturo*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *April 25, 2022*.

**RESOLUTION**  
**R-5-01-22**  
**To Pay Bills – May 23, 2022**

WHEREAS, the Pollution Control Financing Authority of Warren County has been presented with invoices for services, supplies and other materials rendered to it or on its behalf;

NOW, THEREFORE, be it resolved by the Pollution Control Financing Authority of Warren County that the following bills be paid:

*See Attached*

ROLL CALL:     Mr. Larsen                     - Yes  
                     Mr. Lazorisak                    - Yes  
                     Mr. Mach                                 - Yes  
                     Mr. Perez                                 - Yes  
                     Mr. Accetturo                         - Yes

We hereby certify Resolution to Pay Bills in the amount of \$ 1,347,267.63 to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the 23<sup>th</sup> day of May, 2022.

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Mariann Cliff  
Recording Secretary

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Jonathan Knittel  
Director of Operations

Approved: 5/23/22

### PERSONNEL

Mr. Accetturo asked if there was anything for personnel.

Mr. Knittel replied that they were just evaluating over the next several months about any new potential positions. Perhaps they would be looking at a Weigh Master and then perhaps taking one of the current employees and making them more responsible for financial assistant type items. Nothing at this time, they were just going through their work load and try to figure out where they could best put a new hire maybe later in this year and as a reminder, they do have enough budget in salary in both Operations and Admin for one new person perhaps later this year. That was all at the moment.

Mr. Lazorisak asked where were they with the personnel policy updates.

Mr. Knittel replied that they turned that in to Florio & Perrucci's firm. They gave them both the old manual and some edits that were proposed but not implemented in the past. The whole package was with Mr. Tipton's folks.

Mr. Lazorisak asked Mr. Tipton to follow up on it.

Mr. Tipton agreed.

### PRESENTATIONS

Mr. Accetturo asked if there were any presentations.

Mr. Knittel replied that there were none today, perhaps they would have all of the numbers finalized for next month for presentation on some capping efforts and some longer-term plans but not for today.

Mr. Accetturo replied ok.

### REPORTS

Mr. Accetturo asked if there were any reports.  
Mr. Knittel replied that there were none for today.

### FACILITIES/RECYCLING

Mr. Accetturo stated that the Landfill Operations would be with Mr. Knittel.

Mr. Knittel stated that for Landfill Operations they would start with airspace, they were using the airspace at their planned budgetary tonnage rate. They have had requests from a few new haulers as well, they were trying to keep those active, and keep the interest and communication open. But they have explained to them that they were really tight on airspace until probably about August or September when the majority of the cell 7 would be complete. So as far as airspace he has a contingency a plan A and a plan B location to put some cubic yards of material. They were not easy places to get to, but it was a plan if they were delayed for any reason to get into the cell. They do have a cell that was available for them, based on the tonnage that they were currently bringing in, which was around that rate of 150,000 tons per year, maybe a little bit less. They could use up the new portion of the cell that was currently approved by the State in about four months. Therefore, they were trying to delay getting into that for about another month or so. The reason being, Tomco's next milestone was about four months out. So, if they started today, they would be right up against them, literally to the day of running out of space. The idea would be to use the current cell, the plateau was on its last lift. The lift takes less than a month and they have some airspace on the south slope to be recovered.

Mr. Knittel stated that they did have another plan if they should need to utilize airspace. He does have the site plans; he has been working with the surveyor to figure out where they have space. The trick to those areas was it would be hard to get to because it was on side slopes.

They have two good dozers now, as they know the PCFA had purchased a dozer earlier in the year and they had converted the rental to an ownership and that machine did get an undercarriage update or rebuild this past month and it was back on-site from Foley. That was all within their normal maintenance program.

Mr. Knittel stated that they now have two good dozers and a compactor and they should be able to send most of their trucks up top for the next month, but some of those trucks over the next month were going to be going out on the side slopes. So, they would have a split operation for about a month with their machinery and labor.

Mr. Knittel stated that was about it as far as landfill operations, then stated that it was further down on the list but an update on the H2S system, all of the media, the nets and gaskets, everything that they need for the media changeout was on-site. It was currently in their building stored away and they would be watching the numbers very closely. They would continue to use the older media for as long as they could, probably another month or two, then they would change out the media as needed.

Mr. Knittel stated that there was no change on the solar project, the solar panels have all been replaced. The output was what the solar company expects. They have asked them to clean up the yard of all the ruts and damage. The mowing was in their contract for that yard and the grass has not been mowed because of the ruts. Mr. Knittel stated that he would be on them to figure out when they were going to do some soil repair and get their mower in there, into the panels.

Mr. Knittel stated that on cell 7 construction they had a couple of interesting weeks. Tomco has its workforce here, they were getting work done. They were still showing, instead of an August 1<sup>st</sup> deadline, a near-end of August completion date for the next milestone.

Mr. Heber stated that they were showing an August 9<sup>th</sup> date. Mr. Knittel replied that was right, they did bump it up two weeks.

Mr. Heber stated that it did not seem like they were progressing on time, they lost a couple of days since they gave them that schedule update. They were expecting the most recent schedule update on Friday, maybe they would get it today.

Mr. Knittel stated that the two big things out there in the field were, the walls being built actively and Atlantic Lining was on site, their big subcontractor, and was placing felt and subgrade stabilization rock. He would imagine that Atlantic Lining would stay on-site and keep pushing until they catch up with Tomco, but perhaps Tomco could stay just enough ahead of them to keep Atlantic Lining here until that cell was complete.

Mr. Lazorisak asked if Tomco got the guard rail up. Mr. Knittel replied yes, they did. The guard rail went in since the last meeting, DGA was placed to establish subgrade for pavement and they were scheduling their asphalt paving for within the next month.

Mr. Lazorisak stated that now they needed type 10 to get in.

Mr. Knittel replied yes, and for ID 10 they had several options to bring it in. He had spoken with Mr. Tipton and they have some legal contracts that they were ironing out. It looks like the ID 10 should not be a problem to get a five-foot layer of that in the cell. They could talk more about the contractual issues in Executive.

Mr. Lazorisak asked how they were with the airspace versus an August 9<sup>th</sup> completion date.

Mr. Knittel replied that they would be fine but however as he mentioned earlier, they would have to split their crew temporarily for the next month and put some of the truck loads over the next 30-days over the south slope. The south slope was this slope right in front of them, if they did not have the vegetation, they would be able to see it. That slope has settled for 20-years and has a big belly in it, there was a plan in place, it just would not be easy.

Mr. Lazorisak stated that they did not have to go backwards he was just curious on the timing.

Mr. Knittel replied that it was going to be very tight but as he stated, he has a plan A & B if Tomco falls off the face of the earth or something like that. Mr. Knittel stated that they do have to have a backup plan and they do have places to put trash that were legal places, it just difficult and time consuming, they would burn up additional man hours which would burn down their budget but they could handle it, it would just cost more per hour per ton to get it in.

Mr. Heber stated that the first portion of the cell took the DEP six weeks to give the administrative approval for that. That was one of the unknowns of how long they would take to approve the next stage of the cell. He would think that they could do better than six weeks considering the first submittal had months and months of field engineers reports and the whole wall and this one would just simply be the cell itself. The as built and the panel and placement layouts, all of the QC stuff. It would be a lot less for them to review. If the schedule shows Tomco finishing in August 9<sup>th</sup> when you said four months that included a couple extra weeks or a month for administrative approval. Mr. Knittel replied yes, it does.

Mr. Lazorisak asked if that was in the August 9<sup>th</sup> deadline. Mr. Heber replied no that was with Mr. Knittel's plan by end of August.

Mr. Knittel stated that he was giving at least 30 days to review documents and obtain the approval. Mr. Knittel stated that they could talk more about specific dates in Executive, he did not want to say to much more on that.

Mr. Knittel stated that they do have one more item on landfill operations, they have an O&M manual. That O&M manual was very closely tied to their solid waste permit, if the solid waste permit says X, then X has to be in the O&M manual. The State had asked them to update the O&M manual and they would be sending in a draft of that to the State today. It includes a couple of new things, they have been using street sweepings as daily cover and just to formalize that, that line is going to be added to the O&M manual, that street sweepings can be used for daily cover. Otherwise, it almost appears on paper that they were just landfilling sweepings, when sweepings were beneficial for daily cover. So, the small change there, also they would be adding lightly contaminated soil as a possibility for daily cover, this would be on a case-to-case basis. Also processed dredge material, which is organic soils from the port that gets mixed with Portland cement, it's a usable product that has low permeability that was also another alternate both intermediate and daily cover. So, they would be adding a couple of things to their O&M manual also removing some relics that would refer to things like on-site water treatment plant, that was currently moth-balled. So, they would clean that up a bit and send it off today, then they would make that O&M manual available for the Board at the next monthly meeting. Mr. Knittel stated that that was all he had on facilities and landfill operations.

Regarding construction he did not think there was anything else.

Mr. Knittel stated that there was only one other item and they would discuss that in Executive.

#### GENERAL COUNSEL'S REPORT

Mr. Accetturo asked for the General Counsel's report.

Mr. Tipton replied that he only had items for executive, nothing for public.

#### OTHER

Mr. Accetturo asked if there was any other business.

#### Closing Public Comments

Mr. Accetturo asked if there was any closing public comments.

#### PRESS COMMENTS & QUESTIONS

Mr. Accetturo asked if there was anything else, any comments.

#### EXECUTIVE SESSION

Mr. Accetturo asked if there was a motion to go into Executive session

Mr. Lazorisak stated that he would make the motion to go into Executive session.

Mr. Perez stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes

Mr. Perez - Yes  
Mr. Accetturo - Yes

**\*\*Executive session began approximately 9:49 am.  
\*\*Executive session ended approximately 10:45 am**

Mr. Accetturo asked if there was a motion to come out of Executive session

Mr. Mach stated that he would make the motion to come out of Executive session.  
Mr. Perez stated that he would second the motion.

ROLL CALL: Mr. Larsen - Yes  
Mr. Lazorisak - Yes  
Mr. Mach - Yes  
Mr. Perez - Yes  
Mr. Accetturo - Yes

**\*\* Public session started at approximately 10:46 am**

Mr. Accetturo stated that they had three items to complete, A-2; A-3 and the screening bid.

Mr. Lazorisak stated that he would make a motion authorizing to go out to bid, for the screening of our existing stock pile.  
Mr. Accetturo stated that he would second the motion.

ROLL CALL: Mr. Larsen - Yes  
Mr. Lazorisak - Yes  
Mr. Mach - Yes  
Mr. Perez - Yes  
Mr. Accetturo - Yes

Mr. Accetturo stated that they have two resolutions A-2 and A-3.  
Mr. Accetturo asked if there was a motion on A-2.  
Mr. Perez stated that he would make the motion.  
Mr. Mach stated that he would second the motion.

ROLL CALL: Mr. Larsen - Yes  
Mr. Lazorisak - Yes  
Mr. Mach - Yes  
Mr. Perez - Yes  
Mr. Accetturo - Yes

Mr. Accetturo asked if there was a motion on A-3.  
Mr. Lazorisak stated that he would make the motion.  
Mr. Perez stated that he would second the motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Yes

### ADJOURNMENT

Mr. Accetturo asked if there was anything else, then asked for a motion to adjourn.  
Mr. Lazorisak stated that he would make the motion.  
Mr. Perez stated that he would second that motion.

ROLL CALL:	Mr. Larsen	- Yes
	Mr. Lazorisak	- Yes
	Mr. Mach	- Yes
	Mr. Perez	- Yes
	Mr. Accetturo	- Yes

***\*\*Meeting was adjourned at approximately 10:49 AM***

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Respectfully submitted by:

Mariann Cliff

Recording Secretary

Approved: June 27, 2022