

**POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY**

500 MT. PISGAH AVENUE  
P.O. BOX 587  
OXFORD, NEW JERSEY 07863-0587

Jonathan Knittel  
Director

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**A G E N D A**

Monday, February 28, 2022

**9:30 AM**

PCFAWC Administration Building  
Main Meeting Room

**CALL TO ORDER**

**OATH OF OFFICE – Alex Lazorisak, (Brian Tipton, General Counsel)**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INTRODUCTORY STATEMENT**

Adequate notice of this meeting of February 28, 2022 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of County Commissioners, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged.

**Notice\* This Agenda is subject to change by the PCFAWC before, and/or during the scheduled meeting\***

**ANNUAL REORGANIZATION OF THE AUTHORITY**

Nominations and Election of Officers of the Authority

The Director will assume the Chair for the Nomination(s) and Election of the Chairperson.

- Nomination(s) for Chairperson
- Election of Chairperson

The newly elected Chairperson will assume the Chair for the remainder of the meeting.

- Nomination(s) for Vice Chairperson
- Election of Vice Chairperson
  
- Nomination(s) for Secretary
- Election of Secretary
  
- Nomination(s) for Treasurer
- Election of Treasurer

## **MINUTES**

- M -1 - Regular Monthly Meeting – November 15, 2021
- M -2 - Executive Session – November 15, 2021
- M -3 - Regular Monthly Meeting – January 24, 2022
- M -4 - Executive Session – January 24, 2022

## **ANNUAL RESOLUTIONS**

- R-02-01-22 - Resolution Authorizing Signatures Fiscal Year 2022
- R-02-02-22 - Resolution Authorizing the Administrative Supervisor’s Office to Maintain a Petty Cash Fund in the Amount of \$100.00 for fiscal year 2022
- R-02-03-22 -Resolution Authorizing the Administrative Supervisor’s Office to Maintain a Petty Cash Fund in the Amount of \$200.00 for Scale House use for fiscal year 2022
- R-02-04-22 - Resolution Designating a Public Agency Compliance Officer
- R-02-05-22 - Resolution Designating Custodian of Records
- R-02-06-22 - Resolution to participate in the State of New Jersey’s Distribution and Support Service for Fiscal Year 2022
- R-02-07-22 - Resolution Adopting the 2022 Cash Management Plan
- R-02-08-22 - Resolution Adopting Identity Theft Policy
- R-02-09-22 - Resolution Designating the Express Times as the Official Newspaper for Advertising Public Notices
- A-1 - 2022 Holiday Schedule
- R-02-10-22 - Resolution to Adopt The 2022 Holiday Schedule
- A-2 - 2022 Draft Meeting Schedule
- R-02-11-22 - Resolution to Adopt The 2022 PCFA Meeting Schedule

## **CORRESPONDENCE**

- C-1 - Notice of Violation from Douglas Speeney, NJDEP re: Unauthorized discharge dated 02/07/22 and the NOV response dated 02/12/22 from Jonathan Knittel to Douglas Speeney, NJDEP
  
- C-2 - “Draft” Administrative Consent Order (ACO)

## **PUBLIC COMMENTS (AGENDA ITEMS ONLY)**

**FINANCE** (Jonathan Knittel, Jamie Banghart)

- A-3 - Finance Report
- R-02-12-22 - Resolution to Pay Bills

**PERSONNEL** (Jonathan Knittel)

- New Job Description for Jamie Banghart

**PRESENTATIONS**

**REPORTS**

**FACILITIES/RECYLING** (Jonathan Knittel)

- Landfill Operations
- Cell 7 Construction
  - QC Engineer Update (Mott MacDonald) (**NO REPORT**)
- A-4 - Change Order # 3- Drainage pipe in Solar Field and other (PCO 13-16)
  - Update H2S Removal System
  - Update on Solar Panel Project
- A-5 - 2022 Waste Disposal Fee Schedule (**CHANGES IN RED**)
- A-6 - Electronics Recycling Program
- A-7 - Tire Recycling Program
- A-8 - Single Stream Recycling Program
- A-9 - 2021 Recycling Report
- A-10 - Revised Solid Waste Disposal Pricing Schedule
- A-11 - Revised Grass Mowing Bid for 2022-2023
- A-12 - HHW Household Hazardous Waste Bid for 2022

**GENERAL COUNSEL'S REPORT**

**NEW BUSINESS**

**OTHER BUSINESS**

**CLOSING PUBLIC COMMENT**

**PRESS COMMENTS & QUESTIONS**

**EXECUTIVE SESSION**

- R-02-13-22 - A resolution authorizing executive session of the Pollution Control Financing Authority of Warren County providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

**ADJOURNMENT**