

POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING

November 28, 2018

Chairman James Cannon called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 9:39 AM.

Authority Members present: James Cannon, Bud Allen, Joseph Pryor.

ROLL CALL:	Mr. Mach	-	Absent
	Mr. Pryor	-	Present
	Mr. Allen	-	Present
	Mr. Cannon	-	Present

Also present; James Williams, Director of Operations; Ed Smith, Freeholder Director; Katharine Fina, General Counsel; Brian Henning, Mott MacDonald; Joe Kohler, Mott MacDonald; Jamie Banghart, Administrative Supervisor; Mariann Cliff, Recording Secretary.

The Pledge of Allegiance was led by Chairman Cannon.

Mr. Cannon read the following statement: "Adequate notice of this meeting of October 22<sup>th</sup> 2018 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of Chosen Freeholders, The Express-Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged".

Mr. Cannon stated that the agenda is subject to change and that he was going to change it today. Mr. Cannon stated that they were going to do the minutes first and then go into Executive Session with the Project Manager to review issues with the expansion documents, then, they will come back out. After the minutes, they would proceed with A-3 and A-6. Then continue with Correspondence, Cornerstone will be here at 10:30 and would go over A-2, some of which will have to be in executive session. Then the Agenda would resume with Public Comments.

MINUTES

M-1 Regular monthly meeting minutes – October 22, 2018

Mr. Cannon stated that the first order of business was October 22, 2018 regular monthly meeting minutes, and asked if there was any additions, subtractions or corrections.

Mr. Pryor stated that he had four minor changes; page 4, 4<sup>th</sup> paragraph the word ‘effected’ should be ‘affected’. When you affect something, the effect is the result. Then 2 paragraphs down the same error is repeated. Mr. Pryor continued, page 12, 2nd paragraph “Mr. Pryor asked how about the vendor fields” that makes no sense. Mr. Pryor asked to remove the whole sentence. Page 18, 2<sup>nd</sup> paragraph from the bottom; “Mr. Pryor stated that with that clarification he is good, persons who have experience with landfills” place a period after ‘he is good’ and strike the rest. Mr. Pryor stated the last one is on page 27, 3<sup>rd</sup> paragraph from the bottom “8,000 per ml” should be ‘mg/L’

Mr. Allen stated that he had no corrections to add.

Mr. Cannon stated that he had none to add and asked for a motion to approve the minutes from the October 22 meeting as amended.

All of the above mentioned have been corrected.

**Mr. Pryor** made a motion to approve the Regular Monthly Meeting Minutes from October 22, 2018 as Amended, seconded by **Mr. Allen**.

ROLL CALL:	Mr. Mach	-	Absent
	Mr. Pryor	-	Yes
	Mr. Allen	-	Yes
	Mr. Cannon	-	Yes

Mr. Cannon stated that his copy of the executive session minutes was dated for September 24 and should be October 22<sup>nd</sup>. Mr. Williams agreed that it should be October 22.

Mr. Cannon stated that M-2 is the executive Session Minutes from October 22, 2018 will need the date amended and asked if there was anything else. He then asked for a motion.

**Mr. Pryor** made a motion to approve the Executive Session Minutes from October 22, 2018, seconded by **Mr. Allen**.

ROLL CALL:	Mr. Mach	-	Absent
	Mr. Pryor	-	Yes
	Mr. Allen	-	Yes
	Mr. Cannon	-	Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

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Recording Secretary  
Mariann Cliff

Dated: November 28, 2018

Mr. Cannon stated that they were now going to go into Executive Session to discuss the Project Management of the expansion proposal. Mr. Williams added that it would be for contract related items.

Mr. Henning asked if he and Mr. Kohler should leave.

Mr. Cannon stated that he did not know and that was going to be his next question.

Mr. Pryor stated that no, they should not leave because they were a part of the discussion.

Mr. Cannon agreed that they should stay for the Executive Session.

### **Executive Session**

Mr. Cannon stated that a motion was needed for Executive Session (R-10-03-18)

On a motion by, *Mr. Pryor*, seconded by, *Mr. Allen*, the Board agreed to an Executive Session at approximately 9:45 AM to discuss Contract Negotiations, at the Pollution Control Financing Authority of Warren County at a meeting held on *November 28, 2018*.

## **RESOLUTION**

**R-11-03-18**

### **AUTHORIZING EXECUTIVE SESSION**

WHEREAS, the Authority has a need to discuss the following matter(s) in Executive Session:

**\*\*Contract Negotiations\*\***

It is not possible, at this time, for the Authority to determine when and under what circumstances the above-referenced item(s), which are to be discussed in Executive Session, can be publicly disclosed;

NOW, THEREFORE, Pursuant to N.J.S.A. 10:4-1 et. seq., BE IT RESOLVED by the Pollution Control Financing Authority of Warren County that the matter(s) as noted above will be discussed in Executive Session.

Moved By: **Mr. Pryor**

Seconded By: **Mr. Allen**

ROLL CALL:	Mr. Mach	- Absent
	Mr. Pryor	- Yes
	Mr. Allen	- Yes
	Mr. Cannon	- Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary  
Mariann Cliff

Dated: November 28, 2018

At approximately 10:48 AM, Prentiss Shaw and Paul Mutch from Cornerstone joined the Executive Session.

Executive Session ended approximately 12:16 PM.

Public Session resumed approximately 12:17 PM.

Mr. Cannon stated that he needed a motion to come out of Executive session.

On a motion by, **Mr. Pryor**, seconded by, **Mr. Allen**, the Board agreed to end the Executive Session at approximately 12:16 PM at the Pollution Control Financing Authority of Warren County at a meeting held on *November 28, 2018*.

Mr. Cannon stated all in favor of coming out of Executive Session say aye.

Mr. Mach -Absent

Mr. Pryor -Aye

Mr. Allen -Aye

Mr. Cannon -Aye

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary  
Mariann Cliff

Dated: November 28, 2018

Mr. Cannon asked if anyone needed a break.

Mr. Pryor, Mr. Allen and Mr. Williams replied that they did not need a break.

Mr. Cannon stated that they should all go to A-6, which are the bids for the 11 new wells within cell 5. Mr. Cannon stated that Counsel had reviewed it, and asked if they have any issues with either one of the bids.

Ms. Fina replied that legally there were no issues.

Mr. Cannon stated that Atlantic and Ferraro were the two bids, and then stated that he had questions that he went over with Mr. Williams on the second page and maybe Mr. Pryor can give a little insight with the comparison table.

Mr. Cannon stated that he was amazed at the comparison of some of the items between Atlantic vs Ferraro. Using item #3 as an example. Atlantic has their sub price at \$147,389.00, while Ferraro's price was only 30,800.00. At the end, the total amount is the total amount but he was amazed at some of the disparity.

Mr. Pryor stated that he could tell you what the contractors do, if you look at the bottom line they both figured what the job is worth. His guess was that they want to get more money up front than to wait until the end, so how they load these items is really a strategic thing.

Mr. Pryor stated that going back to construction the local public contracts law states that unbalancing in itself is not necessarily a cause for rejection.

Ms. Fina replied correct and continued, to add to that if the bid specs prohibit it, you can reject it. Which, in our bid specs she did not believe that it says that you cannot submit an unbalanced bid. Mr. Williams stated that was correct. Mr. Pryor stated that you then end up getting into another fight, so the contractor is looking at what the job is worth to him. They both agree on that but they have a different strategy for cash flow.

Mr. Cannon stated that yes but before we spent a ½ million dollars he thought he would bring it up. Mr. Pryor stated that there are other ways to control this, if it is truly unbalanced you do not want to leave 80% of the work out there and pay him 80% of his fee. You would meter the payments based on the value of the work that is left.

Mr. Cannon stated that they are allowed to do it, and asked if there were any other questions? Mr. Cannon asked Mr. Williams if Mr. Henning had anything to add to this? Mr. Williams replied that Mr. Henning said the same thing. Mr. Williams also stated that they have seen it here before, one contractor may put \$2.00 as a line item and another will put \$250,000 as an example. Mr. Pryor stated that is limited by a percentage, this has been a problem for the forty years that he has been in the business.

Ms. Fina stated that for the Cell Construction bids there is going to be a provision that you cannot submit an unbalanced bid unless the PCFA wants them to remove it. Mr. Williams replied no, it should be in there.

Mr. Cannon asked if Mr. Henning had anything else to add. Mr. Williams replied no that was it, similar to the explanation that Mr. Pryor just gave.

Mr. Cannon asked if anyone else had any other questions. Then stated that both bids met all of the requirements and this is an issue that we need to address quickly. Mr. Cannon stated that he was satisfied that the bids are legal and sound and needs a motion on the resolution of R-11-02-18

Mr. Allen stated that he would make a motion to approve but would like to make a comment first, and had a question for Ms. Fina. In the comparison listed in A-6 it states that Atlantic has subcontractors. Ms. Fina replied yes. Mr. Allen asked if that was reviewed, who they are?

Ms. Fina stated that they have one subcontractor listed and from her perspective, she has verified that they have submitted the necessary documents for their subcontractor including copies of their license, business registration and public work contractor's certificate. As to the responsibility and who the subcontractor actually is, she cannot provide an opinion on that or if Mr. Henning can.

Mr. Allen asked that if there is a subcontractor on site if they are providing proof of their insurance. Ms. Fina replied that is a relationship between them and Alco, Atlantic Lining. Mr. Allen stated so it is Atlantic's responsibility. Ms. Fina replied yes, so Atlantic has to provide the insurance and necessary bonding and they usually contract with their sub's regarding their additional insurance.

Mr. Allen stated that he just caught it and thought he would ask the question before we put a final vote on it, but he is happy with the explanation.

Mr. Pryor stated that he would second Mr. Allen's motion.

On a motion by **Mr. Allen**, seconded by **Mr. Pryor**, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *November 28, 2018*.

RESOLUTION  
R-11-02-18  
AWARDING CONTRACT  
FOR  
LANDFILL GAS RECOVERY WELL INSTALLATION  
WARREN COUNTY DISTRICT LANDFILL

WHEREAS, the Pollution Control Financing Authority of Warren County (Authority) operates a sanitary landfill known as the Warren County District Landfill;

WHEREAS, the Authority is in need of contractor services for the Landfill Gas Recovery Well Installation at the Landfill; and

WHEREAS, the Authority requested fair and open bids pursuant to N.J.S.A. 19:44A-20.4 et seq. for said services; and

WHEREAS, two (2) Bids were received on November 21, 2018 and were evaluated by Authority Staff, Engineers and General Counsel and Atlantic Lining Company (ALCO), was found to be the lowest, responsive bidder; and

NOW THEREFORE, be it resolved by the Authority that Atlantic Lining Company (ALCO) be awarded the contract in the amount of **\$548,667.00** for the Landfill Gas Recovery Well Installation at the Warren County District Landfill as stipulated in the bid document dated November 9, 2018. Price is in accordance with their Bid received on November 21, 2018.

BE IT FURTHER RESOLVED, the Chairman and the Director of Operations of the Authority are authorized to execute a contract with Atlantic Lining Company (ALCO) for these services.

ROLL CALL:	Mr. Allen	-Yes
	Mr. Pryor	-Yes
	Mr. Mach	-Absent
	Mr. Cannon	-Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Date: November 28, 2018

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Recording Secretary  
Mariann Cliff

## CORRESPONDENCE

Done in Executive Session

## PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

## FINANCE

Mr. Cannon stated let us do the Financials and pay the bills.

### **A-1**

Mr. Williams presented A-1

Mr. Williams stated that there were no surprises and everything is on budget. He stated that the PCFA is making a little bit of money to put into our coffers to pay for Cell 7. We are at 83% of the budget and not one of our line items is over the 83% so we are doing well with managing our internal finances and expenditures.

Mr. Pryor asked what we have in our construction fund. Mr. Williams replied that we have about 13 million in total, 10 million of that is sitting in CD's.

Mr. Williams stated that he was glad Mr. Pryor brought that up. One of the CD's matures at the end of December so we will not be renewing that CD. Mr. Cannon asked if that was the bigger one. Mr. Williams replied that it was the smaller one, the bigger one we put out for 9 months and he believes it will mature in March.

Mr. Pryor stated that his only comment is, if that is what you have, you usually do not spend that whole amount on a bid. Your target bid will be something less than that. Mr. Williams stated hopefully much less than that is the game plan.

Mr. Cannon stated that also the money saved as far as White Township and Pequest is almost \$250,000 from what we were budgeting.

Mr. Williams stated that regarding our budget, he received an email yesterday from the state of New Jersey and they have approved our budget. A resolution will be on the agenda for December meeting for final adoption by the Authority.

Mr. Cannon stated that he commends Mr. Williams and himself for completing it. This was the first time without the County input. Mr. Cannon also believes that there was a time that it came back from the State with issues when the County completed it. It may have been more than once, but he does not want

to rehash history. It is an incredible feat for the first time doing it in-house and it came back error free, so Good Job!

Mr. Williams replied thank you, your input helped.

Mr. Cannon asked if anyone had any questions. Mr. Cannon also stated that he does not have any specifics on the bills either. Everything besides the difference of the \$250,000 in savings from the White Township or Leachate with Pequest and our budgeting for Passaic Valley seems to be dead on.

Mr. Williams stated that the one thing you are going to see when you look at the resolution it is very high, meaning the resolution to pay bills. That is because at the October meeting it was a very limited amount that was paid at the time so there is a large carry-over amount from that month.

Mr. Cannon asked Mr. Williams if he would like to say anything else about the bills. Mr. Williams replied no.

Mr. Cannon asked for a motion to pay the bills

On a motion by, *Mr. Pryor*, seconded by, *Mr. Allen*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *November 28, 2018*.

## **R E S O L U T I O N**

**R-11-01-18**

**To Pay Bills**

WHEREAS, the Pollution Control Financing Authority of Warren County has been presented with invoices for services, supplies and other materials rendered to it or on its behalf;

NOW, THEREFORE, be it resolved by the Pollution Control Financing Authority of Warren County that the following bills be paid:

*See Attached*

ROLL CALL:	Mr. Mach	- Absent
	Mr. Pryor	- Yes
	Mr. Allen	- Yes
	Mr. Cannon	- Yes

We hereby certify Resolution to Pay Bills in the amount of \$ 705,114.54 to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the 28<sup>th</sup> day of *November, 2018*.

\_\_\_\_\_  
Mariann Cliff  
Recording Secretary

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James Williams  
Director of Operations

Dated: November 28, 2018

Mr. Cannon asked what else we could do while we still have Mr. Pryor. Mr. Williams stated that he could go thru his next topics very quickly.

Mr. Allen stated that they did not need a resolution on those items so he thinks they should reverse the order of a Personnel item. Mr. Cannon agreed and asked Mr. Williams to leave the room for 5 minutes.

#### PERSONNEL

Mr. Allen stated that they had made a decision to incorporate a bonus plan for the employees but it does not include the Operations Manager. Mr. Allen also stated that he spoke to Mr. Cannon regarding the bonus. He believes that Mr. Williams deserves to get a bonus as well.

Mr. Cannon stated that the policy is set up so it is at the discretion of the Board members.

Mr. Allen stated that his suggestion is that they will not do an assessment like the other employees have had. He thinks that Mr. Williams deserves the 4%. Mr. Cannon stated that he was in agreement with that.

Mr. Pryor stated that he did not disagree, his title is Manager and his daily routine is to manage. He thinks that this expansion has been challenging and he thinks he has stepped up by pulling up history making his own reviews. This goes above and beyond what the normal manager duties are. Mr.

Cannon asked Mr. Allen if he would like to make a motion.

Mr. Allen stated that that he would make the motion. He did not know what the dollar amount would be but we should award 4% of Mr. Williams's annual salary.

Mr. Cannon stated that a yearly bonus would be awarded to the Operations Manager and asked for a 2<sup>nd</sup> motion for that?

Mr. Pryor stated that he would second that motion.

Mr. Cannon asked all in favor say aye.

Mr. Pryor – aye

Mr. Allen – aye  
Mr. Cannon – aye

Mrs. Banghart stated that she told Mr. Williams to come back in the room.

Mr. Cannon greeted Mr. Williams with congratulations, then stated that the Authority has granted you a 4% bonus for your work in accordance with the bonus schedule that we had set up for the employees. We did not feel it was necessary to have a review and the vote was unanimous so thank you.

Mr. Williams replied that he appreciated it, and in this he means the whole Board, he greatly appreciates it. He stated that he likes working with everyone here and he is glad that they have the confidence in him. He hopes to continue to keep their confidence in him as we move forward, especially through this construction project.

Mr. Cannon stated that for Christmas from the members we threw a little something extra in your stocking this year to make it more beneficial. However, it is Christmas time and we do not tell what Santa is bringing.

Mr. Cannon asked Mr. Williams if he wanted to go thru his next items.

## FACILITIES/RECYCLING

### Treatment Plant Operations

Mr. Williams stated that there was nothing to report, they are doing minimum pumping.

### Landfill Operations

Mr. Williams stated you have a copy of the synopsis put together regarding our treatment plant and the breakdown of the costs of keeping it Operational vs. Shutdown it down. Mr. Cannon stated that this discussion was not for today. Mr. Williams agreed, not for today but we put some numbers together for a future date, the December meeting or perhaps January.

Mr. Pryor stated that just as a heads up he really does not know what salaries are involved but then we got salaries at \$33,000 and benefits at \$49,000, he had a question mark there. Mr. Williams stated yes. Mr. Pryor continued the PRMUA charges would carry over to Passaic; we get a hauling charge as well maybe you could just define that. He stated that you do not have to do that now. Mr. Williams stated that he would review and modify.

### H2S Removal

Mr. Williams stated no issues there we are still monitoring.

### Solar Panel System

Mr. Cannon stated that he would like to have a discussion with Ms. Fina about that. Mr. Williams replied ok.

### Cell 7 Construction

#### A-3

Mr. Williams stated that A-3 is the Construction Progress Report # 11 & # 12 and he received #13 today. Everything is on schedule as far as cost go. So really nothing to report there. Mr. Williams continued with, no reports as of yet for the QA, QC but this is something we are going to need to address relatively soon, a QA Engineer. Once we have these construction documents at a 100% we will need to go out for bid or not, for a QA Engineer. That will need to be in place prior to Cell construction begins.

#### A-4

Mr. Williams stated that A-4 Marina Energy, we would discuss that. Mr. Cannon agreed that they would discuss that.

#### A-5

Mr. Williams stated that there was no change.

#### A-6

Mr. Williams stated that we took care of this earlier.

### NEW BUSINESS

#### Electronics Program

Mr. Williams stated that the Electronics Program that we conditionally approved quite a while ago. To establish an Electronics location on-site here. There was a discussion between Mr. Cannon, himself and Mr. Daly (insurance broker). We wanted to get Mr. Daly to acknowledge in writing that the insurance agent did not have any issue with us starting this program. Mr. Williams stated that Mr. Daly kind of did say that it was not going to be an issue, and that the bigger issue that we would have here is if there were an on-site spill from the landfill itself, not the electronics.

Mr. Allen stated that this would be quite unlikely anyway. Mr. Williams stated that Mr. Daly did not have an issue if we wanted to move forward and get an on-site location established here with ERI.

Mr. Cannon stated that he was as comfortable as he was going to be able to get with it. We did this conditionally upon checking insurance and maybe we have been dragging a little bit but he does not think that we are going to get anything more from the insurance people. We also got a good bit of the electronics out with the recycling event but he does not want it to back up again. Mr. Cannon stated that he has not signed the agreement but as long as he has the consensus of the Board, that they are happy to move forward with it. He will happily sign the agreement.

Mr. Williams stated that what we should probably do, if the Board agrees is, a motion to enter into an agreement with ERI.

Mr. Cannon stated that is why I asked them first if anyone else has anything to say about it. He does not think that the insurance agent is going to give us any more than we have now. Mr. Williams stated that one thing Mr. Daly is working on and we are going to have him here for the December meeting is to discuss insurances for next year.

Mr. Cannon stated that we have taken enough time on that and we will do that in December. He also asked if everyone was happy with the electronics. Mr. Pryor and Mr. Allen both said yes.

Mr. Cannon continued saying does anyone want to make a motion that we approve the agreement with the Electronics Recycling.

On a motion by, **Mr. Pryor**, seconded by, **Mr. Allen**, the resolution to enter into an agreement with ERI was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *November 28, 2018*.

Mr. Cannon asked all in favor to say aye.

Mr. Pryor – aye  
Mr. Allen – aye  
Mr. Cannon – aye

Mr. Allen asked when this would take place. Mr. Williams replied that what he would do is get it set up for next year. Making sure that everything necessary is established here first. Mr. Cannon stated that this is something good for us.

Mr. Allen asked if it would be done on designated days for people to come. Mr. Williams replied yes, this is something that he would like to talk about to the Board.

Mr. Cannon stated that starting in 2019 that is a good thing to look at and also at the grant for the money that is based on an annual basis. Mr. Williams stated correct, that can cover salaries hopefully.

## GENERAL COUNSEL'S REPORT

Mr. Cannon stated before Counsel if anyone has any questions on the correspondence, we are going to talk about the Marina Energy. With Mr. Tipton, we responded to Covanta with: When you address the County's issues then we will happily have a discussion with you.

Mr. Cannon stated that the other correspondence was about the changeover as to March termination C-3. Mr. Cannon asked if we had any Executive Session items from Counsel.

Ms. Fina stated that we are going to talk about Marina. Mr. Cannon stated that he did not think we needed to go into Executive for that. Ms. Fina agreed that they did not need to go into Executive for it.

Mr. Cannon stated that with Marina, his biggest concern all along was A: If we could get a little something out of them, which he made an attempt at and at least received a response. And B: That we were not stuck with a field of useless solar panels that are technologically deficient. He knows that Mr. Tipton knows about this because he and Mr. Allen were at the White Township Committee meeting.

When there was discussion about a similar field in, he thinks it was the gravel pit in White Township. Ms. Fina stated that she did not remember where it was, but knows that it is in White Township.

Mr. Cannon stated there also is assurances with that one that where Mr. Tipton was very familiar with the fact of the town not being stuck with having to dismantle and clean this up. We received a response yesterday with Ms. Fina with a 'sort of guarantee' that they would have to clean it up. Alternatively, whoever is the final owner of this, going back to the LLC conversation, Mr. Tipton had said that you could end up with an LLC that has nothing left.

Mr. Cannon thinks that we would like Counsel to request that they put a bond up to assure the fact that we are not going to be stuck with the cleanup. That was the entire intention and it sort of says it in the agreement, if they do that then we will sign it. Mr. Cannon stated that he would happily come in to sign it any time before December 22 if it needs to be done by the end of the year. If they are doing it by the end of the year, I would ask counsel to expedite it. Mr. Cannon asked if everyone was ok with that.

Mr. Pryor asked how long bonds run, there is no schedule on this. Ms. Fina replied there is no time period, it is just and she was trying to remember what was in the contract, at what point it expires and they need to remove them. Mr. Cannon stated that he thought it was 10 years or we have 10 years left.

Ms. Fina stated it would be in effect until the time the contract expires. Mr. Pryor stated that maybe we could get a 10-year bond. Mr. Williams stated maybe a 13-year bond. Ms. Fina stated yes, because it is linked to the solar panels. Mr. Williams stated that he thinks we are 7 years into it.

Mr. Cannon stated that he did not want to leave a surprise for somebody 13 years down the road, and the LLC has nothing in assets and they disappear.

Mr. Pryor stated that bonding companies can also disappear and you can only do so much to protect yourself.

Mr. Cannon asked if there was anything else for counsel. He stated that he had some things for Mr. Tipton that was not for an open session and that he would send him an email. Mr. Cannon stated that we still do not have a Covanta definitive dissertation on the lease agreement, Mr. Tipton was supposed to get us that two meetings ago, and he has not seen one yet.

Mr. Cannon asked if anyone had any new or old business, then asked if the people from Cornerstone and Mott were still here. Mrs. Banghart replied that they were in the conference room.

Mr. Cannon ask Mr. Williams if he had anything, if the December meeting was all set and if he had all of the correct addresses. Mr. Williams stated that it was all taken care of. Mr. Cannon stated that maybe the December meeting would not be as hectic.

Mr. Williams replied that we have three bids that are in, Auditor, General Counsel and Topographic survey.

Mr. Cannon stated ok, anything else. Mr. Williams stated and the budget to approve next month.

Closing Public Comments

None

PRESENTATIONS

None

PRESS COMMENTS & QUESTIONS

None

ADJOURNMENT

Mr. Cannon called for a motion to Adjourn. *Mr. Pryor* motioned to Adjourn, seconded by *Mr. Allen*, at 12:47 PM.

ROLL CALL:	Mr. Mach	-	Absent
	Mr. Pryor	-	Yes
	Mr. Allen	-	Yes
	Mr. Cannon	-	Yes

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Respectfully submitted by:

Mariann Cliff

Recording Secretary

Approved: