

POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING

July 24, 2017

Chairman James Cannon called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 9:30 am.

Authority Members present: Bud Allen, Marc Pasquini, Joseph Pryor, Richard Mach and James Cannon.

ROLL CALL:	Mr. Allen	-	Present
	Mr. Pasquini	-	Present
	Mr. Pryor	-	Present
	Mr. Mach	-	Present
	Mr. Cannon	-	Present

Also present: James Williams, Director of Operations; Ian Semmel, Warren County Finance Department; Brian Tipton, General Counsel; Edward Smith, Freeholder Deputy Director; Victor Camporine, Warren County Recycling Coordinator; Crystal Gild, Recording Secretary.

The Pledge of Allegiance was led by Chairman Cannon.

Mr. Cannon read the following statement: "Adequate notice of this meeting of July 24, 2017 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of Chosen Freeholders, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged".

MINUTES

Mr. Cannon presented the regular monthly meeting minutes from June 26, 2017.

Mr. Allen noted that on page 9 of the minutes that the word "the" should be changed to the word he.

Mr. Pryor stated that what was written in the minutes regarding the charitable donations was correct but that he did not send the information to Mr. Tipton. Mr. Tipton stated that he had already written something up based on the verbal conversation and that he had sent it over to the PCFA on Thursday. Mr. Williams confirmed this and stated that the information would be included in the Agenda packets for the August meeting.

Mr. Cannon stated that the minutes were complete and noted that it is no wonder that no one attends the meetings because all they have to do is read the minutes and they will know exactly what is going on.

Mr. Allen stated that it is becoming more and more of a challenge to find typos in the minutes.

Mr. Pryor stated that he agrees with Mr. Allen and Mr. Cannon and noted that he thinks that Ms. Gild is doing a very, very good job with the minutes. Mr. Allen expressed his agreement. Ms. Gild thanked the board for their positive comments regarding the meeting minutes.

**Mr. Allen** made a motion to approve the revised regular monthly minutes of June 26, 2017 as presented, seconded by **Mr. Pryor**.

ROLL CALL:	Mr. Allen	-	Yes
	Mr. Pasquini	-	Abstain
	Mr. Pryor	-	Yes
	Mr. Mach	-	Yes
	Mr. Cannon	-	Yes

Mr. Cannon presented the executive session minutes from June 26, 2017.

**Mr. Allen** made a motion to approve the executive session minutes of June 26, 2017 as presented, seconded by **Mr. Pryor**.

ROLL CALL:	Mr. Allen	-	Yes
	Mr. Pasquini	-	Abstain
	Mr. Pryor	-	Yes
	Mr. Mach	-	Yes
	Mr. Cannon	-	Yes

## CORRESPONDENCE

Mr. Williams presented the correspondence from Covanta requesting an increase in the type 72 liquid waste injection coming into their system to go from 25,000 gallons per day up to 32,000 gallons per day. He also stated that within the letter from Covanta that there would be a slight increase in truck traffic if the request was approved. Mr. Williams noted that he has not yet received any paperwork stating if Covanta's request has been granted.

Mr. Williams stated that on June 29, 2017 the NJDEP issued their final Solid Waste Permit for the Large Scale Thermal Destruction Facility at Covanta which corresponds with the ID 72 waste.

Mr. Cannon asked if there is any residue left behind from the type 72 waste? Mr. Williams answered that he has been told that the residue is very minor and that it ends up in the ash stream and noted that we have not seen any changes or increases in the test data from Covanta. Mr. Williams noted that Covanta forwards us their ash testing results on a monthly basis.

Mr. Cannon asked if the letter to Covanta stated that the DEP was requiring any additional testing from them? Mr. Williams answered that he did not get through the entire letter and noted that this letter only covers the current permitted amount of the type 72 waste and not the increased amount.

Mr. Williams discussed the email from the NJDEP to the PCFA regarding the meeting that we were supposed to have today with Ms. Mary Ann Goldman. Mr. Williams stated that Ms. Goldman cancelled

her meeting with us because she would like to get through more of her review before meeting with the PCFA.

Mr. Williams stated that at this point in the review the DEP had found a couple of items in the County Solid Waste Management Plan that need to be corrected. He noted that the height increase of the Landfill and the capacity increase of the Landfill listed in the County Solid Waste Management Plan differ from the amounts submitted in the permit application.

Mr. Williams stated that he spoke with David Dech last week and provided him with the correct numbers for the County Solid Waste Management Plan. He also stated that Mr. Dech is going to or may already have contacted the DEP to find out if the changes can be made by an Administrative Order through the Freeholders which would avoid having to go through the Public Hearing process.

Mr. Williams noted that according to Mary Ann Goldman these issues will not slow down the process of the permit application review.

Mr. Cannon asked if Ms. Goldman is the new overseer of the permit applications? Mr. Williams answered, yes and stated that Ms. Janis Hottinger used to review the permit applications but she is now doing a lot of work regarding Legacy Landfills. Mr. Williams noted that the Legacy Landfill issue is regarding Landfills that municipalities have had in the past that have no funds for their closure.

Mr. Pryor stated that he assumes that a lot of Landfills predated the Solid Waste Management program. Mr. Williams stated that his is true and that some of these Landfills go back to the 1950s.

Mr. Allen asked what the original document was that the Freeholders approved which Mr. Williams referenced? Mr. Williams answered that it was the conceptual plan that was provided by Cornerstone and that after the conceptual design was approved by the board Cornerstone went back and refined the numbers in the design and found some additional air space. Mr. Williams noted that the additional air space found by Cornerstone gives us just under another million cubic yards of air space.

Mr. Williams stated that this change will not stop the review process of our permit application. Mr. Williams also stated that Ms. Goldman may want to meet with the PCFA sometime around the middle of August.

Mr. Cannon presented an email that was forwarded by Mr. Mach regarding electronics recycling.

Mr. Williams stated that the DEP email regarding electronics recycling shows that there is progress being made.

Mr. Williams thanked Mr. Mach for forwarding the email.

Mr. Williams stated that he will put together a RFP for electronics recycling in attempts to hold an electronics collection event at the same time as our HHW event.

Deputy Director Freeholder Smith stated that they have been discussing electronics recycling at their meetings. He noted that maybe we would have to charge for accepting these items in order to make accepting them more feasible.

Deputy Director Freeholder Smith stated that it is his understanding that we have been putting bids out for electronics recycling but that we have not been getting any bids. Mr. Williams stated that this is correct and that in our bid it states that the vendor can charge us for the items. Mr. Williams also stated that he believes that the vendors are afraid of getting stuck with the electronics items and filling their warehouses. Mr. Williams noted that if the vendor does charge us we can still offer the service to the residents for free because there is recycling grant money available.

Deputy Director Freeholder Smith noted that in other states he sees televisions being picked up right along with the regular garbage. He stated that this leads him to believe that there is an outlet for the disposal of these items and suggested that we may need to look out of state for a vendor. Deputy Director Freeholder Smith noted that he was not sure if the export of these items were prohibited under state law.

Mr. Allen asked if it was prohibited to put these items into the Landfill? Mr. Williams answered, yes. Mr. Allen asked if this was New Jersey State Law? Mr. Williams answered, yes.

Deputy Director Freeholder Smith stated that inter-state commerce could be the solution to New Jersey's electronics recycling problem, unless inter-state commerce is prohibited.

Mr. Williams stated that there is a vendor in Allentown PA and that they will not even bid on our electronics recycling. He noted that they have picked up bids in the past but they do not submit a bid.

Mr. Allen asked who is collecting the electronic items that Hope is collecting? Mr. Williams stated that he did not know.

Mr. Victor Camporine stated that Phillipsburg has the best electronics recycling program. He stated that Phillipsburg collects electronics every Saturday for Phillipsburg residents only. Mr. Camporine stated that he has had discussions with the company collecting Phillipsburg's electronics collections and that he has passed the information along.

Mr. Camporine stated that he is constantly being asked where electronics can be recycled and that it is discouraging having to tell people that there are currently no options. He also stated that he has hoped the DEP would get an electronics recycling program going sooner.

Mr. Cannon asked if they are collecting TVs and computers in Phillipsburg? He asked if Mr. Camporine knew who was collecting the electronics from Phillipsburg? Mr. Camporine stated that he did not have that information as he did not anticipate being asked. Mr. Camporine stated that he would find out the name of the company hauling away the electronics recycling from Phillipsburg and forward the information to Mr. Williams.

Mr. Pasquini asked Mr. Allen if he said that Hope was collecting electronics? Mr. Allen stated that he had heard that somewhere and that he had been told to ask the Mayor of Hope about it. Mr. Pasquini stated that he was going to be speaking with the Mayor of Hope later and said that he would ask him who collected the electronics at their event.

Mr. Camporine stated that there are 7 municipalities including Phillipsburg that hold electronics recycling collection events. He stated that all of the municipalities except for Phillipsburg only hold their events once or twice a year.

## PUBLIC COMMENTS (AGENDA ITEMS ONLY)

NONE

### FINANCE (Ian Semmel)

Mr. Semmel stated that we are halfway through the year, that revenues are 50 percent realized and that expenses are at 33 percent of the budgeted amount.

Mr. Semmel stated that the interest rates on a couple of our CDs have increased and that we will be seeing a little more money coming from them.

Mr. Semmel stated that he had nothing else to report.

Mr. Cannon asked Mr. Williams to provide an overview of where we are at with bringing our finances back from the County.

Mr. Williams stated that himself, Ms. Jamie Banghart, and Ms. Crystal Gild met with Mr. Dan Olshefski, Ms. Helen Corbett and Mr. Bill Schroder a couple of weeks ago to discuss transferring the financial items back over to the PCFA.

Mr. Williams stated that the meeting went very well. Mr. Williams informed the board that starting next month Ms. Gild is going to go over to the County to train with Ms. Corbett and to learn how Ms. Corbett enters the information into the Pentamation system. Mr. Williams noted that we have access to the Pentamation system at the PCFA but that we do not have complete access. He also noted that we will be getting access to everything that we need in the Pentamation system.

Mr. Williams stated that Ms. Gild will be shadowing Ms. Corbett for about a month and then the next month Ms. Gild will do the work and Ms. Corbett will shadow Ms. Gild.

Mr. Williams stated that we had discussed possibly completing the full transition by the end of the year. He noted that we need to verify on the PCFA's side that we can do all of the functions here and that we need to carefully segregate duties to avoid the possibility of any theft issues.

Mr. Cannon stated that we are not going to have any theft issues.

Mr. Williams stated that he believes that Mr. Olshefski has spoken with the representatives from Pentamation about the possibility of the PCFA getting a license for Pentamation through the County's existing license.

Mr. Cannon asked what Pentamation is?

Mr. Williams stated that Pentamation is the financial software program that we use. He noted that Ms. Banghart and Ms. Gild are both familiar with how to use it.

Mr. Williams stated that he has reached out to the Pentamation representatives and that it is his understanding that the current agreement between Pentamation and Warren County will allow the PCFA to get a license for the software through the County's current contract. Mr. Williams noted that having to purchase the software on our own would be of significant expense.

Mr. Williams reiterated that the most important part of this process is establishing a clear segregation of duties.

Mr. Cannon stated that it is his understanding that the Warren County Financial Department is more than willing to aid us through this transition.

Mr. Williams stated that we will be having a meeting at the PCFA next Monday with ADP, Mr. Olshefski, Ms. Corbett, the Warren County Payroll Department, Ms. Gild and himself to discuss the transition of the payroll from the County to ADP.

Mr. Williams stated that the County Payroll Department has already sent us over pertinent payroll information which he has forwarded to ADP and that ADP has already began the process of inputting our data into their system.

Mr. Williams stated that we anticipate switching over the payroll to ADP on October 1, 2017.

Freeholder Deputy Director Smith stated that the PCFA's asset management is going to be another component of this transition that needs to be looked into. He noted that we may need to use a consultant to handle our asset management. Freeholder Deputy Director Smith also noted that he and Mr. Olshefski have been having regular discussions regarding the transition.

Mr. Williams stated that he had told Mr. Olshefski during the meeting that it is not the intent of the PCFA to break our agreement with the County in its entirety. He stated that he believes that we will still need some support from the County and that it is our intent to continue with some sort of agreement with the County. Mr. Williams noted that the agreement may be that the County will offer support to the PCFA meaning that the County would be available to answer questions as needed. Mr. Williams stated that the PCFA would also still like to utilize the County Purchasing Department and continue using Mr. Chris Pessolano the Qualified Purchasing Agent.

Mr. Cannon stated that Mr. Tipton would need to refine the agreement between Warren County and the PCFA.

Mr. Williams stated that the agreement could be set up to charge for support by the hour and noted that he believes that we will need some support from the County.

Mr. Cannon stated that we are making annual support payments to Warren County.

Freeholder Deputy Director Smith stated that he asked Mr. Olshefski to provide him with a comprehensive overview of the items that the County has been taking care of for the PCFA.

Mr. Cannon stated that he had previously stated that he wanted a checklist of everything that the County was doing for the PCFA.

Freeholder Deputy Director Smith stated that Mr. Olshefski had informed him that he would have a list together in the next couple of weeks and noted that he would provide the PCFA with the list once he receives it.

Mr. Cannon called for a motion to pay bills in the amount of \$413,752.90.

On a motion by *Mr. Pryor*, seconded by *Mr. Pasquini*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *July 24, 2017*.

**R E S O L U T I O N**  
**R-07-01-17**  
**To Pay Bills – July 24, 2017**

WHEREAS, the Pollution Control Financing Authority of Warren County has been presented with invoices for services, supplies and other materials rendered to it or on its behalf;

NOW, THEREFORE, be it resolved by the Pollution Control Financing Authority of Warren County that the following bills be paid:

*See Attached*

ROLL CALL:	Mr. Allen	-	Yes
	Mr. Pasquini	-	Yes
	Mr. Pryor	-	Yes
	Mr. Mach	-	Yes
	Mr. Cannon	-	Yes

We hereby certify Resolution to Pay Bills in the amount of \$413,752.90 to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the *24<sup>th</sup> day of July, 2017*.

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Crystal Gild  
Recording Secretary

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James Williams  
Director of Operations

## PERSONNEL

NONE

## PRESENTATIONS

NONE

## FACILITIES/RECYCLING

Mr. Cannon asked Mr. Williams if there was any information regarding the second leachate evaporator company?

Mr. Williams stated that there is nothing to report regarding Treatment Plant Operations. He noted that we are continuing to haul the majority of our leachate offsite to the Passaic Valley Sewage Authority.

Mr. Williams reminded the board that a couple of months ago a leachate evaporator company came in and presented their leachate evaporator system to the board. He noted that this company said during the presentation that they were in the process of being acquired by another company and that currently the company is going through a transitional stage now that they are under new ownership.

Mr. Williams stated that he has received a preliminary number from the company but the company needs to further refine these numbers.

Mr. Williams stated that he met with a second leachate evaporator firm a couple of weeks ago. He noted that this company is now in the process of putting together numbers for us also. Mr. Williams noted that he plans on having this company present to the board during our August meeting.

Mr. Williams stated that the second company's system is similar in nature to the system from the first company. Mr. Williams stated that the most recent leachate evaporator company is looking into the possibility of using our landfill gas by putting a small engine in that would be hooked up to a generator resulting in the generation of electricity. Mr. Williams explained that the exhaust heat from the engine would be used in the leachate evaporator system. Mr. Williams stated that the system would be set up under cover in the DCO building.

Mr. Williams explained that we do not have enough landfill gas to evaporate 40-50 thousand gallons of leachate. Mr. Williams stated that we could evaporate 17-24 thousand gallons of leachate per day with our landfill gas and the small engine system exhaust. Mr. Williams noted that we would have to subsidize with natural gas to evaporate the remaining leachate.

Mr. Williams stated that the most recent evaporator company has a system that could eliminate the steam that comes off of the plume.

Mr. Cannon stated that he thinks that the idea of using the exhaust is phenomenal.

Mr. Williams noted that the name of the second leachate evaporator company is Heartland.

Mr. Williams stated that Mr. Bernie Duesel is the name of the representative from Heartland and that Mr. Duesel patented the leachate evaporator that the first company had proposed to us. Mr. Williams noted that Mr. Duesel has since refined his design.

Mr. Williams stated that last year when the board began having discussions regarding evaporators that he had put together a binder for the board which included the evaporator design from Heartland.

Mr. Williams stated that there is nothing to report regarding Landfill Operations and noted that everything is going well.

Mr. Williams also stated that there is nothing to report regarding the H2S Removal System, Solar Panel Project, the 2017 Waste Disposal Fee Schedule or the 2017 Waste Disposal Contracts.

Mr. Williams provided the board with an update on the tires collected in 2017. He stated that in June of 2017 we collected 147 automobile tires, 2 commercial tires and 1 tractor tire and noted that this was a little less than what was collected in May of 2017. Mr. Williams also stated that year-to-date we have collected 591 tires in total which is down from the 2016 numbers but he stated that we should be proud of what we are accomplishing with the Tire Recycling Program.

Mr. Allen asked how many less tires we have taken in this year compared to last year? Mr. Williams answered that we have taken in approximately 300 less tires so far this year.

Mr. Cannon asked the board if they had any objections to changing the August PCFA Board Meeting from Monday, August 28, 2017 to Monday, August 21, 2017 as discussed during the previous meeting?

Mr. Williams stated that he is aware that Mr. Pasquini will not be able to attend the meeting on August 21, 2017 and Mr. Pasquini confirmed this.

The members of the board agreed to change the August PCFA Board Meeting from Monday, August 28, 2017 to Monday, August 21, 2017.

#### GENERAL COUNSEL'S REPORT

To be discussed during Executive Session.

#### OTHER BUSINESS

#### CLOSING PUBLIC COMMENT

Freeholder Deputy Director Smith stated that he looked into the situation regarding the PCFA handling the pay for the Warren County Recycling Coordinator. He stated that this should be able to be changed so that the County directly pays the Recycling Coordinator. Freeholder Deputy Director Smith stated that previously the recycling funds were coming directly to the PCFA.

Mr. Cannon stated that the recycling funds no longer come directly to the PCFA and Freeholder Deputy Director Smith agreed.

Freeholder Deputy Director Smith asked if the board planned on discussing PRMUA today? Mr. Cannon answered that he did not believe that there were going to be any discussions regarding PRMUA during open session today. Freeholder Deputy Director Smith stated that he would like to attend today's Executive Session if PRMUA was going to be discussed. Mr. Cannon stated that if the board was going to be discussing strategies for negotiation that frankly he would not want Freeholder Deputy Director Smith to be present.

Mr. Williams distributed a report from Sans Construction regarding the previous scale concrete repair work to the board.

Mr. Williams stated that last week Sans Construction was onsite to inspect the concrete repair work on the scale. Mr. Williams reminded the board that Sans Construction is the company that made repairs to the ramps of the scale approximately 18 months ago. Mr. Williams noted that there was a 1 year guarantee for the work that was performed and that the guarantee expired in January 2017.

Mr. Williams explained to the board that the rubber mats were removed prior to cleaning the scale in preparation for the quarterly calibration and upon removal of the mats he noticed deterioration in the concrete repair work.

Mr. Williams stated that on the inbound side of the scale the concrete has deteriorated significantly but that on the outbound side the concrete is still holding up.

Mr. Cannon asked if on inbound image 1 if the rubber Mr. Williams was referring to was in the picture next to the cone? Mr. Williams answered, yes.

Mr. Williams stated that the rubber mat is a 1" thick conveyor belt.

Mr. Allen asked if the images provided are of the same concrete section that was repaired 18 months ago? Mr. Williams answered, yes.

Mr. Williams reiterated that the concrete is showing signs of deterioration and stated that eventually it will fail again.

Mr. Williams stated that about a year ago the board had discussed installing a second scale. Mr. Williams stated that it was his opinion that we should begin looking to install a second scale. He noted that once the second scale is in place repair work could begin on the original scale. He stated that after the installation of a second scale and the repairs to the original scale we would then have 2 operating scales, one for inbound traffic and the other for outbound traffic.

Mr. Pasquini asked where the board left off in the discussions of installing a new scale? Mr. Cannon answered that the board was also discussing the expansion at the time and decided to hold off on the installation of a second scale because it would not be necessary in the event that the expansion was not approved.

Mr. Pasquini asked if we had looked at RFP's regarding the installation of the scale? Mr. Cannon answered, yes. Mr. Pasquini stated that then we just need fresh numbers. Mr. Cannon replied that yes we need updated pricing.

Mr. Cannon stated that his thought process is to install the second scale and use it for both inbound and outbound traffic until the repairs are completed on the original scale.

Mr. Pasquini asked how late in the winter we can go for the installation of a new scale? Mr. Cannon stated that he recalls that timing was not an issue. Mr. Williams stated that you do not want to pour concrete in the winter if it can be avoided. Mr. Williams noted that we are in July now and that we have a bid which he would have Mr. Tipton look over before we put the bid for scale installation out again. Mr. Williams stated that if we put it out for bid now we could award the bid in September and have all of the concrete work completed prior to winter and possibly even have the scale installation completed as well.

Mr. Pasquini asked if the board could make a motion to do what Mr. Williams had just stated? Mr. Cannon stated that he would like to see the bids first. Mr. Pasquini clarified that it was his belief that the board needs to make a motion to re-bid the scale installation. Mr. Allen stated that he believes that we do not have to re-bid. Mr. Williams stated that he thinks council should be consulted regarding whether or not a re-bid is necessary because he believes that we are beyond the threshold of the original bid. Mr. Cannon stated that we would have Mr. Tipton look at the original bid. Mr. Tipton asked for clarification of what the board needs to know? Mr. Williams explained to Mr. Tipton that the board is thinking about going with the low bidder from the original bid. Mr. Tipton stated that he would need to find out how long ago the bid was put out.

Mr. Pryor stated that he believes the bid is only good for 60 days and asked Mr. Tipton if this was correct. Mr. Tipton stated that he believes that 60 days is correct. Mr. Williams stated that we are well beyond 60 days and Mr. Cannon agreed. Mr. Pasquini asked if the board should make a motion to have Mr. Williams put out a new bid for the scale installation? Mr. Cannon stated that he thinks that we should include the repair of the current scale in the bid. Mr. Pasquini agreed.

Mr. Williams stated that he believes that the existing scale would need a complete removal and replacement of the inbound and outbound concrete ramps. Mr. Cannon agreed.

Mr. Pryor asked for clarification on the images as to where the deterioration is? Mr. Williams pointed out the deterioration to Mr. Pryor on the photo. Mr. Pryor stated that in his opinion he does not see from the image that there is a lot of deterioration in the concrete. Mr. Pryor stated that he does not see in the photo that the concrete footing is spalling but that he does see some mechanical wear. Mr. Pryor stated that when concrete goes bad that it will flake. He also stated that he sees some aggregate exposed but that he does not believe that it is ready to fall apart.

Mr. Allen asked Mr. Williams if there was additional repair work done to the footing of the scale? Mr. Williams stated that it was not visible in the picture but that the footing was repaired as well. Mr. Allen stated that he believed that when the company had discussed the new scale that some of the current scale technology would need to be replaced. Mr. Williams stated that these changes have already been made. Mr. Cannon stated that since the changes to the current scale have been made it would be compatible with the new scale.

Mr. Pryor reiterated that based on the photos he is looking at that he does not see where failure is imminent. Mr. Williams stated that it is not visible in the photos but that the rest of the platform is falling apart.

Mr. Cannon stated that this is not an emergency repair situation but we would like to get ahead of the issues and get things taken care of before winter.

Mr. Allen stated that when the concrete repairs were made that the company emphasized that the repair to the footing itself was only a temporary fix. Mr. Cannon agreed.

Mr. Pryor asked if there was any exposed steel? Mr. Williams answered, yes.

Mr. Williams suggested that the entire footing be replaced as well.

Mr. Cannon stated that he feels it would be wise to get a new scale operational so that when it comes time to repair the original scale they can make the repairs without the usual sense of urgency.

Mr. Williams agreed that he would rather be proactive than reactive. Mr. Williams asked the Board's permission to work with Mr. Tipton to re-work the bid to include the repairs to the existing scale which would take place after the new scale is installed and to put the scale installation back out for bid.

Mr. Cannon stated that the scale house itself needs to be looked at as well. He mentioned that maybe we would need to put an addition onto the scale house and that we would need to provide access to the other side of the building as well. Mr. Williams stated that interior work would need to be done inside the building but that an addition would not be necessary.

Mr. Williams stated that in the scale house a wall would need to come down, the counter would need to be extended and the closet would need to be removed. He also stated that we would need to put in a second computer.

Mr. Cannon stated that we need to be sure to get all of the proper building and construction permits from White Township.

Mr. Williams reiterated that he would work with Mr. Tipton to amend the bid and put it back out.

Mr. Cannon stated that the work that needs to be done regarding the scale house itself should be put out in a separate bid. Mr. Williams agreed and stated that he believes that we could have a local contractor handle this work. Mr. Cannon stated that now is the time to incorporate anything that is on the wish list for the scale house.

Mr. Cannon asked Freeholder Deputy Director Smith if he had any comments or thoughts regarding PRMUA before the board entered into Executive Session?

Freeholder Deputy Director Smith stated that he is not trying to say that it is the responsibility of the PCFA to subsidize another agency but that there is an opportunity to lessen the financial burden that would be caused by eliminating sending leachate to PRMUA. Freeholder Deputy Director Smith stated that the financial burden of PRMUA would have a direct negative correlation on the local tax payers.

Freeholder Smith stated that if the PCFA stopped sending leachate to PRMUA it would create a financial situation for them and that this is a problem. Freeholder Smith stated that he does not necessarily know if it was the responsibility of the PCFA to be accountable for the size of the expansion that PRMUA put in. Freeholder Smith asked if there is a way that PRMUA could still maintain some level of fiscal viability.

Freeholder Smith explained that if the PCFA were to eliminate PRMUA participation in the leachate removal process that it would be a devastating financial blow to them. Freeholder Smith noted that this is something to consider and stated that he is not advocating that it is the responsibility of the PCFA to help PRMUA maintain their bottom line. Freeholder Smith stated that he believes if the PCFA takes all of their business away from PRMUA that there will be pushback from Oxford, Belvidere and White Township.

Freeholder Smith stated that maybe the PCFA could at least give PRMUA the opportunity to receive enough business from us to stay at their current financial status. Freeholder Smith also stated that he thinks that just pulling the rug out from under them is a problem and that this problem will affect a lot of people. Freeholder Smith stated that the PCFA has always tried to be good neighbors to everyone and that he feels that an effort has always been made to be neighborly. Freeholder Smith also stated that he thinks we should consider this before totally ending the waste stream going to PRMUA.

Freeholder Smith stated that he feels we should consider continuing to do business with PRMUA so that they can keep their current financial status.

Mr. Cannon noted that he was not going to speak for the board and that he would only speak for himself. Mr. Cannon stated that that he knows that Freeholder Smith is not the liaison for PRMUA but that he seems to be pretty involved. Mr. Cannon stated that maybe PRMUA should look at their budget. Mr. Cannon also stated that he has reviewed the PRMUA budget. Mr. Cannon stated that if the PRMUA bottom line is going to be affected as far as income that they need to look at the expenses they are putting out.

Mr. Cannon stated that he feels as though the PCFA has been floating PRMUA. Mr. Cannon stated that he would like to run the PCFA like he would run any other business. He explained that the PCFA could save between \$200,000 and \$400,000 annually by no longer sending leachate to PRMUA. He also explained that we could eliminate removing 3 million gallons of water from the ground annually to dilute the leachate.

Mr. Cannon stated that the last couple of emails from PRMUA to the PCFA are simply repeats from a year and a half ago when we were trying to work out some issues with them, which did not work out at all.

Mr. Cannon reiterated that he thinks PRMUA should look at their budget. Mr. Cannon stated that he thinks that PRMUAs budget is too big if they cannot support themselves financially. Mr. Cannon noted that their expansion is a separate issue. Mr. Cannon stated that maybe they should recalculate their budget a little bit.

Mr. Cannon stated that he knows it offends some members of the PCFA board that they work for free and that he feels that the PCFA board works pretty well. Mr. Cannon stated that he has a problem with the PRMUA board giving out annual bonuses. He also stated that he believes that all of the PRMUA board members are paid and that maybe it is time that they should not be paid. Mr. Cannon stated that if there is not enough money in a budget that cuts have to be made. Mr. Cannon stated that this is a standard business practice.

Mr. Cannon stated that the PCFA cannot say that to keep PRMUA running at their current financial status we need to waste \$300,000 to \$400,000 per year nor should we continue to take 3 million gallons of fresh water out of the ground either just to keep PRMUA afloat.

Freeholder Smith reiterated that he is not suggesting that it is the responsibility of the PCFA to subsidize PRMUA.

Freeholder Smith stated that he does think that if there is a way to soften the financial blow to PRMUA that we should consider it. Freeholder Smith stated that the stranded debt alone for the upgrade of

PRMUAs Oxford plant, which was made in anticipation of the leachate they thought we would be sending them is reason to consider continuing to do business with them.

Freeholder Smith explained that he understands that dynamics have changed. He noted that no one thought that diesel was going to be down under \$2 per gallon but that it is. He also noted that he knows that the lower diesel prices have brought about a tremendous amount of changes because now sending leachate to Passaic Valley has become more economical.

Freeholder Smith stated that when he looks at the potential cost of capital expansion is that PRMUA affects its rate payers. He noted that the money would be taken from the rate payers and not the paid board members of PRMUA. He also noted that the statutory construction that allows the member of the PRMUA board to be paid is above his pay grade.

Freeholder Smith stated that he will say that the potential impact to Belvidere, Oxford and White Township is going to be negative and that the people are going to respond to that. Freeholder Smith stated that he would ask the PCFA board to consider the impact eliminating doing business with PRMUA will have on the rate payers.

Freeholder Smith stated that the town of Belvidere alone has had enough bad luck already with regards to economic development issues and that this would just throw another layer of hardship on them.

Freeholder Smith stated that if it is the case that PRMA needs to loose "X" number of dollars to still be viable that the PCFA should give them that opportunity.

Freeholder Smith stated that no one has to accept any of this but that he feels it should be part of the discussion.

Mr. Cannon reiterated that he feels that PRMUA should be looking internally and that this is the point he is making. Freeholder Smith stated that he is not arguing this. Mr. Cannon stated that he has been back on the PCFA board for 2 years and that he has yet to have one contact from PRMUA other than a onetime brief sit down. Freeholder Smith responded that he understands.

Mr. Cannon stated that the PCFA has yet to complete the final cost calculations.

Freeholder Smith stated that if the income stream to PRUMA from the PCFA is going to be eliminated that the punishment is not just happening to the PRMUA board but that it is happening to all of the rate payers as well. Freeholder Smith stated that the rate payers would have to pick up the financial burden of the money that would no longer be going to PRMUA from the PCFA.

Mr. Cannon asked if any of the other board members had anything to add regarding this subject?

Mr. Pryor stated that personally he has seen this happen in other situations and that he agrees with Mr. Cannon regarding the fact the PRMUA needs to look at their own finances.

Mr. Cannon stated that even if PRMUA lowered the amount that they charge the PCFA that there are still environmental issues to consider such as the large amounts of groundwater that need to be used annually to dilute the leachate.

Freeholder Smith stated that if these are issues that the PCFA board feels compelled to address that these items could be presented to PRMUA to see if they could help solve the issues.

Freeholder Smith stated that when the PCFA is discussing PRMUA that they should keep in mind all of the people who would be affected.

Mr. Cannon stated that the meeting room door is always open and that no one ever uses it. He also stated that if we are getting to the “blame game” already that maybe we will have to have that discussion later.

Freeholder Smith stated that he does not think that anyone is making a “blame game”.

Mr. Cannon reiterated that PRMUA needs to look at their financials internally. He also stated that the last couple of emails from PRMUA to the PCFA have been regarding trucking and that he wants to know who is supposed to provide the trucks, if PRMUA is going to provide the trucks or if it is assumed that the PCFA would handle the cost of providing the trucks.

Mr. Cannon stated that he feels that PRMUA is a customer of the PCFA and not that the PCFA is a customer of PRMUA.

Freeholder Smith stated that he is glad that this conversation was held during open session because now all of the concerns that have been made will be public knowledge.

Mr. Pryor stated that he is cognisant and that we are still very early in the decision making process and that there will still be more discussions and evaluations.

Mr. Mach asked for informational purposes who the liaison for PRMUA is? Freeholder Smith answered that Freeholder Director Richard Gardner is the liaison for PRMUA.

Mr. Pasquini asked if this was going to be discussed further during Executive Session? Mr. Cannon answered no, unless we discuss the last couple of emails from PRMUA. Mr. Pasquini asked why the email exchange between PRMUA and the PCFA began? Mr. Cannon stated that he thinks that Freeholder Smith got on PRMUA about what was going on. Mr. Williams explained that the emails really started over a year ago discussing sending more leachate to either of the PRMUA facilities.

Mr. Williams also explained that the same issue that existed then exists today which are the TDS and Ammonia levels in our leachate. Mr. Williams stated that the biggest issue for the PCFA is the permit limit regarding Ammonia and stated that one truck load would put us over the limit. Mr. Pasquini asked where the permit limit comes from? Mr. Williams answered that the permit limit is set by PRMUA and the NJDEP.

Mr. Williams explained that the first truck load sent to PRMUA would put us in violation of our permit and that the PCFA would be fined.

Freeholder Smith clarified that he is the liaison to the PCFA but that he is also the liaison for Oxford, Belvidere and White Township. He explained that these municipalities rely on PRMUA for their services. Freeholder Smith stated that one of the purposes of having a Freeholder involved with the PCFA is that there are multiple factors that need to be considered when making decisions. Freeholder Smith stated that discussions regarding this matter should take place so that there is at least an effort to minimize the impact.

Mr. Cannon asked if PRMUA is receiving the same “push” that we are? Mr. Cannon noted that he does not see in the PRMUA meeting minutes that there is someone sitting in the audience during their meeting and pushing them. Freeholder Smith answered, no.

Freeholder Smith stated that it may be time for the PRMUA members to get serious about what is going on. Freeholder Smith stated that he is not saying that it is the responsibility of the PCFA board to make things work but that it is the responsibility of the PRMUA board.

Freeholder Smith stated that he thinks that if the PCFA does not do some stimulating to do something about the situation that there are going to be an awful lot of mad people in Oxford, White Township and Belvidere. Mr. Cannon commented that Freeholder Smith is doing some stimulating right now. Freeholder Smith responded, yes that is what he is doing.

Mr. Pasquini asked if White Township is covered under PRMUA? Mr. Cannon stated that he thinks there are only a few. Mr. Allen stated that he was going to speak on behalf of rate payers in Brookfield and noted that several years ago there was a substantial price increase from PRMUA. He stated that members of the Brookfield board went to speak to the PRMUA board about the increase and questioned how they were being metered. Mr. Allen noted that Brookfield is metered in only one place and not metered by individual users.

Mr. Allen stated that there are a number of different formulas being used by PRMUA to calculate pricing. Mr. Allen stated that currently he is paying \$157 per quarter for sewer and that before the price increase he was paying approximately 30 percent less. Mr. Allen stated that he did not see any sympathy from the PRMUA board back then regarding the rate payers and noted that the Brookfield board members met with the PRMUA board a number of times and got nowhere.

Freeholder Smith stated that is an opportunity to can either be a huge financial blast to PRMUA or that it can be more moderate. Freeholder Smith stated that he is not suggesting that there will not be some impact but that he thinks that it is incumbent upon all of us that if there is a way to preemptively stop the impact or minimize it that we should do that.

Mr. Pasquini stated that in Oxford we pays \$257 per quarter for sewer and that there is no formula for the calculation. Mr. Allen stated that one of the questions the Brookfield board had asked PRMUA was why there were such disparities between locations. Mr. Pasquini stated that the rate payers have not even begun to pay for the 11 million dollars for the expansion.

Mr. Allen stated that he agrees with Mr. Cannon regarding PRMUA needing to take a look at their budget.

Mr. Cannon stated that he believes that there was an issue with PRMUA calculating their rates properly because they could not monitor how much ground water was going into the system and that ground water was going through the meters and rate payers were paying for it.

Mr. Allen stated that it is obvious that PRMUA is having financial problems because they are looking for us to give them more business. Freeholder Smith stated that PRMUA is just looking to hold onto the business that they already have from us.

Mr. Pasquini asked if we were discussing cutting PRMUA off? Mr. Williams stated that the PCFA board should talk about this internally more before going down that road. Mr. Cannon stated that we have not made a decision yet.

Mr. Williams suggested forming through Freeholder Smith and PRMUA a sub-committee to discuss the situation.

Mr. Pasquini stated that he is aware that the PRMUA monthly meeting is at the same time as his Oxford Township Committee meeting. Mr. Williams stated that he was thinking about holding a daytime meeting.

### PRESS COMMENTS & QUESTIONS

NONE

Mr. Cannon called for a motion to enter into Executive Session.

### EXECUTIVE SESSION

Executive Session was entered at 10:42 am to discuss litigation, contract negotiations and personnel.

## **RESOLUTION**

**R-07-03-17**

### **AUTHORIZING EXECUTIVE SESSION**

WHEREAS, the Authority has a need to discuss the following matter(s) in Executive Session:

Litigation, Contract Negotiations and Personnel.

It is not possible, at this time, for the Authority to determine when and under what circumstances the above-referenced item(s), which are to be discussed in Executive Session, can be publicly disclosed;

NOW, THEREFORE, Pursuant to N.J.S.A. 10:4-1 et. seq., BE IT RESOLVED by the Pollution Control Financing Authority of Warren County that the matter(s) as noted above will be discussed in Executive Session.

Moved By: **Mr. Pryor**

Seconded By: **Mr. Allen**

ROLL CALL:     Mr. Allen             -     Yes  
                  Mr. Pasquini       -     Yes  
                  Mr. Pryor             -     Yes  
                  Mr. Mach             -     Yes  
                  Mr. Cannon          -     Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary  
Crystal Gild

Dated: 07/24/2017

**Mr. Pryor** made a motion to come out of Executive Session, seconded by **Mr. Pasquini**.

ROLL CALL:     Mr. Allen             -     Yes  
                  Mr. Pasquini       -     Yes  
                  Mr. Pryor             -     Yes  
                  Mr. Mach             -     Yes  
                  Mr. Cannon          -     Yes

Regular session resumed at 11:42 am.

Mr. Cannon stated that we are back in public session.

On a motion by **Mr. Pasquini**, seconded by **Mr. Allen**, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *July 24, 2017*.

**RESOLUTION**

**R-07-02-17**

**AWARDING CONTRACT**

**FOR**

**REMOVAL, HAULING, DELIVERY, AND DISPOSAL OF UNTREATED LEACHATE GENERATED FROM THE WARREN COUNTY DISTRICT LANDFILL**

WHEREAS, the Pollution Control Financing Authority of Warren County (Authority) operates a sanitary landfill known as the Warren County District Landfill;

WHEREAS, the Authority is in need of contractor services for the Removal, Hauling, Delivery, and Disposal of Untreated Leachate; and

WHEREAS, the Authority requested fair and open bids pursuant to N.J.S.A. 19:44A-20.4 et seq. for said services; and

WHEREAS, Three (3) Bids were received on July 13, 2017 and were evaluated by staff and General Counsel and Accurate Waste Systems, 226 Prospect Point Ave, Lake Hopatcong, NJ 07849, was found to be the lowest, responsive bidder; and

NOW THEREFORE, be it resolved by the Authority that Accurate Waste Systems be awarded the contract beginning November 1, 2017 through October 31, 2018 @ \$0.04 cents per gallon, November 1, 2018 through October 31, 2019 @ \$0.0425 cents per gallon, November 1, 2019 through October 31, 2020 @ \$0.045 cents per gallon, November 1, 2020 through October 31, 2021 @ \$0.0475 cents per gallon, for Removal, Hauling, Delivery, and Disposal of Untreated Leachate Generated from the Warren County District Landfill as stipulated in the bid document dated May 2017. Prices per gallon are in accordance with their Bid received on July 24, 2017.

BE IT FURTHER RESOLVED, the Chairman and the Director of Operations of the Authority are authorized to execute a contract with Accurate Waste Systems for these services.

ROLL CALL:	Mr. Allen	-	Yes
	Mr. Pasquini	-	Yes
	Mr. Pryor	-	Yes
	Mr. Mach	-	No
	Mr. Cannon	-	Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

\_\_\_\_\_  
Crystal Gild  
Recording Secretary

Date: July 24, 2017

ADJOURNMENT

With no other business to discuss, *Mr. Allen* motioned to Adjourn, seconded by *Mr. Pasquini* at 11:43 am.

ROLL CALL:	Mr. Allen	-	Yes
	Mr. Pasquini	-	Yes
	Mr. Pryor	-	Yes
	Mr. Mach	-	Yes
	Mr. Cannon	-	Yes

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Respectfully submitted by:  
Crystal Gild  
Recording Secretary

Approved: 08/21/17