

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF SPECIAL MEETING

December 15, 2014

Chairman Davenport called the special meeting of the Pollution Control Financing Authority of Warren County to order at approximately 8:30 am.

Authority Members present: Robert Davenport, Richard Mach, and James Cannon (Conference Call).

ROLL CALL:	Mr. Cannon	-	Present (Conference Call)
	Mrs. Mackey	-	Absent
	Mr. Yanoff	-	Absent
	Mr. Mach	-	Present
	Mr. Davenport	-	Present

Also present: James Williams, Director of Operations; Brian Tipton, General Counsel (Conference Call); Mark Swyka, Cornerstone (Conference Call); Jamie Banghart, Recording Secretary.

The Pledge of Allegiance was led by Chairman Davenport.

Mr. Davenport read the following statement: "Adequate notice of this special meeting of December 15, 2014 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of Chosen Freeholders, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged".

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

FACILITIES/RECYCLING

Mr. Williams stated that we had a lengthy discussion regarding the conceptual design at the last meeting. Mr. Williams stated that the Board members requested additional stipulations to be added regarding design conceptual/design options. Mr. Cannon stated that Mr. Soukup got everything in from the last meeting to this amended agreement. Mr. Swyka stated that they tried to incorporate everything that was relayed through Mr. Soukup. Mr. Swyka does not have any questions or concerns regarding the amended proposal.

Mr. Williams presented Resolution to Award a Non-Fair and Open Contract for the Conceptual Design for Landfill Expansion (R-12-04-14).

On a motion by *Mr. Davenport*, seconded by *Mr. Cannon*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *December 15, 2014*.

RESOLUTION

R-12-04-14

Awarding a Non-Fair and Open Contract
Engineering Services
for the Conceptual Design of the Landfill Expansion

WHEREAS, the Pollution Control Financing Authority of Warren County (the "Authority") requested a proposal for Engineering Services, for the Conceptual Design of the Landfill Expansion;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, the Authority has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

NOW, THEREFORE BE IT RESOLVED, by the Authority that **Cornerstone Engineering Group, LLC** be awarded the contract for Engineering Services for the Conceptual Design of the Landfill Expansion as described in and, in accordance with their proposal dated December 9, 2014, in the amount of **\$25,000.00**.

ROLL CALL:

Mr. Cannon	-	Yes
Mrs. Mackey	-	Absent
Mr. Yanoff	-	Absent
Mr. Mach	-	Yes
Mr. Davenport	-	Yes

Dated: *December 15, 2014*

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Jamie Banghart, Recording Secretary

NEW BUSINESS

None

GENERAL COUNSEL'S REPORT

None

OTHER BUSINESS

None

CLOSING PUBLIC COMMENT

None

PRESS COMMENTS & QUESTIONS

None

EXECUTIVE SESSION

Executive Session was not necessary.

RESOLUTION

R-12-05-14

AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Authority has a need to discuss the following matter(s) in Executive Session:

Not Necessary

It is not possible, at this time, for the Authority to determine when and under what circumstances the above-referenced item(s), which are to be discussed in Executive Session, can be publicly disclosed;

NOW, THEREFORE, Pursuant to N.J.S.A. 10:4-1 et. seq., BE IT RESOLVED by the Pollution Control Financing Authority of Warren County that the matter(s) as noted above will be discussed in Executive Session.

Moved By:

Seconded By:

ROLL CALL: Mr. Cannon -
Mrs. Mackey -
Mr. Yanoff -
Mr. Mach -
Mr. Davenport -

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary
Jamie Banghart

Dated: December 15, 2014

ADJOURNMENT

With no other business to discuss, **Mr. Mach** motioned to Adjourn, seconded by **Mr. Davenport**, at 8:35 am.

ROLL CALL: Mr. Cannon - Yes
Mrs. Mackey - Absent
Mr. Yanoff - Absent
Mr. Mach - Yes
Mr. Davenport - Yes

Respectfully submitted by:
Jamie Banghart, Recording Secretary

Approved: 01/26/15