

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING
September 26, 2012

Chairman Mach called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 2:00 PM.

Authority Members present: Richard Mach, Robert Davenport, and Everett Chamberlain.

ROLL CALL:	Mr. Yanoff	-	Absent
	Mrs. Mackey	-	Absent
	Mr. Davenport	-	Present
	Mr. Chamberlain	-	Present
	Mr. Mach	-	Present

Also present: James Williams, Director of Operations; Charles L. Houck, Chief Financial Officer; Brian Tipton, General Counsel; Jamie Banghart, Recording Secretary; Joan Pluto, Administrative Supervisor; Mike Grossmann, Risk Manager.

Pledge of Allegiance / Introductory Statement

MINUTES

The minutes of the regular meeting of August 22, 2012 were presented for approval. **Mr. Chamberlain** moved for acceptance of the minutes as presented, seconded by **Mr. Davenport**.

ROLL CALL:	Mr. Yanoff	-	Absent
	Mrs. Mackey	-	Absent
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

CORRESPONDENCE

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

PRESENTATIONS

None

FACILITIES/RECYCLING

Mr. Williams stated that the treatment plant operations are getting much better. The bug population is increasing. The bug population is at 9,000 whereas the 12,000-15,000 is the ideal population.

Landfill operations are running smooth. The 730 haul truck is being repaired by Caterpillar. One of the seals in the transmission failed. We do have a rental on site.

The H2S Removal System BIDS came in this morning. Mr. Mark Swyka, from Cornerstone, was present for the BID opening. Two bids were received. High BID came in at \$1.5 million and low BID came in at \$1.4 million. The two bidders were Atlantic Lining and SCS Field Services. Those bids have been turned over to Mr. Swyka to thoroughly review and he will present them on Monday to Board.

The Solar Panel Project is going very well. The poles for the panels are installed. They are in the process of installing the panels. All panels should be in place by the second or third week of October.

The Passaic Valley Sewage Commission agreement was presented to the Board. The Passaic Valley Sewage Commission is a back up facility for the PCFAWC who would accept our raw leachate, in the event that we have an excess amount of leachate on site that we can not handle. Modifications to the agreement will be discussed between Mr. Tipton and Passaic Valley and tabled until the October meeting.

Mr. Chamberlain made a motion to approve the Resolution Awarding Non-Fair Open Contract for Engineering Services, Groundwater Protection Program and Stormwater Detention Basin Monitoring for Calendar Year 2012 (R-09-01-12) to C&P Engineers, LLP, seconded by **Mr. Davenport**.

ROLL CALL:	Mr. Yanoff	-	Absent
	Mrs. Mackey	-	Absent
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mr. Williams announced the date of October 7, 2012 as the Household Hazardous Waste and Electronics day.

The Fall Township clean-ups begin the end of this week. They continue through the month of October. There are four townships doing the clean-ups; Blainstown, Oxford, Liberty, and White Township.

Mr. Williams and Mr. Brian Heater conducted interviews regarding the Apprentice Operator position. Mr. Don Niece will be retiring on Friday. Mr. Williams made a recommendation to hire Mr. Patrik Jakub for the position of Apprentice Operator and to promote Mr. Todd Dickson to Equipment Operator.

Mr. Davenport made a motion to approve the hire of Mr. Patrik Jakub and a promotion of Mr. Todd Dickson, seconded by **Mr. Chamberlain**.

ROLL CALL:	Mr. Yanoff	-	Absent
	Mrs. Mackey	-	Absent
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

FINANCE/PERSONNEL

Mr. Houck stated we are on track with financials. Mr. Houck commented on the revenue of the inter-governmental grant anticipated for the year. The DEP, who reviews the report, requested additional information and are withholding the dispersion of the grant until information requested has been received.

The Draft 2013 Budget was proposed to Board. A formal document will be presented for the October meeting.

The credit card processing system is now operating in the scale house. There have been no problems with the credit card system. A minimum charge on the system is \$10.00.

Mr. Chamberlain made a motion to approve the Resolution To Pay Bills (R-09-02-12) [\$493,333.79], seconded by **Mr. Mach**.

ROLL CALL:	Mr. Yanoff	-	Absent
	Mrs. Mackey	-	Absent
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

NEW BUSINESS

Mr. Williams presented the PCFAWC By-Laws to the Board for modifications. All comments to be made by Board on the modifications of the By-Laws will need to be sent to Mr. Williams by November 14. The modified By-Laws and Organizational Charts will be presented for adoption at the November meeting.

GENERAL COUNSEL'S REPORT

Mr. Tipton stated that there is one potential litigation item to be discussed in Executive Session.

OTHER BUSINESS

None

CLOSING PUBLIC COMMENT

None

PRESS COMMENTS & QUESTIONS

None

EXECUTIVE SESSION

Mr. Chamberlain motioned to enter into Executive Session to discuss Potential Litigation Matters, seconded by **Mr. Mach**. Commencing at 2:54 pm.

ROLL CALL: Mr. Yanoff - Absent
 Mrs. Mackey - Absent
 Mr. Davenport - Yes
 Mr. Chamberlain - Yes
 Mr. Mach - Yes

Mr. Davenport motioned to come out of Executive Session, seconded by **Mr. Mach**.

ROLL CALL: Mr. Yanoff - Absent
 Mrs. Mackey - Absent
 Mr. Davenport - Yes
 Mr. Chamberlain - Yes
 Mr. Mach - Yes

Regular session resumed at 3:10 pm. No formal action was taken.

ADJOURNMENT

With no other business to discuss, **Mr. Davenport** motioned to Adjourn, seconded by **Mr. Mach**, at 3:11 pm.

ROLL CALL: Mr. Yanoff - Absent
 Mrs. Mackey - Absent
 Mr. Davenport - Yes
 Mr. Chamberlain - Yes
 Mr. Mach - Yes

Respectfully submitted by:

Recording Secretary

Approved: