

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING
October 26, 2012

Chairman Mach called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 9:05 AM.

Authority Members present: Richard Mach, Todd Yanoff, Holly Mackey, Robert Davenport, and Everett Chamberlain.

ROLL CALL:	Mr. Yanoff	-	Present
	Mrs. Mackey	-	Present
	Mr. Davenport	-	Present
	Mr. Chamberlain	-	Present
	Mr. Mach	-	Present

Also present: James Williams, Director of Operations; Ian Semmel, Financial Officer; Brian Tipton, General Counsel; Jamie Banghart, Recording Secretary; Joan Pluto, Administrative Supervisor; Mike Grossmann, Risk Manager.

Pledge of Allegiance / Introductory Statement

Nominations for Secretary

Mr. Mach asked for Nominations and Election of Officers of the Authority.

Mr. Chamberlain nominated Mrs. Mackey as Secretary, seconded by **Mr. Yanoff**.

Mr. Chamberlain moved that we close the nominations for Secretary, seconded by **Mr. Mach**

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Abstain
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mrs. Mackey was elected as Secretary.

Mr. Mach nominated Mr. Davenport as Treasurer, seconded by **Mr. Chamberlain**.

Mr. Chamberlain moved that we close the nominations for Treasurer, seconded by **Mr. Mach**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Abstain
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mr. Davenport was elected as Treasurer.

MINUTES

The minutes of the regular meeting of September 26, 2012 and the minutes of the Executive Session meeting of September 26, 2012 were presented for approval. **Mr. Chamberlain** moved for acceptance of the minutes as presented, seconded by **Mr. Davenport**.

ROLL CALL:	Mr. Yanoff	-	Abstain
	Mrs. Mackey	-	Abstain
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

The minutes of the special meeting of October 1, 2012 were presented for approval. **Mr. Yanoff** moved for acceptance of the minutes as presented, seconded by **Mr. Mach**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Abstain
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

CORRESPONDENCE

Mr. Williams stated that the state released the Grant Funds for the HHW and the Electronics event in the amount of \$110,000.00.

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

PRESENTATIONS

None

FACILITIES/RECYCLING

Mr. Williams stated that the treatment plant operations are going very well with the pumping. There are no issues at this time. With the upcoming Hurricane Sandy, we have contacted our two leachate haulers, Russell Reid and Spectraserv, to haul the leachate. They have every truck here that they have to get our capacities down as a precautionary to getting hit with the heavy rain associated with the hurricane. They will be pumping between 200,000-300,000 gallons per day and hauling to Passaic Valley.

Landfill Operations are running well. Mr. Williams stated that he called one of our haulers, National Transfer, to see if they had any additional waste to increase their tonnage due to their contract rate. They have increased their tonnage by about a thousand tons a month.

A Pre-construction meeting was held on the H2S Removal System. They are in the process of getting permits in order with White Township. Their intent is to have all the concrete work done before the cold weather.

Mr. Williams reported on the update of the Solar Panel Project. All the panels will be completely installed in another week. The completion date for the project is the end of the year.

The Leachate hauling BID went out. We received two BIDS on October 23, 2012, one from Russell Reid and the other from Spectraserv. Spectraserv was the lower BID.

Mr. Davenport made a motion to approve the Resolution Awarding a Fair and Open Contract for Leachate Hauling Services to Spectraserv (R-10-03-12), seconded by **Mr. Chamberlain**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

FINANCE/PERSONNEL

Mr. Semmel stated that the credit cards are working just fine. No problems with the machines or deposits into account.

Mr. Chamberlain made a motion to approve the Resolution To Pay Bills (R-10-04-12) [\$429,591.46], seconded by **Mrs. Mackey**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

The 2013 Budget Introduction was presented to the Board. This is the introduction and the Budget will not be adopted until the November meeting. No questions or comments at this point.

Mr. Chamberlain made a motion to introduce the 2013 Budget (R-10-05-12), seconded by **Mr. Davenport**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mr. Davenport made the motion to approve the Resolution Authorizing the Award a Fair and Open Contract for Audit of the PCFA Financial Statements (R-10-06-12), seconded by **Mr. Yanoff**.

There will be no increase on the pricing.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mr. Mach proposed that we hold off on approving the Resolution for Risk Management Services (R-10-07-12), Resolution for Counsel Services (R-10-07-12), Resolution for Labor Counsel Services (R-10-08-12), and

Resolution for General Counsel Services (R-10-09-12), until a later date when we know who will be representing us on those services.

There is an 18% increase on the financial services. Mr. Williams stated that we are averaging about \$6,000.00 a month for the financial services. The current inter local agreement is \$85,000.00 and this one that is proposed for the financial services is adjusted \$100,000.00.

Mrs. Mackey made a motion to approve Resolution Authorizing a Shared Service Agreement with the County of Warren for Financial Services (R-10-10-12) with modifications to Article IV Paragraph A, seconded by **Mr. Davenport**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Abstain
	Mr. Mach	-	Yes

NEW BUSINESS

None

GENERAL COUNSEL'S REPORT

No report at this time.

OTHER BUSINESS

Mr. Mach stated to the Board that the final recommendations for by laws are due by November 14th.

CLOSING PUBLIC COMMENT

Mr. Grossman made a statement on the Pollution Policy.

PRESS COMMENTS & QUESTIONS

None

EXECUTIVE SESSION

Mr. Chamberlain motioned to enter into Executive Session to discuss Potential Litigation, seconded by **Mr. Mackey**. Commencing at 9:56 am.

Mr. Tipton asked to be excused from Executive Session at 9:57 am.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mr. Chamberlain motioned to come out of Executive Session, seconded by **Mrs. Mackey**.

ROLL CALL: Mr. Yanoff - Yes
 Mrs. Mackey - Yes
 Mr. Davenport - Yes
 Mr. Chamberlain - Yes
 Mr. Mach - Yes

Regular session resumed at 10:09 am. No formal action was taken.

ADJOURNMENT

With no other business to discuss, **Mr. Chamberlain** motioned to Adjourn, seconded by **Mr. Davenport**, at 10:10 am.

ROLL CALL: Mr. Yanoff - Yes
 Mrs. Mackey - Yes
 Mr. Davenport - Yes
 Mr. Chamberlain - Yes
 Mr. Mach - Yes

Respectfully submitted by:

Recording Secretary

Approved: