

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING
April 25, 2012

Chairman Mach called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 1:59 PM.

Authority Members present: Richard Mach, Todd Yanoff, Robert Davenport, Holly Mackey and Everett Chamberlain.

ROLL CALL:	Mr. Yanoff	-	Present
	Mrs. Mackey	-	Present
	Mr. Davenport	-	Present
	Mr. Chamberlain	-	Present
	Mr. Mach	-	Present

Also present: James Williams, Director of Operations; Charles L. Houck, Chief Financial Officer; Brian Tipton, General Counsel; Mark Swyka, Cornerstone; Joan Pluto, Administrative Supervisor; Brian Heater, Working Foreman; Mike Grossman, Risk Manager; Paul Trost and Tom Jones, MV Seer; Phil Molnar, Express Times; Jamie Banghart, Recording Secretary.

Pledge of Allegiance / Introductory Statement

MINUTES

The minutes of the regular meeting of March 28, 2012 were presented for approval. **Mr. Chamberlain** moved for acceptance of the minutes as presented, seconded by **Mr. Mach**.

ROLL CALL:	Mr. Yanoff	-	Abstain
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mr. Davenport moved for the acceptance of the Executive Session minutes March 28, 2012 meeting, seconded by **Mr. Chamberlain**.

ROLL CALL:	Mr. Yanoff	-	Abstain
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

CORRESPONDENCE

Mr. Chamberlain made a comment on the letter sent to the Freeholder's board. The letter requested information about the life of the landfill and the strategies of extending the landfill. This letter will be responded to by Mr. Dech and Mr. Williams.

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

PRESENTATIONS

Mr. Trost and Mr. Jones from MV Seer provided a presentation of the H2S Sulfur Removal System.

FACILITIES/RECYCLING

Mr. Williams stated that the treatment plant operations were still running good. There is a slight operational issue. The bug population has gone down due to lack of rain.

Landfill Operations- Everything running smooth. Mr. Williams received an email from Caterpillar, who is performing the certified rebuild on our D6. They are about 70% complete with the rebuild.

The Cell 5 construction is done. All inspections are complete. We are waiting on DEP for the certificate to start using Cell 5.

The Solar Panel Project- Mr. Williams received an update from Energenic. Everything is moving along fairly well. They have spoke with the permitting people over at White Township and that is moving forward. They also spoke with Soil Conservation and are in the process of submitting a plan. The surveyors were on site and started placing stakes in the ground for the location of the fence and where the panels are going to be located.

HHW and Electronics collection day was held on April 22, 2012. A total of 715 customers attended.

Mr. Swyka discussed his proposal for Engineering Services, Landfill Gas Treatment Design, Permitting & CQA. A brief question and answer period was held regarding his proposal.

Mr. Chamberlain made a motion to approve the Resolution Awarding a Non-Fair and Open Contract for Engineering Services for Landfill Gas Treatment Design, Permitting & CQA at the Warren County District Landfill (R-04-01-12) to Cornerstone Engineering for a not-to-exceed amount of \$105,040.00, seconded by **Mr. Yanoff**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

FINANCE/PERSONNEL

Mr. Houck gave the financial report. The quarterly statements were reviewed by Chairman, Director of Operations and Mr. Houck. He stated that the waste volume is up from a year ago.

Mr. Chamberlain made a motion to approve the Resolution to Pay Bills (R-04-02-12) [\$890,964.87], seconded by **Mr. Yanoff**.

ROLL CALL: Mr. Yanoff - Yes
 Mrs. Mackey - Yes
 Mr. Davenport - Yes
 Mr. Chamberlain - Yes
 Mr. Mach - Yes

The Waste Disposal Fee Schedule was presented by Mr. Williams. Mr. Williams stated that there was one inter local agreement contract that came in from the Borough of Washington.

Mr. Mach made a motion to accept the hauler agreement for Borough of Washington, seconded by **Mr. Yanoff**.

ROLL CALL: Mr. Yanoff - Yes
 Mrs. Mackey - Yes
 Mr. Davenport - Yes
 Mr. Chamberlain - Yes
 Mr. Mach - Yes

Mr. Williams presented the 2012/2013 Recycling Enhancement Act Tax Fund Entitlement Spending Plan which is a grant that is applied for by the County of Warren and the PCFA helps with the development of the spending plan. This covers the Household Hazardous Waste events, the Electronics recycling event, all the advertising that goes along with that, and 50% of the Recycling Coordinator's salary, along with additional advertising throughout the year to promote recycling in the County of Warren.

Mr. Chamberlain made a motion to approve the Resolution for 2012/2013 Recycling Enhancement Act Tax Fund Entitlement Spending Plan(R-04-03-12), seconded by **Mrs. Mackey**.

ROLL CALL: Mr. Yanoff - Yes
 Mrs. Mackey - Yes
 Mr. Davenport - Yes
 Mr. Chamberlain - Yes
 Mr. Mach - Yes

Mr. Williams presented the Financial Advisory Support Shared Services Agreement for approval.

Mrs. Mackey made a motion to approve the Resolution for Financial Advisory Support Shared Services Agreement between the County of Warren and the Pollution Control Financing Authority of Warren County (R-04-04-12), seconded by **Mr. Davenport**.

ROLL CALL: Mr. Yanoff - Yes
 Mrs. Mackey - Yes
 Mr. Davenport - Yes
 Mr. Chamberlain - Abstain
 Mr. Mach - Yes

Mr. Mach presented the amendment to the Cash Management Plan Depositories.

Mr. Davenport made a motion to approve the Resolution to Amend the Cash Management Plan Depositories (R-04-06-12), seconded by **Mr. Mach**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

NEW BUSINESS

None

GENERAL COUNSEL'S REPORT

Mr. Tipton reported on the assets of Lucinda Janda stating that there was not too much equity in her home. Mr. Tipton recommended allowing the judgment to be processed through the Department of Corrections and to be placed appropriately on the property but let it take its due course. Mr. Tipton's recommendation is to spend no further money on this process. No formal action was taken.

OTHER BUSINESS

None

CLOSING PUBLIC COMMENT

None

PRESS COMMENTS & QUESTIONS

None

EXECUTIVE SESSION

Not necessary at this time.

ADJOURNMENT

With no other business to discuss, **Mr. Chamberlain** motioned to Adjourn, seconded by **Mr. Davenport**, at 3:28 pm.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Respectfully submitted by:

Recording Secretary

Approved: