

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING

January 23, 2017

Chairman James Cannon called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 9:34 am.

Authority Members present: James Cannon, Richard Mach, Bud Allen, Marc Pasquini and Joseph Pryor.

ROLL CALL:	Mr. Allen	-	Present
	Mr. Pasquini	-	Present
	Mr. Pryor	-	Present
	Mr. Mach	-	Present
	Mr. Cannon	-	Present

Also present: James Williams, Director of Operations; Brian Tipton, General Counsel; Dan Olshefski, CFO; Jamie Banghart, Administrative Assistant; Crystal Gild, Recording Secretary.

The Pledge of Allegiance was led by Chairman Cannon.

Mr. Cannon read the following statement: "Adequate notice of this meeting of January 23, 2017 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of Chosen Freeholders, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged".

Mr. Cannon stated that the board will discuss later in the meeting the leachate generation sheet that we were given back in December. Mr. Cannon stated that the board could not understand the work produced by Cornerstone. Mr. Cannon noted that he had a phone conversation with Ms. Prentiss Shaw from Cornerstone and that he asked her to give us the information that led to the key that they had provided the board. Mr. Cannon stated that he and Mr. Williams did not realize that Cornerstone would send over a book, but that is what they have. Mr. Cannon stated that it doesn't need to be studied and that he is sure that Mr. Pryor will take a look at it at some point and give some insight as to how Cornerstone formulated the leachate projections.

Mr. Cannon stated that the other packet is regarding information on installing a leachate evaporator system that the board will be discussing in the future. He stated that if the Landfill has a leachate evaporator system installed, the Landfill may be able to generate its own fuel. He stated that we have discussed this possibility with T&M in the past. Mr. Cannon noted that installing this system would have the benefit of drastically reducing leachate production by evaporating the liquid from the leachate and putting the remaining solids back into the landfill or by only having to have the solids removed from site. Mr. Cannon said that Mr. Williams has mentioned that companies have been calling him every so often regarding the installation and that he felt that maybe after looking at some information that the board

may want to have a company come in and give a presentation. Mr. Cannon asked Mr. Williams for the name of the company that put together the information. Mr. Williams replied that the company name is CBI. Mr. Williams stated that this is one of a number of firms but that they have been consistently reaching out. Mr. Williams also stated that T&M has had discussions with CBI as well. Mr. Cannon stated that he would like the board to look at this information and have a discussion regarding it in the near future.

Mr. Cannon asks if there are any questions regarding the two packets that have been distributed. Hearing none, Mr. Cannon moved the meeting onto the presentation of the minutes from the previous meeting.

MINUTES

Mr. Cannon presented (M-1) the regular monthly meeting minutes from December 19, 2016.

Mr. Cannon asked if anyone had any questions before he called for a motion to be made to approve the minutes. Mr. Pryor stated that he had a comment that doesn't necessarily affect the minutes. Mr. Pryor referred to page fifteen in the minutes where the possibility of construction for the new scale was being discussed. He stated that Mr. Williams had mentioned that winter was the best time to pour concrete because concrete likes cold weather and while that may be true in some cases, concrete does not like freezing weather. Personally Mr. Pryor does not like to do concrete work in the winter citing that when the temperature is below 40° that special measures need to be taken. He just wanted to mention this for any future construction scheduling. Mr. Allen noted that pouring concrete in the winter would make the construction project more costly because the concrete would need to be treated. Mr. Pryor noted that they need to add special additives to the concrete and that a freeze could destroy the work that was done. Mr. Cannon stated that this was his general understanding. Mr. Pryor's preference would be to schedule any concrete work during the normal construction season and Mr. Cannon agreed. Mr. Cannon stated that he did not see the need to change the December 19, 2016 minutes and called for a motion to approve the minutes.

Mr. Allen made a motion to approve the Regular Monthly Meeting Minutes from December 19, 2016 as presented, seconded by **Mr. Pryor**.

ROLL CALL:	Mr. Allen	-	Yes
	Mr. Pasquini	-	Abstain
	Mr. Pryor	-	Yes
	Mr. Mach	-	Yes
	Mr. Cannon	-	Yes

Mr. Cannon presented (M-2) the Executive Session minutes from December 19, 2016.

Mr. Pryor made a motion to approve the Executive Session Minutes from December 19, 2016, seconded by **Mr. Allen**.

ROLL CALL:	Mr. Allen	-	Yes
	Mr. Pasquini	-	Abstain
	Mr. Pryor	-	Yes
	Mr. Mach	-	Yes
	Mr. Cannon	-	Yes

CORRESPONDENCE

Mr. Cannon presented a letter dated December 21, 2016 from Oxford Township regarding their request for the PCFAWC to waive their fall clean-up fees.

Mr. Williams stated that the clean-up was held from October 3, 2016 to October 8, 2016. He also stated that Oxford Township requested the fee of \$1,943.37 to be waived with the reason given that they provide the first responders to the PCFA facility. He also stated that this is a letter that we ask them to submit after every clean-up and that they do for both spring and fall clean-ups. He noted that in the past the Authority has waived this fee and that this request is always brought to the board for approval.

Mr. Pryor stated that he has a few comments and that he is probably coming from an opposing side. He stated that last year was the first time that he had seen this request and that the board approved it and that he knows that it has been waived in the past. He feels that the matter needs to be discussed. Mr. Pryor stated that he is not in favor of individual waivers and would rather there be a set policy for issues like this. He stated that regarding the townships mention of providing first responders that we are outside of the police jurisdiction. He also noted that he understands that the emergency squad and the volunteer fire department are both private, non-profit organizations with mutual aid agreements with White Township.

Mr. Pryor stated that he has a couple of suggestions as to how to resolve this matter. His first suggestion is that the PCFA make donations directly to the emergency squad and the fire department. He stated that if we feel that there is an effect on Oxford that he would rather see a set mini host community amount rather than an indeterminate number that he feels doesn't really relate. Mr. Cannon stated that the amount of the waiver is based on actual weight going over the scale. Mr. Pryor stated that the weight fluctuates and Mr. Cannon agrees.

Mr. Cannon stated that the State Police are the first responders to our facilities. Mr. Pryor stated that the Oxford Fire Department's website makes mention to them raising their own money. Mr. Pasquini asks how many years Oxford Township has been requesting a waiver. Mr. Williams says that it has been roughly 7 or 8 years.

Mr. Cannon stated that the Township's reasoning for the waiver was always to give the money back to the volunteer services. Mr. Pryor stated that he does not know if the money does in fact go back to the volunteer services and that he finds the justification for the waiver to be lacking. Mr. Williams said that at one point the PCFA used to make direct contributions to the emergency squad and fire department. Mr. Pasquini said that the donated amount to these organizations was \$17,500. Mr. Williams noted that previous counsel had found that making a direct contribution was not appropriate and that possibly Mr. Tipton could look into the matter. He also stated that given this information from the previous counsel that the PCFA decided to no longer make direct donations and to waive the clean-up fees instead.

Mr. Pryor wanted to know if the Township really does give the money back to the volunteer services. He stated that if the answer is no, then the Township's justification does not hold up. He addressed Mr. Tipton who stated that it was his understanding that Lopatcong Township recently had a similar issue and that it was found that making a direct donation to a non-profit organization was not the best business practice but that there can be an actual financial agreement made up. Mr. Pryor said that maybe the Board should approve the request this year but that PCFA needs to let Oxford Township know that going forward things may change.

Mr. Cannon requested that Mr. Tipton research the issue and what the PCFA's options are and that he reports his findings back to the Board. Mr. Cannon has no issue waiving this current clean-up fee. Mr. Cannon would like Mr. Williams to put together a letter citing our concerns that were discussed today

and for it to be sent to the township. Mr. Tipton stated that he will look into the legal aspect of making direct donations and Mr. Williams agreed to put a letter together to be sent to the township.

Mr. Allen stated that the PCFA may not be making the right choice in regards to only waiving clean-up fees for Oxford Township and not all of the other townships. He stated that he may have expressed the same concerns last time. He wanted to know what occurred 7 or 8 years ago that justified Oxford Township getting a waiver. Mr. Williams noted that the justification at that time that Oxford was an adjoining neighbor to the Landfill property. He also mentions that Oxford does get a host fee and free disposal from Covanta. Mr. Cannon stated that the effect of having facilities like an incinerator and a landfill as a neighbor was part of the reason why the PCFA would consider a waiver for Oxford Township.

Mr. Cannon calls for a vote regarding the approval of the request made by Oxford Township to waive the 2016 fall clean-up fee in the amount of \$1,943.37.

Mr. Mach made a motion to waive \$1,943.37 as requested by Oxford Township for their fall clean up dated October 3, 2016 to October 8, 2016, seconded by **Mr. Pryor**.

ROLL CALL:

Mr. Allen	-	Yes
Mr. Pasquini	-	Abstain
Mr. Pryor	-	Yes
Mr. Mach	-	Yes
Mr. Cannon	-	Yes

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None.

FINANCE

Mr. Olshefski stated that before going over the 2016 year-end financial report that he wanted to mention that January is a very demanding month for his office. In January, his office has to not only do all of their normal reporting but also reports for the IRS, W-2's for all of the employees, 1099s for vendors and reports for the affordable care act. He noted that they were making all of the deadlines for those reports.

Mr. Olshefski presented A-1, the 2016 year-end financial report noting that 2016 was an outstanding financial year. He stated that the volume for solid waste came in slightly under the targeted amount for 2016. With increases coming in from hauler payments and the 2% increased charge per ton on ash. The average fee per ton of waste was \$52.03 in 2016 as opposed to \$50.94 in 2015. The average fee per ton of cover ash was \$24.39 in 2016 as opposed to \$17.48 in 2015. The average fee per ton of cover ash increased by 40% in 2016.

Mr. Olshefski then reported on the growth of the cash balances in the different accounts for 2016. He stated that the restricted funds for closure increased 3%, \$893,667.00 and that the unrestricted funds went up 22%, \$2,248,960.00. He stated that the Authority currently has \$12,636,870.00 available in unrestricted funds. He noted that this money could be used for potential capital projects that come up and for the upcoming expansion. He stated that the Authority is in a very good financial position. He stated that the receivables are lining up to match what they have been in previous years. Mr. Olshefski stated that the revenues for 2016 came in over budget at \$7,630,205.00 versus the projected amount of \$7,041,875.00. He noted that the 2016 expenditures came in at \$5,002,662.00 and that the budgeted amount was \$7,196,875.00. He also noted that the leachate expenses had a large contribution to the decrease in expenses and that the leachate information is on page 5 of the financial report. He noted that the leachate treatment fees were less in 2016 from both the Pequest River MUA and Passaic Valley. He mentioned that this may have been from the drier weather in 2016.

Mr. Olshefski stated that in starting the 2017 fiscal year that all of the insurance bills had come in for the year. He noted when the budget was being put together for the insurance for 2017 that Mr. Balken from Balken Insurance had mentioned that there may be a 9% increase however the increase only ended up being 1%.

Mr. Pryor noted that Mr. Olshefski had mentioned that there was approximately twelve million dollars in the reserve account that could be used for the expansion. Mr. Pryor asked if there was an estimate as to how much the expansion would cost? Mr. Williams answered that he recalled that the estimated amount for the expansion was between five and six million dollars and Mr. Olshefski said that that amount sounded right. Mr. Pryor then affirmed that the Authority really was in good financial standing. Mr. Olshefski stated that yes, the authority is sitting in an amiable financial position even with the discussions of having a new scale installed and having new media brought in. He noted that these projects would be able to be taken on given the current financial standing.

Mr. Cannon stated that he believes that the Authority is doing its due diligence regarding financial matters and that he wants to continue to look at things long term. He noted that the financial surplus can be used for pre-treatment, post-treatment, leachate evaporation, and expansion of the landfill. He does not think that this needs to be discussed in depth and that he feels that we are in a phenomenal financial position compared to other Authorities throughout Warren County. Mr. Olshefski stated his agreement.

Mr. Cannon conferred with Mr. Olshefski to see if he had anything else to add regarding the financial report and Mr. Olshefski responded that he did not. Mr. Cannon asked the rest of the Board if they had any other questions regarding bills or the financial report. Mr. Mach extended his appreciation for the hard work and a job well done throughout the year by Mr. Williams and the staff at PCFAWC and the rest of the Board shared their agreement.

Mr. Cannon asked if there was any information regarding Cornerstone that needed to be discussed during the regular session? It was decided that all Cornerstone discussions would be held during the Executive Session due to contractual issues. He offered a brief status report stating that the Authority had paid three hundred and seventeen thousand dollars of the three hundred and twenty thousand dollar contract and Mr. Olshefski confirmed that this was the correct amount currently paid. Mr. Williams noted that we were right where we need to be.

Mr. Pryor asked what the status of the ceiling was on T&M's contract? Mr. Williams stated that one of the handouts contained the explanation on this matter.

Mr. Cannon asked if there were any other questions or comments regarding the bills and with no further issues arising he called for a motion to adopt Resolution R-01-01-17 to pay bills in the amount of \$805,688.69.

On a motion by *Mr. Pryor*, seconded by *Mr. Allen*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *January 23rd, 2017*.

R E S O L U T I O N
R-01-01-17
To Pay Bills – January 23, 2017

WHEREAS, the Pollution Control Financing Authority of Warren County has been presented with invoices for services, supplies and other materials rendered to it or on its behalf;

NOW, THEREFORE, be it resolved by the Pollution Control Financing Authority of Warren County that the following bills be paid:

See Attached

ROLL CALL:	Mr. Allen	-	Yes
	Mr. Pasquini	-	Yes
	Mr. Pryor	-	Yes
	Mr. Mach	-	Yes
	Mr. Cannon	-	Yes

We hereby certify Resolution to Pay Bills in the amount of \$805,688.69 to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the *23rd* day of *January, 2016*.

Crystal Gild
Recording Secretary

James Williams
Director of Operations

Mr. Cannon stated that there was some more information regarding to billing and deferred to the handout regarding T&M the TDS evaluation. He noted that he hopes that T&M will be present at the February board meeting.

Mr. Cannon then asked Mr. Williams to provide the board with some information regarding the contract with T&M and the TDS evaluations.

Mr. Williams said that he and Mr. Brian Heater have been having regular discussions with Mr. Archie Ross from T&M. Mr. Williams stated that during these discussions they are trying to see if PCFA can reduce the use of the chemical Micro C which is a very costly chemical. He noted that they are trying to come up with a better system balance in regards to dissolved oxygen. He stated that once the system is balanced they will reduce the use of Micro C in small increments. He noted that this needs to be done in baby steps and that the valves releasing the Micro C are only being closed 1/16" per day. He said that if the valves are closed too much the system balance could really become skewed. He noted that closing the valves in small steps seems to be working so far.

Mr. Williams stated that T&M is in the process of putting together a PowerPoint presentation or something to that effect to fulfill their existing contract with PCFA. He noted that this presentation would include options for an RO system or possibly a lime treatment system that would be installed. He stated that T&M is currently working on this presentation and that hopefully it will be completed in the next week or two so that we could have T&M attend the next meeting to present and discuss the different options that they came up with.

Mr. Cannon asked the board if there are any other questions regarding the TDS evaluations and results and encouraged the members of the Board to write down those questions to ask T&M directly at the meeting that they attend.

Mr. Williams explained that the handout distributed lists all of the invoices from T&M to date and a summary of the status of the contract.

Mr. Cannon noted that Cornerstone may also attend the February meeting. Mr. Williams answered that he had spoken to Ms. Prentiss Shaw and Mr. Mark Swyka from Cornerstone a week ago and that they expected to have their draft application ready before the PCFA's February meeting so that they could possibly attend the meeting and go over this. Mr. Cannon stated that he hopes that they have the draft ready to go for the February meeting.

Mr. Cannon states that he has a scheduling conflict for the upcoming March Board meeting and that he spoke to Mr. Williams about moving the meeting up a few days. He noted that possibly the meeting would be moved up to the Thursday preceding the regularly scheduled meeting day. Mr. Cannon also stated that all of the Board members would be consulted regarding the date change and that he is only bringing it up now because of wanting to have T&M and Cornerstone come in and give presentations to the Board may end up being during the March meeting.

Mr. Pasquini asked if the March meeting would be moved from Monday, March 27 to Thursday, March 23 and Mr. Cannon answered yes. Mr. Williams noted that part of February's reorganizational portion of the meeting will be setting the dates for the 2017 Board meetings. Mr. Pasquini asked if the meeting could be moved to Friday, March 24 instead and asked the rest of the Board Members if they had any objections to that date. There was a brief discussion amongst the Board regarding the date

and most everyone agreed that Friday, March 24 was a date that would work for the March meeting. Mr. Cannon stated that he was fine with whichever date was agreed upon by everyone.

Mr. Cannon stated that any other discussions regarding Cornerstone would be held during the Executive Session and asked Mr. Williams to present the next item on the Agenda

Mr. Williams stated that the next Agenda item was a Resolution asking for approval for the 2017 annual salary adjustment of 2% for the PCFAWC staff. He noted that this was the budgeted salary increase and follows the salary adjustment made in 2016.

Mr. Cannon asked for a discussion regarding the salary increase. Mr. Mach then asked Mr. Olshefski what Warren County was doing as far as 2017 salary increases. Mr. Olshefski answered that a decision has not been made yet and that most of the County employees are contracted and that currently a 2% increase is budgeted. He also stated that the County's salary increase would not be decided until March or April.

Mr. Cannon stated that a 2% salary increase was included in the 2017 budget and Mr. Olshefski agreed that it was.

Mr. Mach asked if the PCFA Board's approval of a 2% salary increase would negatively affect Warren County's 2017 salary negotiations and Mr. Olshefski replied that no, it would not.

On a motion by *Mr. Pasquini*, seconded by *Mr. Pryor*, the following resolution was adopted by the Pollution Control Financing Authority of Warren County at a meeting held on *January 23rd, 2017*.

R E S O L U T I O N

R-01-02-17

Approving the Annual Salary Adjustment for Employees of the Pollution Control Financing Authority of Warren County for Fiscal Year 2017

WHEREAS, the Pollution Control Financing Authority of Warren County (the "Authority") desires to adjust the annual salaries of all its full and part-time employees as a remuneration for services rendered; and

WHEREAS, the Authority has determined that the adjustment to the annual salaries in the amount of 2% for said employees is deemed to be equitable.

NOW, THEREFORE BE IT RESOLVED, by the Authority that the salary adjustment of 2% be approved for all its full and part-time employees and be made effective January 1, 2017.

ROLL CALL:	Mr. Allen	-	Yes
	Mr. Pasquini	-	Yes

Mr. Pryor	-	Yes
Mr. Mach	-	Yes
Mr. Cannon	-	Yes

Dated: *January 23, 2017*

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary
Crystal Gild

Mr. Williams stated that the next item on the Agenda regarding TDS evaluations had already been covered earlier in the meeting.

Mr. Williams stated that Treatment Plant Operations are running smoothly and without issue.

Mr. Williams stated that there are no issues regarding Landfill Operations and that all heavy equipment is running well. He referred to Mr. Olshefski's earlier report on the financials, citing that the Landfill finished 2016 under in solid waste costs.

Mr. William provided an update on the H2S removal system and stated that Kline's is on site today and beginning to remove the media from the old vessels. He stated that the media removal should take approximately three to three and a half days. He noted that this time frame could fluctuate depending on rain and winds.

Mr. Cannon stated that he has been keeping in discussion with Mr. Williams regarding the media readings and the fact that the media readings have been increasing. He then asked Mr. Williams to elaborate more on the situation.

Mr. Williams stated that the reading on the worst vessel was 36ppm of Hydrogen-Sulfide on December 2 and that on December 20 the vessel had to be shut down because it was at 96ppm of Hydrogen-Sulfide. The PCFA's permit limit is 110ppm. He noted that this vessel is being changed today and that the other vessels are reading around 40ppm.

Mr. Cannon stated that given the drastic jump of Hydrogen-Sulfide in the vessel from 36ppm to 96ppm over such a short period of time provides justification to approve the media replacement as an emergent action and that the board made the right decision making the approval.

Mr. Mach stated that during the December meeting scheduling a time table for media replacement in the future had been discussed. He suggested that the Board consider setting a year and a half as a time

frame for media replacement. Mr. Cannon stated that he and Mr. Williams had been having the same discussion last week and that he would like to come up with a formula to decide when the media needs to be replaced.

Mr. Williams stated that he and Mr. Brian Tipton had been discussing putting together an RFP and that they would start working on his. He also mentioned that they would work on getting vendors for media replacement lined up ahead of time.

Mr. Olshefski stated that the cost of the media change should be placed in a replacement and reserve account and that knowing approximately when the media would need to be changed would make this a possibility. Mr. Williams stated that previously this is how the media change was handled.

Mr. Williams provided an update on the Solar Panel Project and stated that there was nothing to report other than the fact that DCO has officially removed all of their materials from PCFA property and that the building that DCO was using is now available for PCFA.

Mr. Cannon asked if the PCFA had access to the main generator or switch to operate the solar panel system. Mr. Williams stated that there is a breaker and a main switch, DCO has remote access.

Mr. Williams stated that his only issue is that the overhead door is in the back of the building and is not accessible by loader. He stated that he would like to have someone come in to discuss putting a door in the side of the building. Mr. Cannon stated that he was aware of the access issue.

Mr. Williams then presented Agenda item A-2 which is a revised schedule of the 2017 hauler contracts. He noted that the haulers that have signed their contracts are typed in red. He then listed the following contracted haulers: Blue Diamond, Covanta (Warren Ash), Covanta (Warren By-Pass), D. Lovenberg's Rolloff Services Inc., Environmental Transport Group, Gaeta Recycling Co. Inc., Global Waste Services, Junk RX, LLC, Montella Landscaping, N. Tassielli Disposal, Pinto Service, Russell Reid, S&L Equipment Rental, Weidlick's, Frelinghysen Township, Hampton Boro, Lambertville City, Liberty Township, NJDOT Central, Phillipsburg Housing Authority, Warren County Habitat for Humanity and SRVSA (Somerset Raritan Valley Sewage Authority).

Mr. Cannon stated that there were issues with Covanta signing the 2017 contract and agreeing to the price increase. He stated that Mr. Williams discussed the issues with Covanta and that Covanta then quickly signed the contract within 15 minutes after learning that if they did not sign the contract they would have to pay the current gate rate.

Mr. Pryor asked why SRVSA had three different rates and Mr. Williams noted that the Authority has always given them an three year contract and that SRVSA always agrees to the rate increased for ash disposal.

Mr. Cannon asked if Gaeta Interior Demolition and Gaeta Recycling were two different companies and Mr. Williams confirmed that they were. Mr. Cannon asked if they brought in much business with PCFA and Mr. Williams stated that yes, they bring in a large amount of business for us and that he believed that Gaeta Recycling brought in more than Gaeta Interior Demolition in 2016.

Mr. Cannon and Mr. Williams stated that the companies that have not signed contracts still have until February 28 to sign the 2017 contracts.

Mr. Cannon questioned if any contract negotiation proposals had come in from any of the haulers. Mr. Williams answered that no, there have been no contract negotiations requested and that he just needs the Board to approve the contracts and then he and Mr. Cannon can sign them after the meeting.

Mr. Cannon asks for a motion to be made to approve the currently signed 2017 hauler contracts.

Mr. Pryor made a motion to approve the currently signed 2017 hauler contracts presented in Revised Schedule A-2 and authorizing Mr. Cannon and Mr. Williams to execute the contracts, seconded by **Mr. Mach**.

ROLL CALL:

Mr. Allen	-	Yes
Mr. Pasquini	-	Yes
Mr. Pryor	-	Yes
Mr. Mach	-	Yes
Mr. Cannon	-	Yes

Mr. Williams stated that there has been movement in Trenton regarding and E-Waste bill. He stated that Governor Christie has signed E-Waste Bill S981. He noted that the DEP now has to implement the changes made in this bill however those changes are currently not known and that it will be some time before the DEP lists and enforces the changes. Mr. Cannon asked what this potentially means. Mr. Williams answered that PCFA could have an E-Waste recycling event hopefully in the near future.

Mr. Cannon jumped back to the discussion of the Solar Panel Project and asked if DCO comes in to do any maintenance and if they take care of cutting the grass? Mr. Williams answered that yes, they come in and cut the grass and do maintenance. He also stated that they monitor the solar panels 24/7 and make changes as needed. Mr. Cannon asked if DCO had access to the PCFA facility 24/7 and Mr. Williams said yes, that they do. Mr. Cannon asked that if the facility is closed and DCO needs to get to the solar panels, does PCFA staff needs to be present for security reasons? Mr. Williams said no that this is not necessary because DCO does not have access to the rest of the PCFA facility, only the area where the solar panels are located. Mr. Williams also mentioned that if the solar panels were to fail that it is not the PCFA's responsibility. Mr. Cannon stated yes, that is the written agreement.

Mr. Allen reflected on the previous mention of the funds in the reserve account and the statement made that expenses for the expansion would be well covered. He asked that when the point comes to closing down the existing cells in the landfill, if that closure fee would come out of a closure fund? Mr. Williams answered that it can but that it is very difficult to go through the DEP to do that. Mr. Allen asked if it was considered a closure when this is done. Mr. Cannon noted that it was considered a permanent closure fund, meaning that the site would be officially closed and no longer accepting anymore material. Mr. Allen stated that was the point he was trying to make. Mr. Allen asked what the date will be for the expansion to be at full capacity? Mr. Williams answered that it was the year 2050. Mr. Allen asked that when we get to the point for expansion if the money comes out of the closure fund? Mr. Williams answered, yes.

Mr. Cannon asked for the general counsel's report from Mr. Tipton.

GENERAL COUNSEL'S REPORT

Mr. Tipton had no report for open session.

Mr. Cannon reiterated that he wants Mr. Tipton to investigate the Authorities options for making direct donations to the emergency department and fire department in Oxford Township.

NEW BUSINESS

None

OTHER BUSINESS

None

Mr. Cannon stated that he would like the Board to take a look at the evaporator systems packet that was distributed when they have the time. Mr. Williams noted that in the future the board members could take a field trip to see some of the different evaporator systems and that he believes that there are some in Pennsylvania. Mr. Cannon stated that a springtime trip could work and would be a good idea.

Mr. Cannon stated that he knows that Mr. Pryor would take a look at the leachate generation reports and report his findings back to the board. Mr. Pryor stated that he would do that. He also stated that he thinks it is a good idea to go out and look at the different evaporator systems.

Mr. Cannon stated that he would like to see a presentation on the evaporator systems from the vendor, possibly T&M, before going out to the sites to see the systems.

CLOSING PUBLIC COMMENT

None. Freeholder Deputy Director Smith was not present. Mr. Cannon mentioned that he thought Freeholder Deputy Director Smith was in Trenton today and Mr. Olshefski answered that yes, he is.

Mr. Williams reflected on the discussion regarding the Wetlands with Freeholder Deputy Director Smith and the Board previously and noted that Freeholder Deputy Director Smith had spoken to Senator Steve Oroho in late December and that Freeholder Deputy Director Smith and Senator Oroho were going to have further discussions with Trenton to make the PCFAs concerns regarding this issue known. Mr. Williams stated that nothing has been reported back regarding this matter at this time.

PRESS COMMENTS & QUESTIONS

None

EXECUTIVE SESSION

Executive Session was entered at 10:27 am.

RESOLUTION

R-01-03-17

AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Authority has a need to discuss the following matter(s) in Executive Session:

It is not possible, at this time, for the Authority to determine when and under what circumstances the above-referenced item(s), which are to be discussed in Executive Session, can be publicly disclosed;

NOW, THEREFORE, Pursuant to N.J.S.A. 10:4-1 et. seq., BE IT RESOLVED by the Pollution Control Financing Authority of Warren County that the matter(s) as noted above will be discussed in Executive Session.

Moved By: Mr. Pryor

Seconded By: Mr. Allen

ROLL CALL:	Mr. Allen	-	Yes
	Mr. Pasquini	-	Yes
	Mr. Pryor	-	Yes
	Mr. Mach	-	Yes
	Mr. Cannon	-	Yes

I hereby certify the above to be a true copy of a resolution adopted by the Pollution Control Financing Authority of Warren County on the date above mentioned.

Recording Secretary
Crystal Gild

Dated: 01/23/17

Mr. Pasquini made a motion to come out of Executive Session, seconded by **Mr. Pryor**.

ROLL CALL: Mr. Allen - Yes
 Mr. Pasquini - Yes
 Mr. Pryor - Yes
 Mr. Mach - Yes
 Mr. Cannon - Yes

Regular session resumed at 11:07 am.

Mr. Cannon stated that we are back in public session.

No action was taken during the Executive Session.

ADJOURNMENT

With no other business to discuss, **Mr. Pasquini** motioned to Adjourn, seconded by **Mr. Allen**, at 11:08 am.

ROLL CALL: Mr. Allen - Yes
 Mr. Pasquini - Yes
 Mr. Pryor - Yes
 Mr. Mach - Yes
 Mr. Cannon - Yes

Respectfully submitted by:

Crystal Gild
Recording Secretary

Approved: 02/27/2017