

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING

March 25, 2013

(MODIFIED)

Chairman Davenport called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 9:00 am.

Authority Members present: Richard Mach, Todd Yanoff, Robert Davenport, Holly Mackey and James Cannon.

Also present: James Williams, Director of Operations; Brian Tipton, General Counsel; Pete Houck, Chief Financial Officer; Jamie Banghart, Recording Secretary.

Mr. Mach was administered the Oath of Office by Mr. Tipton.

ROLL CALL:	Mr. Yanoff	Present
	Mrs. Mackey	Present
	Mr. Davenport	Present
	Mr. Cannon	Present
	Mr. Mach	Present

Pledge of Allegiance / Introductory Statement

Mr. Mach nominated Mrs. Mackey as Secretary, seconded by **Mr. Yanoff**.
Mrs. Mackey was elected as Secretary.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Abstain
	Mr. Davenport	-	Yes
	Mr. Cannon	-	Yes
	Mr. Mach	-	Yes

Mrs. Mackey nominated Mr. Yanoff as Treasurer, seconded by **Mr. Mach**.
Mr. Yanoff was elected as Treasurer.

ROLL CALL:	Mr. Yanoff	-	Abstain
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Cannon	-	Yes
	Mr. Mach	-	Yes

MINUTES

The minutes of the regular meeting of February 27, 2013 were presented for approval. *Mr. Mach* moved for acceptance of the minutes with a modification to page 2 of 7 first paragraph under Minutes it should be Mrs. Mackey and not Mr. Mackey, seconded by *Mr. Cannon*.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Abstain
	Mr. Cannon	-	Yes
	Mr. Mach	-	Yes

There was no Executive Session on February 27, 2013.

CORRESPONDENCE

Mr. Williams discussed a letter from the NJDEP. This is a monthly landfill compliance inspection letter. There were no issues with the inspections.

Mr. Williams discussed with the Board a letter from Victor Camporine, the County's Recycling Coordinator. This letter pertains to the 2013 Annual Recycling Breakfast Seminar. This is open to all the Board members.

Mr. Williams discussed the State of New Jersey issuance of the Solid Waste Permit for the landfill. This includes Cell 5 B and the new Sulfur scrubbing system.

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

PRESENTATIONS

None

FACILITIES; RECYCLING

Mr. Williams stated that the treatment plant operations staff are staying in close contact with the PRMUA staff. Our pumping has increased to over 40,000 gallons per day going over to the Oxford facility. This has enabled us to cut back on our leachate trucking. There are no issues with the leachate at our plant.

Landfill Operations are running smooth. Mr. Williams stated that we began placing waste in Cell 5 A last week. Pipes have all been connected with no issues. Waste tonnages have increased, mainly due to the Essex Ash coming to our facility. The Essex Ash may expire by the end of this month. Covanta would like to have a meeting with us to discuss some operational possibilities here and with them.

All the media has been installed within the vessels of the H2S Removal System. Atlantic Lining is still waiting for some of the meters to arrive on site. Our staff assisted with the loading of the media into the vessels. This was observed by the Chairman, Robert Davenport, and Mr. Williams. The tops of the vessels have been bolted back on. When it comes time for installing the media in the future, our staff has been instructed on how to do perform this task. Mr. Mach questioned if we will be running two or all three of the vessels once we are up and running. Mr. Williams stated that we will be running all three of the vessels at the same time. Mr. Williams stated that during the initial stages, we will be running all three to make sure the system works the way it is designed. In conjunction with that, we will continue to

have the current system operational. We are expecting to have substantial completion with the contractor by the middle or end of April. We do not have the air permitting part of this completed with the DEP. The draft air permit was just issued last week and Cornerstone will be providing some additional comments regarding draft this week. The project is moving forward in a positive direction with no issues.

Mr. Williams reported on the update of the Solar Panel Project. The Solar Field is completed. Energenic is still waiting on the final ok from JCP&L and PJM to turn on and activate. Once this is turned on, we are 100% self sufficient with our electricity on site. Mr. Mach made a suggestion that we look into the possibility of converting our heating system from propane heat to electric heat. Mr. Williams stated he would look in to this.

On March 13, Mr. Williams and Mr. Davenport did a tour with representatives from Covanta and NJ DEP Solid Waste and Air Permitting group at the Rolling Hills Landfill to look at a project that was going on there. Mr. Williams stated that they have a screening operation at that landfill, where they take incinerator ash and run it through a magnetic separator and a vibrating screen to recover additional ferrous metals. This operation consists of taking the entire pile of incinerator ash and running it through the process a second time. Mr. Williams has another tour set up with Rolling Hills on April 3, weather permitting, with Mr. Cannon and Mr. Mach. Mr. Williams stated that Covanta would like to discuss with the Board about setting up a similar operation at our site to screen the Essex ash along with the Warren County Ash. They believe about 10% more could be recovered of the ferrous metals. The results of this exercise could save us air space in the landfill. Covanta would like to have a special meeting with the Board specifically on the subject of ash metal recovery on April 8th at 9:00 am. Covanta will provide us information in advance of the meeting. There are currently discussions being held between Covanta and NJDEP about what submittals would be required for this process to occur at the landfill. Mr. Williams stated that additional discussions will need to be held with Covanta regarding all other site permits. Mr. Tipton stated that when this meeting occurs with Covanta, we will be able to go in and out of Executive Session as needed to discuss matters. The DEP has a big part in this process because they have to determine «-hat permitting process will be required.

FINANCE/PERSONNEL

Mr. Houck stated that the finances are moving along fine.

Mr. Mach made a motion to approve the Resolution To Pay Bills (R-03-o1-13) [\$706,539 49], seconded by **Mrs. Mackey**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Cannon	-	Yes
	Mr. Mach	-	Yes

Mr. Houck stated that we received two proposals for the custodial banking services for the trust funds. We received one from US Bank and one from Fulton Financial Advisors. Mr. Houck stated that we did not receive one from TD Bank, the bank we are currently using. Fulton Financial Advisors has the better offer for us. Mr. Houck will contact TD Bank to see if they have a proposal, being that all our trust funds are presently there and it would make things a bit easier keeping our funds with this bank. No decision was made by the Board. This proposal will be tabled until next meeting.

Mr. Williams presented the 2013 Waste Disposal Fee Schedule with the additional contracts that came in this month. These contracts need to be approved by the Board.

Mrs. Mackey made a motion to approve A-1, 2013 Waste Disposal Fee Schedule with updates, seconded by *Mr. Davenport*.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Cannon	-	Yes
	Mr. Mach	-	Yes

NEW BUSINESS

At the request of the Board at the last meeting, Mr. Williams presented the Board with the Maser invoice regarding breakdowns of hourly work provided to us at that time. Mr. Williams requested this additional information from Paul Sterbenz from Maser. Mr. Williams asked for a motion to approve this invoice from Maser.

Mr. Mach motioned to approve paying this invoice from Maser. seconded by *Mr. Davenport*.

Mr. Davenport asked the Board for discussion on this motion. Mr. Yanoff had a question in regards to the progress meeting. Mr. Yanoff stated that the hours seem to be different between two people, John [Van Dorpe] and Paul [Sterbenz], when they both attended the meetings at the same time and same dates. John's [Van Dorpe] hours doubled Paul's [Sterbenz] hours. Mr. Williams said he will contact Mr. Sterbenz for further clarification. Therefore, this motion will be tabled until the next meeting on April 8th.

GENERAL COUNSEL'S REPORT

No report at this time.

OTHER BUSINESS

Mr. Cannon questioned our introductory statement and asked if the Star Gazette was still in circulation. Mr. Williams said he will modify the introductory statement accordingly.

CLOSING PUBLIC COMMENT

None

PRESS COMMENTS & QUESTIONS

None

EXECUTIVE SESSION

Executive Session not necessary at this time.

ADJOURNMENT

With no other business to discuss, *Mrs. Mackey* motioned to Adjourn, seconded by *Mr. Yanoff*, at 9:53 am.

ROLL CALL:	Mr. Yanoff	Yes
	Mrs. Mackey	Yes
	Mr. Davenport	Yes
	Mr. Cannon	Yes
	Mr. Mach	Yes

Respectfully submitted by:

Recording Secretary

Approved: