

**POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY**

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**A G E N D A**

Wednesday, February 27, 2013

2:00 PM

PCFAWC Administration Building  
Main Meeting Room

**CALL TO ORDER**

**OATH OF OFFICE – James Cannon** (Brian Tipton, General Counsel)

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INTRODUCTORY STATEMENT**

Adequate Notice of this regular meeting of February 27, 2013 has been given in accordance with the Open Public Meetings Act by forwarding a notice of the date, time and location of the meeting to the Warren County Clerk, The Star Gazette, The Warren Reporter, The Express Times and WRNJ and by posting a copy thereof on the bulletin board in the hall of the Warren County Courthouse, the Wayne Dumont, Jr. Administration Building and the PCFAWC Administration Building. Formal action may be taken at this meeting. Public participation is encouraged.

This Agenda is subject to last minute additions and deletions by the Pollution Control Financing Authority of Warren County.

**ANNUAL REORGANIZATION OF THE AUTHORITY**

Nominations and Election of Officers of the Authority

The Director of Operations will assume the Chair for the Nomination(s) and Election of the Chairperson

- Nomination(s) for Chairperson
- Election of Chairperson

The newly elected Chairperson will assume the Chair for the remainder of the meeting.

- Nomination(s) for Vice Chairperson
- Election of Vice Chairperson
  
- Nomination(s) for Secretary
- Election of Secretary
  
- Nomination(s) for Treasurer
- Election of Treasurer

## **MINUTES**

M – 1 - Regular Monthly Meeting – January 23, 2013

M – 2 - Executive Session – January 23, 2013

## **ANNUAL RESOLUTIONS**

R-02-02-13 - Resolution Authorizing Signatures Fiscal Year 2013

R-02-03-13 - Resolution Naming Official Depositories for Fiscal Year 2013

R-02-04-13 - Resolution Authorizing the Chief Financial Officer's Office to Maintain a Petty Cash Fund in the Amount of \$100.00 for fiscal year 2013

R-02-05-13 - Resolution Authorizing the Chief Financial Officer's Office to Maintain a Petty Cash Fund in the Amount of \$200.00 for Scale House use for fiscal year 2013

R-02-06-13 - Resolution Designating a Public Agency Compliance Officer

R-02-07-13 - Resolution Designating Custodian of Records

R-02-08-13 - Resolution to participate in the State of New Jersey's Distribution and Support Service for Fiscal Year 2013

R-02-09-13 - Resolution Approving the 2013 PCFA Regular Meeting Schedule

R-02-10-13 - Resolution Designating the Express Times as the Official Newspaper for Advertising Public Notices

R-02-11-13 - Resolution Adopting the 2013 Cash Management Plan

R-02-12-13 - Resolution Adopting Identity Theft Policy

R-02-13-13 - Resolution to Appoint the Exclusive Broker of Record to Wells Fargo Ins. Services

## **CORRESPONDENCE**

- NONE

## **PUBLIC COMMENTS (AGENDA ITEMS ONLY)**

## **PRESENTATIONS**

- NONE

## **REPORTS**

### **FACILITIES/RECYCLING** (Jim Williams)

- Treatment Plant Operations
- Landfill Operations
- Update H2S Removal System
- Update on Solar Panel Project

### **FINANCE/PERSONNEL**

- Finance Report (Pete Houck)
- R-02-01-13 - Resolution to Pay Bills
- Waste Disposal Contracts
- A-1 - 2013 Waste Disposal Fee Schedule

## **NEW BUSINESS**

## **GENERAL COUNSEL'S REPORT**

## **OTHER BUSINESS**

## **CLOSING PUBLIC COMMENT**

## **PRESS COMMENTS & QUESTIONS**

## **EXECUTIVE SESSION**

- R-02-14-13 - A resolution authorizing executive session of the Pollution Control Financing Authority of Warren County providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

## **ADJOURNMENT**