

**POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY**

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OXFORD, NEW JERSEY 07863-0587

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Director of Operations

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A G E N D A

Monday, February 22, 2016

9:00 AM

PCFAWC Administration Building
Main Meeting Room

CALL TO ORDER

OATH OF OFFICE – James Cannon (Brian Tipton, General Counsel)

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTORY STATEMENT

Adequate notice of this meeting of February 22, 2016 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of Chosen Freeholders, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged.

Notice* This Agenda is subject to change by the PCFAWC before, and/or during the scheduled meeting*

ANNUAL REORGANIZATION OF THE AUTHORITY

Nominations and Election of Officers of the Authority

The Director of Operations will assume the Chair for the Nomination(s) and Election of the Chairperson

- Nomination(s) for Chairperson
- Election of Chairperson

The newly elected Chairperson will assume the Chair for the remainder of the meeting.

- Nomination(s) for Vice Chairperson
- Election of Vice Chairperson

- Nomination(s) for Secretary
- Election of Secretary

- Nomination(s) for Treasurer
- Election of Treasurer

MINUTES

- M -1 - Regular Monthly Meeting – January 25, 2016
- M -2 - Executive Session – January 25, 2015

ANNUAL RESOLUTIONS

- R-02-01-16 - Resolution Authorizing Signatures Fiscal Year 2016
- R-02-02-16 - Resolution Authorizing the Chief Financial Officer's Office to Maintain a Petty Cash Fund in the Amount of \$100.00 for fiscal year 2016
- R-02-03-16 - Resolution Authorizing the Chief Financial Officer's Office to Maintain a Petty Cash Fund in the Amount of \$200.00 for Scale House use for fiscal year 2016
- R-02-04-16 - Resolution Designating a Public Agency Compliance Officer
- R-02-05-16 - Resolution Designating Custodian of Records
- R-02-06-16 - Resolution to participate in the State of New Jersey's Distribution and Support Service for Fiscal Year 2016
- R-02-07-16 - Resolution Adopting the 2016 Cash Management Plan
- R-02-08-16 - Resolution Adopting Identity Theft Policy
- R-02-09-16 - Resolution Designating the Express Times as the Official Newspaper for Advertising Public Notices
- A-1 - 2016 PCFA Draft Meeting Schedule
- R-02-10-16 - Resolution Approving the 2016 PCFA Regular Meeting Schedule

CORRESPONDENCE

- Warren County (Pequest River) Municipal Utilities Authority Minutes dated November 19, 2015
- Letter dated January 27, 2016 from Rocco Maiellano, New Jersey Waste Environment Association re: James Williams (Director of Operations)-NJWEA Ernest Ecker Award Excellence in Industrial Wastewater Treatment
- Letter dated January 27, 2016 from Rocco Maiellano, New Jersey Waste Environment Association re: Brian Heater (Foreman)-NJWEA Ernest Ecker Award Excellence in Industrial Wastewater Treatment

- Letter dated January 27, 2016 from Cornerstone to Vincent Maresca, Senior Historic Preservation Specialist re: Titman Mine Shaft
- Letter dated January 29, 2016 from the State of New Jersey DEP re: Tire grant in the amount of \$25,000.00

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

PRESENTATIONS

REPORTS

FINANCE/PERSONNEL (Robert Davenport)

- A-2 - Morris County Cooperative Pricing Council Agreement
- R-02-11-16 - Resolution to enter into an Agreement with the Morris County Cooperative Pricing Council
- R-02-12-16 - Resolution For State Contract #82770, T1845, Purchase of Low Sulfur Diesel Fuel
- R-02-13-16 - Resolution For State Contract #79926, T0108, Purchase of Propane Gas
 - Finance Report
- R-02-14-16 - Resolution to Pay Bills
- A-3 - 2016 Waste Disposal Fee Schedule **(CHANGES IN RED)**
- * - Waste Disposal Contract

FACILITIES/RECYCLING (Jim Williams)

- A-4 - Heavy Duty Open Top Roll-Off Container Bids
- R-02-15-16 - Resolution to Award a Contract for Heavy Duty Open Top Roll-Off Containers to WASTEQUIP, in the amount not-to-exceed \$16,740.
- A-5 - Proposal For Treatment Plant Licensed Operator Services
- R-02-16-16 - Resolution to Award a Non-Fair and Open Contract for Treatment Plant Licensed Operator Services
 - Treatment Plant Operations
 - Landfill Operations
 - Update H2S Removal System
 - Update on Solar Panel Project
- A-6 - Request For Bids, Micro C 1000 (Micro-CG)
- A-7 - Request For Bids, Sludge Hauling
- A-8 - Summary- Landfill Expansion Project Status

NEW BUSINESS

GENERAL COUNSEL'S REPORT

OTHER BUSINESS

CLOSING PUBLIC COMMENT

PRESS COMMENTS & QUESTIONS

EXECUTIVE SESSION

R-02-17-16 - A resolution authorizing executive session of the Pollution Control Financing Authority of Warren County providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

ADJOURNMENT