

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING
August 22, 2012

Chairman Mach called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 2:00 PM.

Authority Members present: Richard Mach, Todd Yanoff (Late 2:03 PM), Robert Davenport, Holly Mackey and Everett Chamberlain.

ROLL CALL:	Mr. Yanoff	-	Late (2:03 pm)
	Mrs. Mackey	-	Present
	Mr. Davenport	-	Present
	Mr. Chamberlain	-	Present
	Mr. Mach	-	Present

Also present: James Williams, Director of Operations; Charles L. Houck, Chief Financial Officer; Brian Tipton, General Counsel; Jamie Banghart, Recording Secretary; Joan Pluto, Administrative Supervisor.

Pledge of Allegiance / Introductory Statement

MINUTES

The minutes of the regular meeting of July 19, 2012 were presented for approval. **Mr. Chamberlain** moved for acceptance of the minutes as presented, seconded by **Mrs. Mackey**.

ROLL CALL:	Mr. Yanoff	-	Absent (Late 2:03 pm)
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mr. Chamberlain moved for the acceptance of the Executive Session minutes July 19, 2012 meeting, seconded by **Mrs. Mackey**.

ROLL CALL:	Mr. Yanoff	-	Absent (Late 2:03 pm)
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

The minutes of the special meeting of August 14, 2012 were presented for approval. **Mrs. Mackey** moved for acceptance of the minutes as presented, seconded by **Mr. Davenport**.

ROLL CALL: Mr. Yanoff - Absent (Late 2:03 pm)
 Mrs. Mackey - Yes
 Mr. Davenport - Yes
 Mr. Chamberlain - Abstain
 Mr. Mach - Yes

Mrs. Mackey moved for the acceptance of the Executive Session minutes August 14, 2012 meeting, seconded by **Mr. Davenport**.

ROLL CALL: Mr. Yanoff - Absent (Late 2:03 pm)
 Mrs. Mackey - Yes
 Mr. Davenport - Yes
 Mr. Chamberlain - Abstain
 Mr. Mach - Yes

CORRESPONDENCE

None

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

PRESENTATIONS

None

FACILITIES/RECYCLING

Mr. Williams stated that the treatment plant operations are continuing to make progress with the bug population. The bug population is increasing.

Landfill operations are running smooth. Tonnages are good. The 730 haul truck lost forward and reverse gears today. Caterpillar is here to repair this truck. Caterpillar is also preparing a report for the certified rebuild for the Compactor.

Mr. Williams, Mr. Mach, Mr. Davenport, Mr. Tipton, and Cornerstone met to go over the comments we had come up with on the draft H2S Removal System. Cornerstone expects to have the final draft for us on Friday. The intent is to ask the Board to authorize us to go for BID for H2S system beginning next Monday. The goal is to have the new system up and operational by January/February of 2013.

Mr. Davenport motioned to approve placing an RFP on our website for the H2S System pending final attorney review, seconded by **Mr. Mach**.

ROLL CALL: Mr. Yanoff - Yes
 Mrs. Mackey - Yes
 Mr. Davenport - Yes
 Mr. Chamberlain - Yes
 Mr. Mach - Yes

The Solar Panel Project is making very good progress. Mr. Mach, Mr. Davenport, and Mr. Williams met with Energenic last week. They have about a week left to finish installing the posts. They expect to have the solar panels done and operational by the end of the year.

Mr. Williams stated that we are holding off on using Cell 5 as of now. Modifications have to be done with the entrance to the Cell 5. Mr. Williams stated that we will be using the Cell 5 by the next meeting.

FINANCE/PERSONNEL

Mr. Houck reported on the financials. We are on course with the financials. Mr. Houck stated that he would like the Board's approval to write off two bad checks dated back to 2011.

Mr. Chamberlain motioned to write off the two checks that are uncollected for the 2011 year, seconded by **Mrs. Mackey**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mr. Houck received three proposals on the RFP for the merchant card services. Reliant Card Acceptance, LLC was the low bidder on the proposal. The system will accept credit and debit cards. A discussion was held pertaining to setting the lowest amount to be charged on debit/charge or adding a surcharge for under an undisclosed dollar amount.

Mrs. Mackey made a motion to install a credit card/debit card system with Reliant Card Acceptance, LLC and Team Capital Bank for use at the scale house and possibly the Administration Building, seconded by **Mr. Davenport**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mr. Davenport made a motion to approve the Resolution To Pay Bills (R-08-02-12) [\$462,661.96], seconded by **Mr. Yanoff**.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Mr. Houck stated that a preliminary budget was put together for next year, 2013. This draft will be approved at the October meeting. The Board received this draft early. Therefore, all members have plenty enough time to review the draft and make any changes.

NEW BUSINESS

Mr. Williams informed the Board at the August 14, 2012 special meeting that one of our employees will be retiring at the end of October. The Apprentice Operator position was posted in house for the seven day period. No one applied. Mr. Williams asked for permission to post the position on our website, so the general public will have the opportunity to apply for that position.

Mrs. Mackey motioned to approve posting the Apprentice Operator position on our website, seconded by *Mr. Davenport*.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

GENERAL COUNSEL'S REPORT

Mr. Tipton stated that the Cerenzio and Panaro agreement on the Storm Water Monitoring will be tabled until next meeting.

OTHER BUSINESS

None

CLOSING PUBLIC COMMENT

None

PRESS COMMENTS & QUESTIONS

WRNJ asked to speak to Mr. Williams after the meeting on the Solar Panels.

EXECUTIVE SESSION

No need for Executive Session

ADJOURNMENT

With no other business to discuss, *Mr. Chamberlain* motioned to Adjourn, seconded by *Mr. Davenport*, at 2:34 pm.

ROLL CALL:	Mr. Yanoff	-	Yes
	Mrs. Mackey	-	Yes
	Mr. Davenport	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Mach	-	Yes

Respectfully submitted by:

Recording Secretary

Approved: September 26, 2012