

**POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY**

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OXFORD, NEW JERSEY 07863-0587

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Director of Operations

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**A G E N D A**

Monday, February 24, 2014

9:00 AM

PCFAWC Administration Building  
Main Meeting Room

**CALL TO ORDER**

**OATH OF OFFICE – Robert Davenport (Brian Tipton, General Counsel)**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INTRODUCTORY STATEMENT**

Adequate notice of this meeting of February 24, 2014 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Pollution Control Financing Authority of Warren County (PCFAWC) to the Warren County Clerk, the Warren County Board of Chosen Freeholders, the Express Times, and by posting a copy thereof on the bulletin board in the office of the PCFAWC. Formal action may be taken by the PCFAWC at this meeting. Public participation is encouraged.

**Notice\* This Agenda is subject to change by the PCFAWC before, and/or during the scheduled meeting\***

**ANNUAL REORGANIZATION OF THE AUTHORITY**

Nominations and Election of Officers of the Authority

The Director of Operations will assume the Chair for the Nomination(s) and Election of the Chairperson

- Nomination(s) for Chairperson
- Election of Chairperson

The newly elected Chairperson will assume the Chair for the remainder of the meeting.

- Nomination(s) for Vice Chairperson
- Election of Vice Chairperson
  
- Nomination(s) for Secretary
- Election of Secretary
  
- Nomination(s) for Treasurer
- Election of Treasurer

## **MINUTES**

- M – 1 - Regular Monthly Meeting – January 27, 2014
- M – 2 - Executive Session – January 27, 2014

## **ANNUAL RESOLUTIONS**

- R-02-01-14 - Resolution Authorizing Signatures Fiscal Year 2014
- R-02-02-14 - Resolution Authorizing the Chief Financial Officer's Office to Maintain a Petty Cash Fund in the Amount of \$100.00 for fiscal year 2014
- R-02-03-14 - Resolution Authorizing the Chief Financial Officer's Office to Maintain a Petty Cash Fund in the Amount of \$200.00 for Scale House use for fiscal year 2014
- R-02-04-14 - Resolution Designating a Public Agency Compliance Officer
- R-02-05-14 - Resolution Designating Custodian of Records
- R-02-06-14 - Resolution to participate in the State of New Jersey's Distribution and Support Service for Fiscal Year 2014
- R-02-07-14 - Resolution Approving the 2014 PCFA Regular Meeting Schedule
- R-02-08-14 - Resolution Designating the Express Times as the Official Newspaper for Advertising Public Notices
- R-02-09-14 - Resolution Adopting the 2014 Cash Management Plan
- R-02-10-14 - Resolution Adopting Identity Theft Policy
- R-02-11-14 - Resolution to Appoint the Exclusive Broker of Record to Wells Fargo Ins. Services

## **CORRESPONDENCE**

- Letter dated January 30, 2014 from the State of NJ DEP re: Inspection of Solid Waste program
- Letter dated January 31, 2014 from Gayle Farrell, White Township Municipal Court re: Susan Shoemaker

## **PUBLIC COMMENTS (AGENDA ITEMS ONLY)**

## **PRESENTATIONS**

A-1 - Insurance Premium Rates – John Daly

## **REPORTS**

### **FACILITIES/RECYCLING** (Jim Williams)

- A-2 - Authorization to seek Request for Proposals for the Transportation and Marketing of Recyclables at the Warren County Landfill
- A-3 - Authorization to seek Request for Proposals for Engineering Services for the Landfill Expansion Feasibility Study at the Warren County Landfill
  - Treatment Plant Operations
  - Landfill Operations
  - Update H2S Removal System
  - Update on Solar Panel Project

### **FINANCE/PERSONNEL** (Robert Davenport)

- Finance Report (Pete Houck)
- R-02-12-14 - Resolution to Pay Bills
  - Waste Disposal Contracts
- A-4 - 2014 Waste Disposal Fee Schedule (Changes in **“Bold”**)

## **NEW BUSINESS**

## **GENERAL COUNSEL'S REPORT**

## **OTHER BUSINESS**

## **CLOSING PUBLIC COMMENT**

## **PRESS COMMENTS & QUESTIONS**

## **EXECUTIVE SESSION**

R-02-13-14 - A resolution authorizing executive session of the Pollution Control Financing Authority of Warren County providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

## **ADJOURNMENT**